



UMDONI LOCAL
MUNICIPALITY
ANNUAL REPORT
2015/2016



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CHAPTER 1 – MAYOR’S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A: MAYOR’S FOREWORD

1.1. FOREWORD BY THE MAYOR



It is indeed a great pleasure for me to share with the public my reflections of the year that was. An annual report affords one an opportunity to reflect on our performance in the past year, and for which I thank all those who shared this journey with us.

The past year was an eventful year for us as Umdoni Municipality, as we celebrated our final year in office in the current term as well as anticipating the Local Government Elections. We celebrated a number of milestones in infrastructure development and were finally able to bring finality to some long outstanding issues that impacted on basic service delivery.

Issues which remain of concern had to do with the lag in our spending in terms of our Capital budget for infrastructure projects and for which we have had to apply our minds as to how we will approach these in the coming year.

I would like to conclude by thanking all Councillors, Amakhosi and officials led by the Municipal Manager for their participation in the functioning of Council in the 2015/2016 financial year and we hope that they will

continue to strive towards doing better for the people in the coming financial year and the term of office of the new Council.

Cllr S S I Khwela
His Worship The Mayor

COMPONENT B: EXECUTIVE SUMMARY

1.1. MUNICIPAL MANAGERS OVERVIEW



It's a pleasure for me as the Accounting Officer to present the Annual Report of Umdoni Municipality for the financial year that ended 30 June 2016. The Annual Report for 2015 / 2016 Financial Year provides an overview of the work undertaken in the year under review, outlining both its highlights and challenges.

This financial year was one of the critical yet challenging one in that it's the last financial year in the current political term, whilst it was my third financial year as the Accounting Officer of the institution. It goes without saying that it was a year wherein there was growing impatience from political leadership wanting accelerated delivery on promises made to the electorate in preparation for the elections. All of these brought their own challenges which had to be innovatively managed.

The primary focus for the year under review was therefore the implementation of strategies and policy directives of Council as determined in the strategic planning session prior to the beginning of the financial year. In its strategic planning session Council had reaffirmed its priorities as outlined in the previous financial year, which were;

- a) Developing and improving our Roads and Stormwater management infrastructure
- b) Eradicating housing demand backlog
- c) Developing innovative and job creating local economic development initiatives
- d) Maintaining financial sustainability of the municipality

Our approach to **Roads improvement / maintenance and Stormwater management** as a main Council priority, was two-fold. Firstly, we had to develop a credible maintenance plan, which plan ought to have been informed by a comprehensive assessment of all our roads network. This was obviously a short to

medium term plan which could only yield fruits in the following financial year and the subsequent years. Secondly we had to balance this short to medium term plan with the immediate pressure to do something about the deteriorating state of our roads that needed urgent attention. We had to continue investing more money on roads and stormwater maintenance, which amount substantially increased from the previous financial year.

The assessment mentioned above was done using advanced technology by a team of assessors using high resolution spatially referenced digital images of the roads network taken using vehicles equipped with Hawkeye 2000 Asset View Digital Imaging System. Unfortunately, due to financial constraints the assessment was only done in the urban tarred roads network and we couldn't reach out to our rural roads.

Our overall performance against this strategic objective has been a mix of success and challenges, with noticeable improvement but still challenged when it comes to capital expenditure. Our inability to spend 100% of our capital budget still remains our ugly weakness as we could only spend about 85%. We are however convinced that we will overcome the challenge and should see much improved expenditure in the next financial year.

The migration of people from the neighboring rural villages of Vulamehlo and Umzumbe in search for job opportunities in the small town of Umzinto puts more pressure on already existing **Housing demand backlog**. The municipality's performance against the objective of eradicating housing backlog and delivering of decent housing has been relatively sound. Our success with the Umzinto slums clearance Housing Project has been a huge step forward given the history of this project. Significant progress has also been made in the provision of houses for rural communities. Remarkable achievements have been made in the four rural housing projects which are earmarked to provide housing solution to 5000 families of Malangeni, Amandawe, Amahlongwa and KwaCele. The first three projects mentioned above are in the final stages of planning and have been packaged for submission to the Department of Human Settlements for funding approval whilst the pre feasibility study for the project of KwaCele is in completion.

Financial sustainability of Umdoni Municipality has remained one of our highest priorities. Umdoni Municipality's financial position remains sound with all grants and cash reserves "cash backed". Operating results for the year under review show a relatively good revenue collection albeit challenges with lower rental income as a result of partially occupied beachfront shops.

While we have been somewhat disappointed by the audit outcome, I have every confidence that we will continue striving for a cleaner administration. We have taken note of the matters raised by Auditor General under the report whether they have contributed to the audit outcome or not, and we will endeavour to improve on them.

The year under review has not been a smooth one, it had its challenges. As we move forward we have to sharpen our skills so that we become a better administration for a better Umdoni Municipality for all its communities.

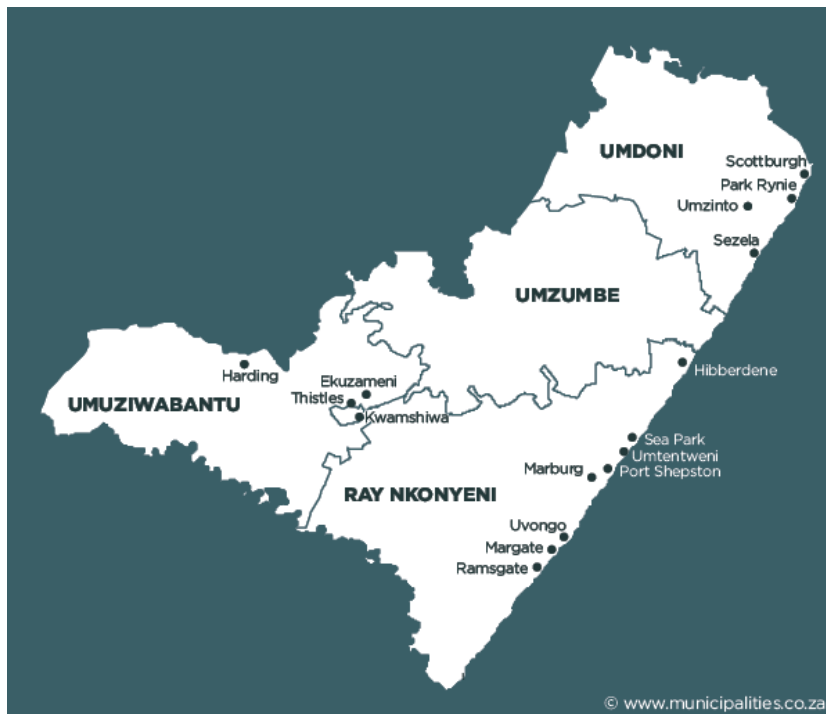
Xolani Luthuli
Municipal Manager

1.2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

1.2.1. Introduction

Umdoni local municipality is located in KwaZulu-Natal within the Ugu District municipality (DC21). Our local municipality consists of 10 wards with a geographical area of 238 square kilometers. It abuts eThekweni Metro to the north, and uMzambe to the south, Vulamehlo to the west, making it almost halfway from Port Shepstone and Durban. The Municipality is therefore conveniently located about 50 km from Durban and 65 km from Port Shepstone. Umdoni has an approximate coastline of 40 km and stretches inland as far as uMzinto.

The municipality incorporates 7 traditional authority areas. The traditional Authorities fall under Ugu Local Houses of Traditional Leaders in KZN. The Local House has its own vision, mission and strategic focus areas, depending on the development programmes of its community. The Ugu Local House is governed by the Traditional Leadership and Governance Framework Act, 41 of 2003, and the KZN Traditional Leadership and Governance Act, 5 of 2005. These two pieces of legislation ensure alignment of the institution of traditional leadership in KZN with constitutional imperatives. Umdoni Council comprises of 10 ward Councillors and 09 Proportional Representative Councillors.



1.2.2. Functions

Sections 156 and 229 of The Constitution of The Republic of South Africa set out the powers and functions of municipalities. Section 83(1) of the Local Government: Municipal Structures Act, Act No. 117 of 1998 further elaborates on the powers and functions of a municipality. Section 83 (2) of the Local Government: Municipal Structures Act qualifies section 83(1) by providing for the division of powers and functions in the case of a district and its family of local municipalities.

The list below sets out the powers that are currently performed at Umdoni Municipality:

1. Child Care Facilities: Partially Performed;
2. Municipal Planning
3. Electricity Reticulation: Performed Externally (Eskom);
4. Fire Fighting
5. Local Tourism: Shared Service (jointly performed within the District);
6. Municipal roads
7. Building Regulations
8. Trading Regulations
9. Billboards & display of advertisements in public places
10. Storm Water
11. Cemeteries, Funeral Parlours and Crematoria: Partially performed – cemeteries only at this stage;
12. Control of public nuisance
13. Licensing and control of undertakings that sell food to the public: Partially Performed;
14. Local amenities
15. Municipal parks and recreation: Partially Performed;
16. Local sports facilities
17. Licensing of dogs
18. Beaches and Amusement Parks: Partially performed – beaches only
19. Street lighting: Performed in conjunction with Eskom
20. Traffic and Parking
21. Control of undertakings that sell liquor to the public: Partially Performed;

The list below sets out the powers that are currently performed at Ugu District Municipality:

1. Air Pollution: District Function of Environmental Health;
2. Water: District Function;
3. Sanitation: District Function;

The list below details those functions that are not yet performed at Umdoni Municipality. There could be a number of reasons why functions are not performed or partially performed. In some cases the powers and functions are not performed due to the lack of resources or because the need has not arisen at any particular stage to fulfil that particular function.

1. Facilities for the accommodation, care and burial of animals
2. Fencing and fences
3. Markets
4. Municipal abattoirs
5. Noise pollution

6. Pounds
7. Public places
8. Municipal Airport
9. Municipal Health services: Health is a provincial function;
10. Municipal Public Transport
11. Pontoons and Ferries

It should be noted that these powers are not absolute, as the Minister of Executive Committee (MEC) for local government may, subject to other provisions of the Local Government: Municipal Structures Act, adjust the division of functions and powers between a district and local municipality by allocating, within a prescribed policy framework, any of those functions and powers vested in the local municipality, to the district municipality or the vice versa.

1.2.3. Population

uMdoni Municipality has a total population of approximately 78, 875 which constitutes of 40,581 of that population being female and 38, 294 being male from the total population. The Municipality also has a total number of 22869 of households. These statistics are based on the 2011 Census undertaken by Statistics South Africa.

In 2011, the Ugu district's population was approximately 722,484 people, accounting for 7% of the population in KwaZulu Natal. The district's average annual population growth rate of 0.3% between 2000 and 2011 has been lower than the provincial average annual growth rate (0.7% per annum).

The district has a fairly young population with 48% being under the age of 19 years old. The population is unevenly distributed throughout the region, as indicated in Table 1 below, with the Hibiscus and Umzumbe municipalities hosting the largest population share. While the population is predominantly rural (86%), the urban coastal zone has the highest population density.

There is a strong perception that young people in the Ugu District aspire to move into metro areas given the limited opportunities for both youth development and entertainment within the district. There is concern that land pressures in rural areas are pushing young people off the land as parcels being allocated are getting smaller and smaller and outsiders move in. This trend could have long-term implications for the district as the young, productive population decreases.

Table 1, below, indicates the population per municipal area as per the 2001 and the 2011 census

Municipality	Population 2001	Population 2011	% Change 2001 – 2011	% share of Population in per District 2011
Vulamehlo	82 961	77 403	(7%)	11%
Ezingoleni	54775	52540	(4%)	7%
Hibiscus Coast	217824	256135	15%	35%
Umdoni	62375	78875	21%	11%
uMuziwabantu	92327	96556	4%	13%
Umzumbe	193768	160975	(20%)	22%
Total Ugu District	704 030	722 484	3%	100%

Table 1: Population Breakdown within the District (Source: Statistics SA 2011)

Table 2, below, indicates the racial profile of uMdoni with 76.7% of the population being Black African.

Category	2011
Black African	76.7%
Coloured	1.2%
Indian/Asian	13.3%
White	8.5%
Other	0.3%
Total	100.00%

Table 2: Population Groups Data (Source: Statistics SA 2011)

Table 3, below, indicates the age and gender profile of the municipality.

AGE AND GENDER PROFILE OF THE MUNICIPALITY EXPRESSED AS A PERCENTAGE OF POPULATION			
AGE	Year - 1		
	Male	Female	Total
0-4	5.1	4.8	9.9
5-9	4.2	4.2	8.4
10-19	4.2	4.2	8.4
20-29	10.3	9.9	20.2
30-39	6.9	7	13.9
40-49	5	5.3	10.3
50-59	3.6	4.3	7.9
60-69	2.7	3.5	6.2
70+	1.9	2.8	4.7

Category	2011
Male	43.9%
Female	46%
Total	100%

Table 3: Population Groups Data (Source: Statistics SA 2011)

1.2.4. Poverty

Umdoni Municipality ranks reasonably well in terms of the Deprivation index within the KwaZulu Natal province. Within the Ugu District, three local municipalities rank in the top **TEN** of the provinces most deprived areas. (See Table 4) The remaining three local municipalities; Umzumbe, Umdoni, and Hibiscus Coast, were ranked at number 37, 43 and 46 out of a total of 50 local municipalities respectively, demonstrating the strong urban/rural divide within the region.

The KZN Multiple Deprivation Index, released by KZN Treasury in 2011, is based on income levels, employment levels, HIV levels, education, access to services, and crime rates. Each local municipality receives a score for each of the indicators which are totalled in order to derive the deprivation index per LM. 51 local municipalities in KZN were analysed, and then ranked 1 (highest level of deprivation) to 51 (lowest level of deprivation).

Municipality	KZN Multiple Deprivation Index
Vulamehlo Local Municipality	1
Ntambanana Local Municipality	2
Ndwedwe Local Municipality	3
Ezinqoleni Local Municipality	4
Msinga Local Municipality	5
Maphumulo Local Municipality	6
Impendle Local Municipality	7
uMuziwabantu Local Municipality	8
Imbabazane Local Municipality	9
Dannhauser Local Municipality	10

Table 4: KZN Deprivation Index – Top 10 (Source: Statistics SA 2011)

1.2.5. Human Settlements

The current patterns of human settlement development within the District correlate with the spatial distribution of need, with human settlements located adjacent to urban areas benefitting from greater access to both opportunities and services. Table 5, below, presents the distribution of different types of human settlements within each local municipalities in the Ugu District.

The majority of urban settlements lie along the coastal belt, with the inland regions being dominated by rural settlements with varying levels of density and accessibility. In total, there are approximately 716 informal households within the district, with over 17,000 limited access rural households. Over 11% of households in the district do not have sufficient access to the road network, public transport, social facilities and economic opportunities.

The Ugu District's estimated housing backlog was **30,867** units in 2010 with a total project start value of R934 million. Addressing the rural housing backlog is further complicated by the typography and distance, resulting in high service and infrastructure costs. A sustainable approach to human settlements is required, with appropriate strategies to address the needs of scattered settlements and the more densely populated rural nodes and corridors.

Besides meeting the existing housing backlog, other needs have been identified, such as: a demand for the provision of decent and affordable social housing to retain skilled labour in the public sector; and the provision of gap-market and middle-income housing opportunities through the formal banking sector. Housing delivery within the district has been slow, given the challenges ranging from the availability of funds for bulk infrastructure, availability of land, delays in the project approval process, issues with implementation agents and beneficiary administration.

Settlement	Vulamehlo	Hibiscus Coast	Umzumbe	uMuziwabantu	Umdoni	Ezingolweni	Ugu	Total HH
Formal urban	0.52%	50.05%	0.08%	10.22%	43.18%	0.00%	24.27%	35,452
Informal Residential upgrade	0.00%	0.49%	0.00%	0.82%	1.69%	0.00%	0.49%	716
Linked Rural upgrade	17.97%	29.45%	28.49%	8.88%	40.45%	29.51%	26.38%	38,537
Good Access Rural upgrade	28.23%	13.32%	25.67%	29.52%	10.78%	46.95%	21.70%	31,537
Limited Access Rural upgrade	14.44%	1.90%	17.83%	34.96%	0.75%	7.96%	11.67%	17,047
Scattered	38.84%	4.78%	27.93%	15.60%	3.15%	15.57%	15.49%	22,631
Total	100%	100%	100%	100%	100%	100%	100%	

Table 5: Percentage of Households by Settlement type and Location (Source: Statistics SA 2011)

During the 2015/2016 financial year the following housing projects were prioritised:

Umdoni Housing Projects
Umzinto Slums Clearance
Riverside Park Rectification
Ghandinagar Transfer of Houses

Table 6: Housing projects undertaken for the year

1.2.6. Employment and Unemployment

The official unemployment rate of the Municipality is 33.3% in comparison with the provincial rate of 21.6%. Figure 1 illustrates the percentage of working age, employed (in both the formal and informal sectors), unemployed and not economically active population within the six local municipalities.

The main areas of concern are the significant gap between the percentage of working age population and employment and the large numbers of economically inactive residents, indicating high dependency and despondency levels. This presents a more negative picture of employment within the municipality than the official unemployment rate. It is unsurprising that the Hibiscus and Umdoni municipalities provide the largest number of formal and informal jobs within the districts economy.

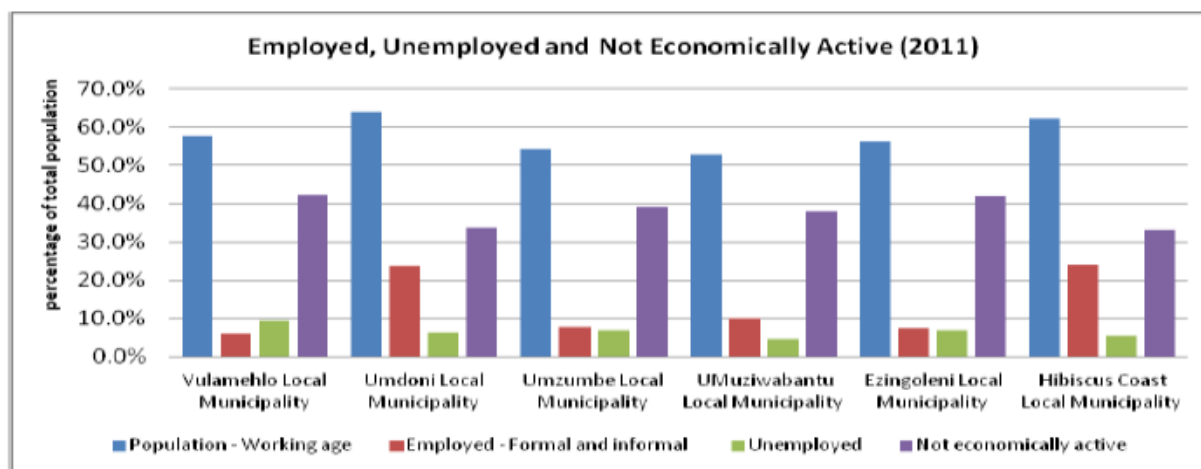


Figure 1: Employed, Unemployed and Not-Economically Active Populations in the Local Municipalities in 2011 as a percentage of total LM population. (Source: Statistics SA 2011)

1.2.7. Socio-Economic Information

Table 7, below, illustrates the municipal age profile for 2011. The total population has lessened since 2001 with more than half of the population being working age and a significantly younger population.

Category	Percentage 2011	Percentage 2001
Total population	77,403	82,961
Young (0-14)	36.9%	39.8%
Working Age (15-64)	56.9%	56.9%
Elderly (65+)	6.2%	5.8%
Dependency ratio	75.7%	83.7%

Table 7: Municipal Age Profile (Source: Statistics SA 2011)

Table 8, below, illustrates the percentage of education for over twenty-year olds. There is a relatively high percentage of 24.2% with no formal schooling, although this has decreased since 2001. In addition, the low percentage of those with higher education is noteworthy.

Category	Percentage 2011	Percentage 2001
No schooling aged 20+	8.7%	20%
Higher education aged 20+	8.3%	8%
Matric aged 20+	30.8%	20.4%

Table 8: Education Level Over 20's. (Source: Statistics SA 2011)

Table 9, below, indicates the unemployment rate of 33.3%, which has decreased since 2001 but is still considered high.

Category	Percentage 2011	Percentage 2001
Unemployment Rate	33.3%	42.1%
Youth Unemployment Rate	43.3%	52%

Table 9: Unemployment Rates. (Source: Statistics SA 2011)

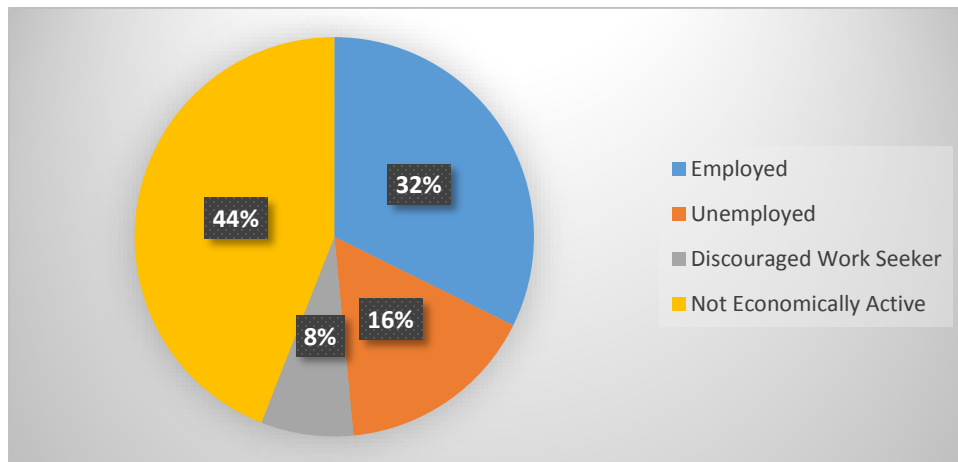


Figure 2: Employment for those Aged 15 to 64. (Source: Statistics SA 2011)

Table 10, below, indicates the status of households, household size, female headed households, formal dwellings and housing owned and/or paying off. To note is that more than half the households are female-headed and less than half are in formal dwellings.

Category	Percentage 2011	Percentage 2001
Number of Households	22,869	15,794
Average household size	3,2	4,9
Female headed households	42,4%	54,9%
Formal dwellings	74,3%	30,3%
Housing owned/paying off	57,3%	59,4%

Table 10: Households and Housing Status. (Source: Statistics SA 2011)

Figure 3 illustrates average household income and to note is the high percentage with no income and the relatively low income earning status of the area.

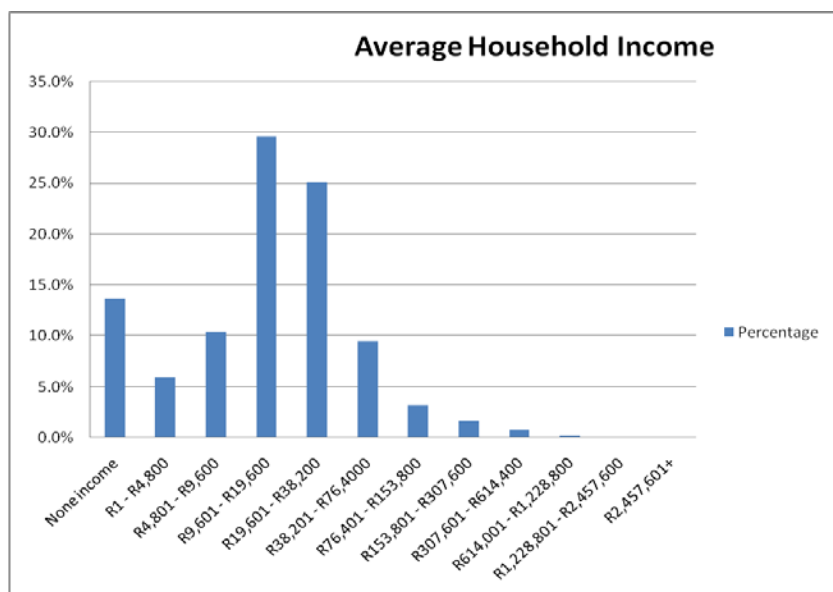


Figure 3: Average Household Income. (Source: Statistics SA 2011)

1.2.8. Natural resources

Land potential

A number of sources of information, many of which can be represented graphically, have been assessed in order to assess the potential of Umdoni Municipality for agricultural purposes. Land potential is seen to be the potential of land for agricultural purposes. A range of issues have been investigated in terms of the impact that they potentially have on agriculture. These factors range from soil and climate, to man-made infrastructure. Factors such as the conservation plan for KwaZulu-Natal (prepared by Ezemvelo KZN Wildlife), that are also likely to impact on the type of development that can take place, have also been considered.

Vegetation

The natural vegetation that exists in an area is generally reflective of the soils, terrain and climate of that area. The KZNDAEA Bioresource Programme classifies the province into vegetation types known as Bioresource groups. The Bioresource Groups (and predominant vegetation types) found in Umdoni are:

- Moist Coastal Forest, Thorn Palm Veld (BRG1) - primarily bushed grassland/bush land
- Moist Coast Hinterland Ngongoni Veld (BRG3) - primarily grassland / bushed grassland
- Valley Bushveld (BRG 21) - primarily bush land thicket and bush land, and, to a much lesser extent,
- Coast Hinterland Thornveld (BRG 17) - primarily bush clumped grassland and bush land thicket).

Natural vegetation is particularly important for livestock-based enterprises that rely on natural grazing. Grazing capacity is a measure of the amount of land required for an animal. It is to be noted that within the privately owned parts of Umdoni most of the natural vegetation has been replaced by cane and timber.

Rivers

Rivers are an important resource for agricultural development, providing a source of water for irrigation. This is particularly important during the drier winter months. A number of perennial rivers flow through uMdoni Municipality, including: Mkomazi, Mphambanyoni, Umzinto and Mtwalume.

The development of irrigation projects along perennial rivers is seen as an important means of achieving agricultural development with the Municipality. According to DWAF, the construction of off-channel dams that store excess water during high flow periods should be considered. This is particularly important for rivers where there is already substantial water use occurring as extraction of water during low flow periods may not be permitted.

The possibility of using water harvesting techniques instead of conventional irrigation methods for irrigating smaller projects and household production should also be considered. According to the training material prepared by the Food and Agriculture Organisation (FAO), there are four types of water harvesting techniques:

- Rooftop
- Micro catchment
- Macro catchment (medium-sized catchment)
- Floodwater harvesting.

Rooftop harvesting techniques are normally used for household production and water is normally stored in tanks for subsequent use. With micro catchment water harvesting, the catchment (normally 1 – 1000m² in extent) is located adjacent to the arable area and runoff is captured and stored in the soil (in the root zone). This method is suitable for annual crops and trees. The ratio of catchment area to arable land generally ranges from 1:1 to 10:1.

Macro catchment water harvesting takes place on a larger scale and the catchment is normally not directly adjacent to the arable area. Run-off is still stored mainly in the soil, but construction of bunds allows for some overflow from the arable area. The ratio of catchment to arable land area ranges from 10:1 to 100:1 and bunds / channels catch water and feed it into arable land while bunds at the bottom of the arable land contain water allowing for infiltration into the soil and overflow of the excess. The largest form of water harvesting is known as floodwater harvesting. This may involve the construction of a number of dams and ponds to capture turbulent channel flow from major rivers. This method reduces damage caused by flash floods and replenishes groundwater.

Conservation and biodiversity issues

According to the output from C-Plan, a conservation plan for the province that is managed by EZemvelo KZN Wildlife, a number of irreplaceable sites have been identified in the North Eastern parts of the Municipality. A number of other sites with relatively high irreplaceability ratings, that are important for conserving biodiversity, are located in the South East. Agricultural development that takes place in areas that have a high conservation status should be compatible with the endangered species that are located there.

1.2.9. Tourism

The coastal strip forms part of the KwaZulu-Natal South Coast which is a popular domestic tourist destination. Scottburgh and Pennington both offer resort facilities that are competitively priced and relatively well patronised throughout the year.

Historical and Other Places of Interest;

- Vernon Crookes Nature Reserve
- Extensive coastal resources
- Scenic forest and river areas
- T C Robertson Nature Reserve

Further to the above the following opportunities were identified:

- Development and extension of the P77 corridor
- Natural scenery
- Availability of land and rivers for agricultural, sand mining purposes and water provisions
- Retail opportunities and lower to middle income accommodation in some of the nodal areas
- Close proximity to markets - Durban, Port Shepstone,
- Vast tracts of rich land to produce bulk organic agricultural products
- Cultural heritage

1.3. SERVICE DELIVERY OVERVIEW

Introduction

Basic services are a package of services necessary for human well-being and typically include water, sanitation, and electricity and refuse removal. Basic level services to households are defined as an electricity connection at the dwelling, a public standpipe for water within 200m of the dwelling, and a ventilated pit latrine (VIP) for sanitation. National policy also requires that poor households should receive 50kWh of free basic electricity, 6 kl of free basic water and free weekly refuse removal.

The table below details the service backlogs for Umdoni Municipality.

Category	Percentage 2011	Percentage 2001
Flush toilet connected to sewerage	34,2%	39%
Weekly refuse removal	52,5%	42,8%
Piped water inside dwelling	40,6%	37,3%
Electricity for lighting	76,3%	66,3%

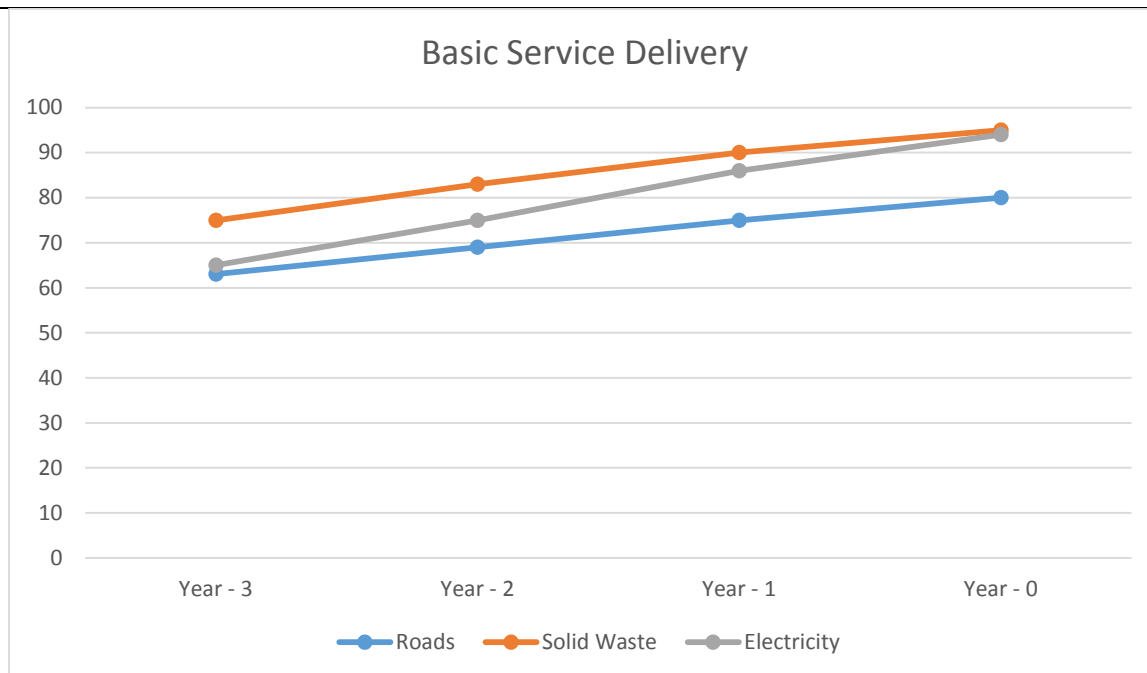
Table 11: Service Backlogs. (Source: Statistics SA 2011)

SECTIONS	FUNDING	DESCRIPTION
ROADS	MIG Equitable Share.	Upgrade, Construction and Maintenance of Access Roads
ELECTRICITY	Department of Energy	Installation of Electricity to houses
SOLID WASTE	Equitable Share	Waste management
INFRASTRUCTURE MAINTENACE	MIG Equitable shares	Maintenance of Municipal buildings, Sports fields and Community Halls
HOUSING	Department of Human Settlements	Provision of New Houses to the Community
EPWP	CoGTA Public Works	Creation of Employment

There is a Planning Development and Infrastructure Portfolio Committee that plays political oversight role to the functions of the Department. It consists of six Councillors and sits once a month to discuss progress and is headed by Councillor Mr M.O Zama.

The main function of Government in all spheres is to deliver services to the people. The Technical Department is tasked to address the needs of the community directly.

We are also tasked to create employment opportunities through the EPWP programme (Extended Public Works Programme).



	Roads	Solid Waste	Electricity
Year - 3	63	75	65
Year - 2	69	83	75
Year - 1	75	90	86
Year - 0	80	95	94

The progression of Basic services within the municipality in lieu of Roads, Solid Waste and Electricity has had gradual growth over the years. Road networking has increased over the years and has reached 80% in the current year. Solid waste has improved marginally over the years as refuse collection has increased from 70% to 95%. Electricity to households has increased to 94%. The aim of uMdoni Municipality is to achieve a target of 100% by 2021 in terms of basic service delivery.

1.4. FINANCIAL HEALTH OVERVIEW

Umdoni Municipality has maintained a good financial health status for the year under review. There was maximum use of financial resources and the Municipality was able to meet its short-term obligations.

There is minimal reliance on debt financing and this limits our exposure to the associated credit risk. Umdoni Municipality is continuously striving to maintain and improve our financial health status.

Operating income and expenditure

Details	Original Budget (R)	Adjustment Budget (R)	Actual (R)
Income			
Grants	102 387 000	102 805 470	112 391 432
Rates, levies and tariffs	78 309 958	78 314 321	79 900 923
Other	20 199 454	22 050 563	25 171 509
Sub-total	200 896 412	203 170 354	217 463 864
Less: Expenditure	200 895 614	203 169 556	178 432 671
Surplus/(Deficit)	798	798	39 031 193

1.4.1 Operating Ratios

Details	%
Employee costs	39%
Repairs and Maintenance	6%
Contracted services	10%

Capital Expenditure

Details	2015/2016	2014/2015
Original Budget	57 934 200	33 493 250
Adjusted Budget	69 333 854	41 936 328
Actual	57 987 309	27 217 107

Capital expenditure has increased in the year under review. This is mainly due to the purchase of two Graders for the Technical Services Department. Spending on the approved Budget has been closely monitored for the year 2015/2016 and improvement in spending patterns have been accomplished. Under spending on the approved budget was a concern in the previous year has been a primary concern of the current financial year and corrective measures have been implemented to rectify this and ensure that this does not repeat itself in future years. While spending has improved, it is still not at the desired level, hence we are continuing with close monitoring of same.

Employee costs continue to trend close to the norm; however a decrease in the ratio has been attained when compared to last financial year. We will continue with a plan to ensure that this reduced expenditure is maintained and reduced if possible within the ensuing years. In addition, an increased focus has been placed on repairs and maintenance to ensure maximum community benefit from the assets of the municipality.

1.5. ORGANISATIONAL DEVELOPMENT OVERVIEW

1.5.1 Introduction

Umdoni Local Municipality has prepared a consolidated Annual Performance Report which is used as a tool to monitor how well the Municipality is doing in providing its services and against plan. It also monitors whether there have been improvements and highlights areas of underperformance which need further investigation.

The 2015/16 Annual Performance Report shows that Umdoni Municipality achieved 86% of its performance targets for the year. This was measured through the Organisational Performance Management System performance indicators set, and are elaborated in the Annual Performance Report 2015/2016.

Managing municipal finances involves both a strategic and operational component. Strategically, the finances must be managed to accommodate fluctuations in the economy and the resulting changes in costs and revenues. Operationally, the municipality must put in place clear financial goals, policies, and tools to implement its strategic plan.

It must be noted that not all municipalities are the same and this should be kept in mind when assessing the financial health of, and the setting of benchmarks for a municipality. A municipality can be categorised into either:

- Developed – maintenance; or
- Developing – growing.

Umdoni Municipality can be categorised as a developing – growing municipality. Such municipalities require significant additional resources and funding to conduct the growth that is expected of them. In contrast, already developed – maintenance municipalities are mainly concerned with the need to maintain existing infrastructure.

With the demands for growth, come risks that need to be managed. Wherever possible, the Municipality will set benchmarks appropriate for a developing – growing municipality and strive to achieve these benchmarks within the medium to long term.

The priority from the financial perspective is the viability and sustainability of the Municipality. The financial plan and related strategies will need to address a number of key areas in order to achieve this goal.

1.5.2 How will progress be measured?

The progress and performance will be measured through the Performance Management System (PMS). The Department of Cooperative Governance and Traditional Affairs (COGTA) defines performance management as, 'a strategic approach to management, which equips leaders, managers, employees and stakeholders at different levels with a set of tools and techniques to regularly plan, continuously monitor, periodically measure and review performance of the organization in terms of indicators and targets for efficiency, effectiveness and impact.' This system will therefore ensure that all leaders, managers and individuals in the municipality are held accountable for their actions, which should bring about improved service delivery and value for money. The scorecards for all section 57 employees with KPIs and performance targets were developed.

1.5.3 Purpose of the Performance Management System

The PMS serves to inform Exco members and other stakeholders of the progress made on the implementation of the Municipality's service delivery budget and implementation plan (SDBIP) and the organisational scorecard as well as an update on budget spending. Furthermore it aims at identifying the challenges and therefore come up with solutions to address them

The analysis of the municipal performance report is aimed at evaluating the quality of the actual results delivered by programmes in the attainment of the departmental strategic objectives.

Lastly, an analysis of performance for all programmes is assessed and possible recommendations and suggestions provided to contribute towards service delivery improvement.

1.5.4 Focus of the PMS

The performance management system focuses on the following:

- Individual employees;
- Group and unit of specific section of the department;
- Linking the OPMS and Individual PMS
- The entire section of the department;
- The department itself – through the Head of Department; and
- The entire organization
- Auditing Performance Management

Auditing performance measurements is a key element of the monitoring and evaluation process. Auditing of performance measures is concerned with the extent to which the municipality was able to achieve the reported performance measures and targets that it set for itself and also to assess the extent of it compliance in respect of the development and implementation of the PMS.

1.6. AUDITOR GENERAL REPORT

Refer to appendix T for the Report of the Auditor General for the 2015/2016 financial year.

CHAPTER 2 – GOVERNANCE

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

2.1 Political Governance

Umdoni Municipality consists of 19 Councillors which form Umdoni Council. The Executive Committee (EXCO) which is made up of the Mayor, Deputy Mayor, Speaker and one Member, reports directly to the full Council.

In terms of Section 9 of the Municipal Structures Act, three portfolio Committees were established with the reporting line to EXCO. Council nominated chairpersons of each portfolio Committee. Each Committee has its own terms reference. Their core function is to look at specific issues that relate to each portfolio committee. The portfolio committees deliberate issues and then make recommendations to EXCO to take decision. Council and EXCO meet monthly.

In terms of section 166 of the MFMA, the Audit Committee exists within Council. MPAC adopts the responsibilities of the Oversight Committee by reviewing the Auditor-General's annual report and on own initiative or council instruction investigates and advises council of unauthorised, irregular, fruitless and/or wasteful expenditure in terms of section 32(2) of the MFMA.

The Audit Committee and MPAC work in close co-operation and MPAC reports to Council at least quarterly. The Oversight Report is published separately in accordance with MFMA guidance.

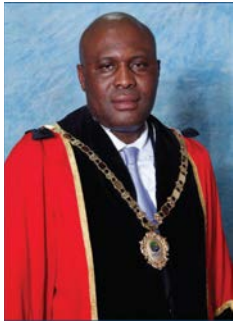
2.1.1. Introduction to political governance

The MFMA, section 52 (a) states that: the Mayor must provide general political guidance over the fiscal and financial affairs of the municipality. Adequate provision is made in the system of delegations and sub-delegations to ensure the effective, efficient and accountable functioning of Council, the Political Executive of Council, and the Municipal Manager as Chief Accounting Officer as well as the General Managers as executors of policy and service delivery. The office of the Speaker who is responsible to ensure smooth functioning of Council and its committees underpins the functioning of Council.

Political Structure

Mayoral Committee/Executive Committee

Cllr SSI Khwela, His Worship The Mayor (Ward 5)



Cllr MO Zama, Deputy Mayor and Chief Whip (Ward 4)



Cllr P Naidoo, Speaker (PR)



Cllr EV Baptie, EXCO Member (PR)



Councillors



Ward 1 – Cllr MN Maphumulo | Ward 2 – Cllr BMW Mthethwa | Ward 3 – Cllr S Bhoola | Ward 6 – Cllr TH Ngcobo



Ward 7 – Cllr G Nyuswa | Ward 8 – Cllr BJ Mtolo | Ward 9 – Cllr LN Myende | Ward 10 – Cllr KK Armugam



Pr Cllr DP Gambushe | Pr Cllr TH Zondi | Pr Cllr GH Myende | Pr Cllr SD Mdluli



Pr Cllr Sookhraj | Pr Cllr QT Gumede | Pr Cllr JM Ndlela

2.1.2. Political decision-taking

Political decisions are guided by the governance model consisting of:

- Section 79 committees recommend matters directly to council for approval.
- Section 80 committees, which are advisory committees to the Mayor, who has been delegated certain decision-making powers. The Mayor can either note matters and report such to council, or resolve on matters and report to council or to recommend matters to council for approval.

2.2. ADMINISTRATIVE GOVERNANCE

2.2.1. Introduction to administrative governance

Umdoni Municipality has five departments; each department is headed by the General Manger who reports directly to the Municipal Manager. The Municipal Manager reports directly to EXCO via the Mayor who is the chairperson of the Executive Committee. The Municipal Manager is assisted by the Internal Auditor in meeting his accountability requirements in terms of the Municipal Finance Management Act and other pieces of legislation.

2.2.2. Top administrative structure

The Management Team



Municipal Manager: Mr XS Luthuli

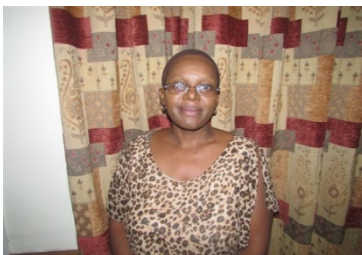
GM Financial Services: Ms Thandazile Mhlongo



GM Planning & Development: Mrs C Vezi



GM Community Services: Mrs L Shange



GM Corporate Services: Mrs N Ncame



GM Technical Services: Mr S Mngadi

COMPONENT B: INTERGOVERNMENTAL RELATIONS

2.3 INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

Cooperative governance means that the three spheres of government should work together (cooperate) to provide citizens with a comprehensive package of services. The Constitution states that the three spheres have to assist and support each other, share information and coordinate their efforts.

Implementation of policies and government programmes require close cooperation between the spheres of government, especially at the Executive level.

Local government is represented in the National Council of the Provinces and other important institutions like the Financial and Fiscal Commission (FFC). The FFC is an independent body that is set up under the Constitution to advise government on the portion of revenue that should go to provincial and local government to subsidise services for poor people (the equitable share).

The Division of Revenue Act (DORA) lays down how the total government income (revenue) should be divided and allocated between the spheres of government and within government. Local government is also represented on the Budget Council where the Minister of Finance discusses the proposed budget with provincial and local government.

The South African Local Government Association (SALGA) is the official representative of local government. SALGA has nine provincial offices. Local municipalities join SALGA at provincial level. Executive elections and decisions on policies and programmes happen at provincial or national general meetings. SALGA is also an employers' organisation for all municipal workers, and sits as the employer in the South African Local Government Bargaining Council. SALGA's main source of funding is membership fees payable by municipalities.

It is very important for the principles of cooperative government, as contained in the Constitution, to be respected and observed by all spheres of government. The Inter-governmental Relations Act was set up to facilitate cooperation and avoid legal proceedings between different spheres of government.

Inter-governmental relations go beyond the Act, and the Municipal Finance Management Act also requires consultation in the budgeting and planning process. At provincial level, technical committees should meet regularly to facilitate contact between departments and municipalities and to make sure that there is an alignment of planning priority strategies and resources between provincial and municipal government.

2.3.1 National intergovernmental structures

The Umhlonjaneni Local Municipality is a non-delegated municipality and reports monthly and quarterly to National Treasury and Provincial Treasury.

Some municipal officials serve in the Institute of Municipal Finance Officers at National level, thus giving the municipality early awareness of new developments in accounting and reporting framework.

2.3.2 Provincial intergovernmental structure

The municipality has received support for the implementation of Organizational Performance Management and for Governance in general from the Provincial Department of Cooperative Governance and Traditional Affairs through the provision of a governance expert to the district family.

2.3.3 Relationships with municipal entities

Tourism is a shared service within the Ugu District family of municipalities and this function is performed through the S21 Company formed: Ugu/South Coast Tourism. Although not an entity of Umdoni, it is an entity of Ugu and its functions include the shared service of tourism to ourselves.

2.3.4 District intergovernmental structures

At a District level, the municipality has participated in the District Municipal and Technical Forum which is chaired by the District Mayor, Cllr N Gumede. During the financial year Ugu District together with the locals reviewed its IGR Framework and adopted an improved structure for implementation in 2013-2014. Our intergovernmental relations deal largely with our relationships and interdependencies with our “parent” Municipality, Ugu, as well as those relationships with Government departments where we have dependencies.

There has been a marked improvement in this area with particular strength being identified at the operational level of IGR via the various fora eg. Speakers Forums, Planners Forums, Chief Whips Forums, Municipal Managers Forums etc.

While there has also been significant improvement in the strategic level of IGR, and which is managed at District level, it is also true that there is still room for improvement in this area. We are confident however that the 2016/17 year will see a continued expansion and strengthening of the gains that have been made in the area in the 15/16 year.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

2.4 OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

During the 2015/2016 financial year, the municipality had 10 functional ward committees which served as a conduit between the municipality and the committee.

In addition to ward committees, the Service Delivery and Budget Implementation Plan (SDBIP) was made public. This contains projected financial and service delivery Indicators and deliverables. Members of the public are also invited to participate in the Oversight process related to the Annual Report.

In the promotion of public accountability and participation members of the public are invited to attend all meetings of the Council and its committees. Another mechanism of public participation is conducted through Mayoral Budget and Integrated Development Plan (IDP) Imbizo as well as IDP/Budget Roadshows. These are held prior to developing the draft budget in order to provide feedback to the community the implementation of projects in the current financial year and to illicit the needs of the community in order to provide input for the new financial year.

2.5 PUBLIC MEETINGS

2.5.1. Communication, participation and forums

The Municipality has a Public Participation Policy which guides the implementations of communication, participation and forums' communications.

Stakeholders are categorised as follows:

Internal Stakeholders:

- Provincial and National Departments,
- District, Metro and Local Municipalities,
- Councillors, Executive Committee, Portfolio Committees, Ward Committees
- Employees

External Stakeholders

- Eskom,
- Telkom
- Traditional Leaders.
- Organized Business (Chamber Of Business and Industry) and Labour Formations, Service Providers
- Suppliers
- NGOs, CBOs, Faith Based Organisations, Youth Organisations; Lobby Groups - (Environmental Groups), Unorganized Groupings – (the poor and other Vulnerable Groups), Special Interest or Pressure Groups, Sports Organizations, Self Help Organizations (SHO), Civic or Resident Associations, Citizens etc.
- Police Forums, IDP Forums, Local Implementation Forums.

The IDP Representative Forum becomes a very central forum to finalise the prioritisation process, it is also envisaged that the Budget and PMS stakeholders engagement structures as reflected in the IDP Guides, must be the same or integrated structures.

The public participation is an on-going engagement process, and the following are forms of citizenry participation that are utilized by the Municipality to ensure the citizen and stakeholders voices are accommodated in the planning, execution and review of the IDP, Budget and PMS processes:

- Ward Committee Meetings
- Stakeholders Quarterly Meeting (Reporting on PMS Progress/SDBIP and IDP)
- Regular Community Meetings by Councillors
- Meetings per annum per ward

Some of the above various forms of public participation engagements are conducted throughout the year specifically at an operational level and then some of them are organized on a fortnightly, monthly, and quarterly and annually as reflected in our Process Plan and Annual Roster of Meetings.

2.5.2. Ward committees

Section 74 of the Municipal Structures Act, and regulation 5 of the Government Gazette No. 27699 Ward Committee, state that Ward Committees may have powers and functions delegated to them (which are essentially advisory in nature) in terms of S59 of the Municipal Systems Act, these are:

1. To serve as an official specialised participatory structure in the Umdoni Local Municipality.
2. To create formal unbiased communication channels as well as a co-operative partnership between the community and the Council.
3. Advise and make recommendations to the Ward Councillor on matters of policy affecting the Ward.
4. Assisting the Ward Councillors in identifying the challenges and needs of residents.
5. Dissemination of information in the Ward concerning municipal affairs such as the budget, integrated development planning, performance management systems, service delivery options and municipal properties.
6. Receive queries and complaints from residents concerning municipal service delivery, communication with Council and provide feedback to the community on Council's response.
7. Ensure constructive and harmonious interaction between the municipality and community through the use and co-ordination of ward residents meetings and other community development forums,
8. And Interact with other organizations and forums on matters affecting the ward.

A ward committee may also make recommendations on any matter affecting its ward to the ward councillor or through the ward councillor to the local council. Table 20 below indicates some public meetings that took place within the financial year.

AREA	VENUE	DATE	EVENT TYPE
Malangeni/Wards 7, 8 & 9	Malangeni Sports Field	15 th April 2015	IDP /Budget Roadshows
Umzinto Wards 3, 6 and portion of 10	Umzinto Town Hall	15 th April 2015	IDP /Budget Roadshows
Amahlongwa / Ward 1	Amahlongwa Community Hall	28 th April 2015	IDP /Budget Roadshows
Amandawe/Ward 2 - 4 & 5	Amandawe Community Hall	30 th April 2015	IDP /Budget Roadshows
Scottburgh Portion of wards 4,5 & 10	Scottburgh Town Hall	30 th April 2015	IDP/Budget Roadshows

Table 20: Public Meetings

Where possible feedback was provided on the same day, but in cases where there are issues that needed a follow up details of the community member was taken by the officials.

2.5.3. The effectiveness of the public meetings held

The Municipality and Communities alike benefited from the meetings mentioned above as through the consultative processes, information sharing occurred and ward committees shared their advice to the Councillors who in turn did so to Council.

2.6 IDP PARTICIPATION AND ALIGNMENT

	IDP Participation and Alignment Criteria*	Yes/No
1	Does the municipality have impact, outcome, input, output indicators?	Yes
2	Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
3	Does the IDP have multi-year targets?	Yes
4	Are the above aligned and can they calculate into a score?	Yes
5	Does the budget align directly to the KPIs in the strategic plan?	Yes
6	Do the IDP KPIs align to the Section 57 Managers	Yes
7	Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
8	Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	Yes
9	Were the indicators communicated to the public?	Yes
10	Were the four quarter aligned reports submitted within stipulated time frames?	Yes

Table 21: IDP Participation and Alignment

The alignment of IDP and indicators improved in the 2015/2016 financial year and the municipality will continue to improve the alignment of the IDP and indicators,

COMPONENT D: CORPORATE GOVERNANCE

2.7 OVERVIEW OF CORPORATE GOVERNANCE

Umdoni Municipality is an organ of state within the local sphere of government exercising legislative and executive authority within its demarcated area. It functions in accordance with the political, statutory and other relationships between its political structures, political office bearers and administration and its community. The municipality must exercise its authority within the constitutional system of co-operative government envisaged in section 41 of the Constitution. Apart from rights and duties derived from legislation, the municipality must observe and respect the rights of citizens and others protected by the Bill of Rights. The administration is governed by the democratic values and principles embodied in section 195(1) of the Constitution. As a point of departure, the municipality has the functions and powers assigned to it in terms of sections 156 and 229 of the Constitution. Being a local municipality, the Municipality must seek to achieve the integrated, sustainable and equitable social and economic development of its area. These functions are listed in Chapter 5 of the Local Government: Municipal Structures Act, 1998, as amended, ("the Structures Act"). The Municipal Systems Act enhances these functions.

The management of financial affairs of municipalities is governed by the Local Government: Municipal Finance Management Act, 2003, ("the MFMA ") which, inter alia, imposes strict measures to ensure that the municipality is transparent, accountable and responsible in respect of its fiscal and financial affairs. In order to achieve the objects of local government set out in sections 152 and 153 of the Constitution, a municipality must draft, submit, adopt and review an integrated development plan which is in essence a single, inclusive and strategic plan for the development of the municipality. Chapter 5 of the Systems Act regulates the contents and process in respect of the drafting and implementation of this plan. Mindful of the ever-changing priorities and circumstances, the municipality must, within its administrative and financial capacity, establish and organise its administration in such a manner that it would enable the municipality to comply with its task as set out in section 51 of the Systems Act.

The municipal manager is held accountable for the overall performance of the administration, including compliance with the MFMA. This is a huge task and responsibility. See part 2 of Chapter 7 of the Systems Act for details in this regard. In order to maximize administrative and operational efficiency and provide for adequate checks and balances, a municipal council must develop a system of delegation in accordance with Part 3 of Chapter 7 of the Systems Act. It is, however, the duty of the municipal manager, to approve a staff establishment for the municipality. Corporate governance embodies processes and systems by which organisations are directed, controlled and held to account. Corporate governance in South Africa was institutionalised by the publication of the King Report on Corporate Governance in November 1994, which has subsequently been superseded by the King II & III Report on Corporate Governance. The purpose of the King Report is to promote the highest standards of corporate governance in South Africa.

2.8 RISK MANAGEMENT

A risk-based audit plan, which spans a three-year period, was approved by the Audit Committee and adopted by Council. Subsequent to an annual revision of the risk assessment register, an Annual Internal Audit Plan is collated. Risk Management is prevalent and rife with salient challenges which are not unique to the Umdoni Municipality environment. Risk is addressed in operational, strategic, information, financial, legislative and reputational/social categories and is monitored on a low, medium and high rating scale.

The Risk Management Committee was stable. The Annual Internal Audit for the financial year 2015/2016 has been primarily informed by the Risk Profiling process.

The municipality risk assessment register was presented to the Council in June 2016 by Provincial Treasury.

2.9 ANTI-CORRUPTION AND FRAUD

The municipality has been dealing with matters relating to fraud and corruption within the municipality.

Chapter 4 details of Disciplinary Action taken on cases of financial mismanagement. MSA 2000 s 83 (c) requires providers to be chosen through a process, which minimises the possibility of fraud and corruption.

Umdoni Municipality has a range of measures to prevent corruption, fraud and theft; these are in sync with the national anti-corruption strategy. Accordingly, Council developed the Fraud Prevention Framework: Policy, Systems and Procedures was developed in the 2012-2013 financial year. These procedures were implemented in the 2013/14 financial year and thereafter. This framework was presented with staff and political leadership as part of its development, refinement and awareness raising.

It is necessary to be proactive in terms of Fraud and Anti-Corruption and be of the understanding that criminal and other irregular conduct is detrimental to good, effective, accountable and transparent governance and hampers the service delivery capacity of the Municipality.

To that end, the objectives of the Municipality are:

- Develop and foster an environment, where public representatives, the employees of the Municipality and the public shall strive to eradicate corruption, fraud and theft through the application of a full spectrum of pro-active and re-active measures at their disposal
- Encourage disclosures of corrupt practices and the protection of whistle-blowers through the application of the Protected Disclosures Act (Act No. 26 of 200)
- Encourage the reporting of irregular acts or corrupt activities through the joint utilisation of the national anti-corruption hotline
- Ensure that, where appropriate, the Municipality recovers financial losses or damages incurred by using a range of legal instruments at its disposal

- Furthermore, a shared services internal audit unit of the Ugu District Municipality exists to analyse and report on the control environment in order that management can proactively deal with the underlying causes of corruption and theft. An external Audit Committee made up of external experts is constituted and meets on a regular basis to analyse audit reports and, where appropriate, make recommendations to management to implement effective management strategies and practices, such as those provided for in the King III Report. Such an Audit Committee does not include councillors and is therefore seen as objective and non-biased in its assessment and recommendations.
- Umdoni adopted Bid Committees immediately upon promulgation of Supply Chain Management Regulations, in line with the Municipal Finance Management Act. There are no councillors serving on Bid Committees since that time. Council plays an oversight role on the implementation of Supply Chain Policy and quarterly reports are submitted to the Mayor.
- Any incidents of corruption and theft are reported to the Municipal Manager and acted upon by an internal investigative unit, who also report such incidents to the SAPS where appropriate.

2.10 SUPPLY CHAIN MANAGEMENT

The municipality's Supply Chain Management unit is a support function for all business units within the Municipality to ensure provision of efficient, transparent, fair, equitable and cost effective procurement services hence assisting them to implement their service delivery priorities.

- In terms of the MFMA SCM regulations the SCM unit is established to implement the SCM policy adopted by council.
- It operates under the direct supervision of the chief financial officer or an official to whom this duty has been delegated in terms of section 82 of the Act

Core Functions

- Demand management;
- Acquisition management;
- Logistics management;
- Disposal management;
- SCM risk management; and
- Performance management

The supply chain management policy for the year 2015/2016 was reviewed and adopted by Council on 31 May 2015.

In terms of SCM Regulation 3 (1) (a) the policy was reviewed in **31 May 2015**. The main change made to the policy was to bring it in line with the structure of the SCM regulations. The aim was to establish a credible base from which the business processes can be developed.

This review was to further align the policy to Preferential Procurement Regulations 2011, issued in terms of the section 5 of the preferential Procurement Policy Framework Act, Number 5 of 2000 (PPFPA). The Regulations were published in the Government Gazette on 08 June 2011 the new regulations aims to align the Preferential Procurement Policy Framework Act, 2000 and the Broad – Based Black Economic Empowerment Act, 2003 effective from 7 December 2011, issued by National Treasury.

2.11 BY-LAWS

The Municipal Systems Act of 2000, Section 11 (3)(m) provides Municipal Councils with the legislative authority to pass and implement by-laws for the betterment of the community within the terms of the legislation.

For the 2015/2016 financial year, Umdoni Municipality did not adopt or implement any new by-laws.

2.12 WEBSITE

A website is an integral part of the municipality's communication infrastructure and strategy. If managed effectively, it allows easy access to relevant information, serves as a tool for community participation, improves stakeholder involvement and facilitates stakeholder monitoring and evaluation of municipal performance.

The municipality has a functional website and the address of the website is www.umdoni.gov.za

At this stage not all requirements of Section 75 of the MFMA have been met, however we are striving to meet all the compliance issues.

The role of municipal websites, as platforms for information dissemination, participation and disclosure has been significantly catered for in various pieces of legislation, including:

- The Local Government Municipal Systems Act No 32 of 2000 ("the Systems Act");
- The Local Government Municipal Financial Management Act No 56 of 2003 ("the MFMA"); and
- The Municipal Property Rates Act, no 6 of 2004 ("the MPRA").

S75 of the MFMA sets out the information which a municipality must publish on its website. Detailed below is a summary of the documents published on the website.

Document Name	Yes / No
Current annual and adjustments budgets and all budget-related documents	Yes
All current budget-related policies	Yes
The previous annual report (2014/15)	Yes
The annual report (2015/2016) published/to be published	Will be published once tabled
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (2015/2016) and resulting scorecards	Yes
All service delivery agreements (2015/2016)	No
All long-term borrowing contracts (2015/2016)	Yes
All supply chain management contracts above a prescribed value of R100,000 for 2015/2016	No
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during 2015/2016	N/A

Document Name	Yes / No
Contracts agreed in 2015/2016 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No
Public-private partnership agreements referred to in section 120 made in 2015/2016	N/A
All quarterly reports tabled in the council in terms of section 52 (d) during 2015/2016	No

Table 23: Municipal Websites Information Table

2.13 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

In the financial year 2013/14, the Ugu District Municipality undertook a district-wide client satisfaction survey. The survey was conducted by means of a structured questionnaire completed with the assistance of trained locally employed interviewees from each of the local municipalities.

For the Umdoni Local Municipal Area the following results were noted:

Subject matter of survey	Survey results indicating satisfaction or better (%)*
Overall satisfaction with:	
(b) Municipal Service Delivery	41% of the respondents believe that service delivery is very poor to poor
Satisfaction with:	
(a) Refuse Collection	Not addressed in the survey
(b) Road Maintenance	Not addressed in the survey
(c) Electricity Supply	Not addressed in the survey
(d) Water Supply	67% of the respondents have rated the provision of water services as poor
(e) Information supplied by municipality to the public	Not addressed in the survey
(f) Opportunities for consultation on municipal affairs	Not addressed in the survey

Table 24: Public Satisfaction on municipal services

CHAPTER 3 - SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

3.1 INTRODUCTION

Our main aim is to ensure that Communities within uMdoni have the basic services they require. One must acknowledge all the employees that are employed at uMdoni Municipality under the Technical Services department for their commitment and hard work in ensuring that service delivery is maximised without compromising quality.

3.2 OVERALL PERFORMANCE OF THE MUNICIPALITY

The municipality has developed a housing development plan (HDP). In terms of the HDP, there is a considerable backlog of housing units. This plan is a legal requirement and is provided for in terms of the revised procedures established in Chapter 3 of part 3 of the National Housing Code. The housing plan is therefore a critical component of the IDP and must be reviewed annually together with the IDP. The overall objective of the housing sector plan is to assist the municipality to provide housing to all communities within its area of jurisdiction.

Through the process of housing provision, the municipality also seeks to create employment opportunities and to link the process with other LED initiatives.

The bulk of the population is spread across the municipal area with more densely populated areas normally in the vicinity of towns, shops, government departments etc. While there is no record of current waste volumes and /or its characteristics, the municipality does however have a well developed landfill site.

To determine the potential volume of waste from the municipality, the waste generation rate of 0,1kg/per person is used. Based on the latter rate, the estimated daily volume of waste generated is approximately 8,4 tonnes for domestic households. If the daily volume for the formal and the informal house is increased to 0.5 kl/person the additional mass of waste is 10,6 tonnes.

Generally, the Municipality has an established but deteriorating road network system and this problem has been identified during the SDF review. This situation is as a result of the lack of focus on maintenance investment over the years, as well as the dispersed settlement patterns.

As an interim measure to address the persisting problem the municipality identified both rural and urban roads upgrade as one of the key priorities. To this end, the municipality obtained funding to upgrade the CBD roads as well as prioritising rural roads project via MIG funding.

Additional funding for re-gravelling and asphaltting construction has also been approved. This will go a long way in terms of ensuring that the lifespan of the upgraded access roads is prolonged.

Capital Projects Including Municipal Infrastructure Grant Projects for 2015/2016 Financial Year

Project Name	Project Value
Umzinto Sports Field (see page 99)	R 800 000.00
Construction of Gqolweni Road in Amandawe	R16 373 00.34
Rehabilitation of roads at Scottburgh CBD	R 6 000000.00
Upgrade of Internal Rural Roads South and North Phase (Fulfathi, Percy, Ndosi, Zwelisha, Mgobhozi, Mhlangamkhulu, Drifstone, Mashitomu and Ngubo Access Roads)	R 11 000 000.00
Rehabilitation of Urban Roads (Horseshoe Rd, Malibu Rd, Jacaranda Rd, St Patricks Rd, Bushbuck Way Rd, Xaba Rd, Mast Rd and Stone Head road)	R 9 100 000.00
Installation of Street lights	R720 000.00

3.3 BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

3.3.1 WATER PROVISION

Ugu has come up with a strategy which seeks to integrate the isolated individual water schemes and provide for investment in more reliable water sources that will be more cost effective in addressing backlogs, meeting the demand due to urban development growth and mitigating the effect of drought.

There are 22 869 households in the municipality, with an average household size of 3,2 persons per household. Less than half of households (40,6%) have access to piped water either in their dwellings or in the yard. Only 2,1% of households do not have access to piped water.

Source of water	Percentage
Regional/Local water scheme (operated by municipality or other water services provider)	87,8%

Borehole	4%
Spring	0,3%
Rain water tank	0,4%
Dam/Pool/Stagnant water	1%
River/Stream	1,1%
Water vendor	0,6%
Water tanker	2,1%
Other	2,7%

Figure 4: Sources of Water: (Source Statistics SA 2011)

3.3.2 SANITATION

The second draft of the Water Services Development Plan (**WSDP which can also be considered as Water and Sanitation Master Plan**) which was last reviewed in 2010 encompasses amongst others, water, sanitation and infrastructure backlog studies, waste water treatment studies, bulk infrastructure development studies which was completed in 2005. Additional funding is required to eradicate the water and sanitation backlog etc. Ugu District Municipality is responsible for the provision of sanitation to households

Figure 6: ToiletFacilities(Source: Statistics SA 2011)

Toilet Facility	Percentage
None	2,3%
Flush toilet (connected to sewerage system)	34,2%
Flush toilet (with septic tank)	11,7%
Chemical toilet	4,3%
Pit toilet with ventilation	12%
Pit toilet without ventilation	19,2%
Bucket toilet	6,6%
Other	9,7%

3.3.3 ELECTRICITY

The current electricity backlog as per statistics supplied by Eskom for Umdoni is 24%, which is relatively stable in comparison with the rest of the Ugu District. With regard to ESKOM areas, the municipality is experiencing capacity constraints and illegal connections (izinyoka). Backlogs are attributed to lack of bulk infrastructure, however we continue to engage with Eskom with regards to infills and backlogs.

Energy Source	Cooking	Heating	Lighting
Electricity	68,7%	59,1%	76,3%
Gas	5,5%	2,5%	0,4%
Paraffin	19,5%	5,7%	1,5%
Solar	0,2%	0,3%	0,2%
Candles	0%	0%	21,2%
Wood	5,4%	8,4%	0%
Coal	0,3%	0,4%	0%
Animal Dung	0,1%	0,1%	0%
Other	0,2%	0%	0%
None	0,1%	23,4%	0,4%

3.3.4 WASTE MANAGEMENT

Refuse collection

The bulk of the population is spread across the municipal area with more densely populated areas normally in the vicinity of towns, shops, government departments etc. While there is no record of current waste volumes and /or its characteristics, the municipality does however have a well developed landfill site.

To determine the potential volume of waste from the municipality, the waste generation rate of 0,1kg/per person is used. Based on the latter rate, the estimated daily volume of waste generated is approximately 8,4 tonnes for domestic households. If the daily volume for the formal and the informal house is increased to 0.5 kl/person the additional mass of waste is 10,6 tonnes.

Refuse Disposal	Percentage
Removed by local authority/private company at least once a week	52,5%
Removed by local authority/private company less often	1,1%
Communal refuse dump	1,5%
Own refuse dump	42,5%
No rubbish disposal	1,9%
Other	0,5%

Figure 7: Refuse Disposal(Source: Statistics SA 2011)

Waste Disposal

During the 2015/2016 the refuse collection unit continued to provide service to a total number of 22 869 households. This service is still continually provided in Urban and Rural areas. The frequency in the urban areas for refuse removal service, is daily in the business areas and weekly in residential areas. The frequency in the rural areas is provided twice a week.

This subsection is also responsible for:

- Clearing of illegal dumping of domestic refuse on public open spaces
- Erection of No Dumping Signboards in English and isiZulu
- Placement of metal bins at Taxi Ranks, Schools, Beaches and various public areas
- cleansing of ablutions in the Umzinto and Scottburgh areas during the day
- Distribution of Wheelie Bins to businesses and schools
- Delivery of Recycling bags to the Pennington community
- Waste Management awareness in Schools

The refuse section consists of the following vehicles which is responsible for refuse collection:

6 refuse compactors (2 x industrial refuse compactor, 4 x single axle refuse compactors)

2 skip loaders (9 tons)

A total of 54 skips that service both Urban and Rural Areas

Street Sweeping and Cleansing

The section is responsible for cleaning of CBDs, public spaces and ablutions. The schedule for cleaning is as follows:

Street sweeping – Central Business Districts

Are cleaned on a daily basis. The early shift operates from 07h00 to 16h00 and the late shift from 13h00 – 22h00

Street sweeping – Residential area

Pennington, Park Rynie and Ifafa Glebe are swept five days per week.

Street sweeping – Rural area

Weekly

Cleansing of ablutions – Umzinto CBD and Scottburgh CBD

Ablutions are cleaned seven days per week in the CBD area.

Cleansing of ablution blocks – informal settlements

Twice per week

Issuing of refuse bags

Refuse bags are distributed to indigent areas, utilized when illegal dumping is cleared and cleansing of the streets by the street sweepers during the day and night.

LANDFILL SITE

Humberdale Landfill site

The landfill was designed with 244 000 m³ airspace and an expected monthly deposition rate of 2000 m³ per month equating to an expected lifespan of 10 years. These expected deposition rates were never achieved and in the nine years from 2002 to 2011. The averaged waste compacted m³ were 1186m³ per month. The lower deposition rates have extended the expected life of the landfill by an additional 7 or 8 years to 2019.

A survey conducted in January 2016 indicates that 47 912 m³ airspace is available or 19.6% airspace available until the landfill reaches its full capacity in July 2019.

The current monthly average deposition rates for the period October 2015 to January 2016 of 1100m³ per month, indicate that phase 1 will be full by 2019.



Humberdale Landfill Site

Phase 2 of the Humberdale Landfill Site

During the 2015/2016 financial year, the business plan has been submitted to the Department of Environmental Affairs for approval before the commencement of construction.

OTHER WASTE MANAGEMENT ACTIVITIES

Recycling

The municipality provides a facility for collection of florescent tubes, penlight batteries and used motor vehicle oil which is hazardous to the natural environment at the Humberdale Landfill Site. When the used motor vehicle oil is collected a certificate of safe disposal is issued

Youths for jobs in the waste management

The Department of Environmental Affairs had extended the Youths for Jobs in waste management. This program has assisted the municipality with removal of litter within all wards in the Umdoni Municipality, planting of trees at the landfill site, waste management awareness campaigns in schools, cleanup campaigns and removal of alien plants. The program will conclude in October 2016.



Clean up campaign by Youth for Jobs in Waste Management

Expanded Public Works Program

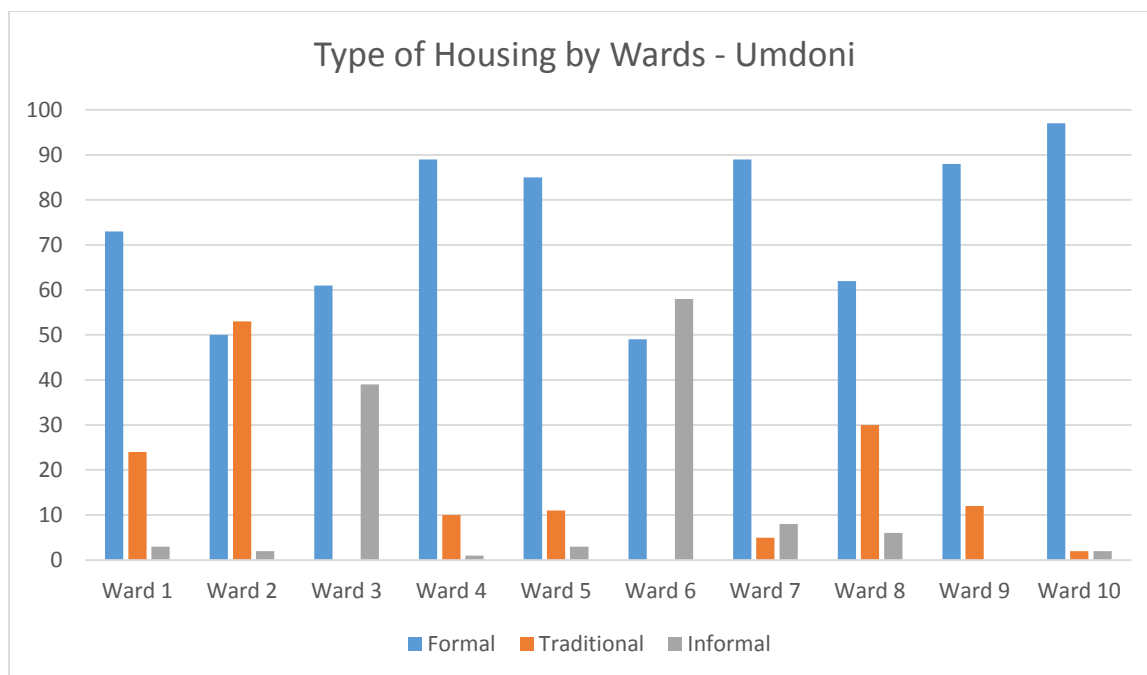
In the 2015/2016 the Department of Public Works had allocated a sum of R1 261 000. 00. The municipality had introduced new programs to spend the grant. The programs introduced is as follows:

- Umdoni Road Maintenance Project
- Umdoni Invasive Alien Plant Removal
- Umdoni Waste Minimization Project
- Umdoni Litter Picking Project
- Umdoni Indigenous Plant Program

These programs were to create 300 work opportunities over 9 months were beneficiaries were to work 10 days a month in a 3 month cycle.

3.3.5 HOUSING

The Bill of Rights in the Constitution provides that everyone has a right to adequate housing and shelter. The qualification to this clause, however, is set out in the Constitution and states that the state must strive towards the progressive realisation of this right depending on the available resources.



Source – statistics SA

3.3.5.1 Rural Housing Projects

The progress reported on is for Malangengi Rural Housing Project Phase 2, Amandawe Rural Housing Project Phase 2, Amahlongwa Rural Housing Project and KwaCele Prefeasibility Study Rural Housing Project. The planning phase milestones have been completed for all these rural housing projects and are ready for the construction phase:

Malangeni Rural Housing Project Phase 2

The Department of Human Settlements is in the process of drafting the tripartite agreement for this project and the Implementing Agent will soon establish on site once the agreement has been signed by all the parties. The funding expected is for the construction of 1000 housing units.

Amandawe Rural Housing Project Phase 2

The Department of Human Settlements is in the process of drafting the tripartite agreement for this project and the Implementing Agent will soon establish on site once the agreement has been signed by all the parties. The funding expected is for the construction of 1000 housing units.

Amahlongwa Rural Housing Project

The Municipality after realizing that negotiations were delaying the construction of houses due to outstanding land issues regarding UCCSA glebeland area, the Council took a resolution on the 26 August 2015 that the undisputed land within Amahlongwa area continue as phase 2 for the construction of 500 units and that the UCCSA glebeland area will be phase 3 of the project.

The Housing Development Agency (HAD) was engaged by the Umdoni Municipality to assist in providing funding for the compensation of UCCSA for their glebeland area. The HAD has already conducted desktop studies on the glebeland area and they are in the process of appointing a service provider that will conduct valuation of Glebeland area in order to determine the fair compensation value that will be offered to UCCSA.

KwaCele Prefeasibility Study Rural Housing Project

The Implementing Agent (IA) was appointed on the 26 June 2015 to conduct a detailed prefeasibility study for this project, the prefeasibility study has been completed, Tranche 1 project application was submitted on the 17 March 2016 to DHS Technical and Evaluation Committee and the project was recommended for funding. It is now awaiting MEC for Human Settlements authorization and drafting of tripartite agreement.

3.3.5.2 Urban Housing Projects

Umzinto Slums Clearance Housing Project

The achieved target for the reporting period was to build 100 houses, already the 400 houses were completed from the previous financial year and the total number of 500 houses have been completed for Phase 1A of this project. The most significant challenge for the next phase of the construction of houses is the availability of bulk sanitation for the remainder of the project and the alignment of programmes for both Ugu District Municipality and Umdoni Municipality.



Pictorials of completed houses at the project





Riverside Park Rectification Project

A motivation for the realignment with the current subsidy quantum on rectification was approved by the MEC for Human Settlements which included extension of time till November 2016, inclusion of New Hibiscus and New Mahogany and one bedroom cottages. The New Hibiscus and new Mahogany were excluded in the initial scope of the project due to outstanding land encroachment issues at a time which has been dealt with the land owner.

The rectification of the units that are not affected is in progress within three precinct, Project Steering Committee and Technical Committee meetings are held on monthly basis.

Ghandinagar Transfer of Houses

Total number of properties is 675
Number of properties transferred is 595
Number of properties not transferred is 80

CONCLUSION

The Umzinto Slums Clearance Project was implemented with success and Umdoni Municipality is in continuous engagement with Ugu District Municipality to ensure that bulk sanitation infrastructure is aligned with the construction of houses. The rural housing projects are ready for the next stage of construction pending to DHS funding approval except for outstanding land issues at Amahlongwa Rural Housing Project.

3.3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

While the municipality does not directly supply or subsidise electricity or water, we do however have an indigent policy in place which is reviewed annually and which informs the amount of rates rebate which is provided to qualifying applicants. In addition to this, the refuse collections process in the rural areas (which is done via means of skips located at strategic places) is a service which is currently provided free to those areas.

COMPONENT B: ROAD TRANSPORT

3.3.7 Municipal Roads and Transportation

Roads
The core function of this unit is to extend the useful life of local roads as well as reduce maintenance and reconstruction costs by:
<ul style="list-style-type: none">a) Undertaking routine and reactive maintenance of all roads, both surfaced and gravel, in all areas within the municipal boundariesb) To undertake routine and reactive maintenance of the municipal storm water drainage infrastructure.c) Construction and rehabilitation of all roads, both surfaced and gravel, in all areas within the municipal boundaries.

3.3.7.1 ROADS

We believe that constant improvement and ongoing development of our road network or transport system is key to the ongoing development of uMdoni area.

Progress on Projects

Construction of Gqolweni Road in Amandawe

The construction of Gqolweni Road with a bridge across the Amahlongwa River will link the communities of Amandawe and Amahlongwa. The entire project is a multi-year project with two phases. Phase 1 being the construction of the roads in Amandawe and Amahlongwa and Phase 2 being the construction of the low level bridge over the Amahlongwa River. The project scope in Phase 1 is the formalization of 8 gravel roads in Amahlongwa and the extension of Gqolweni Road to the bridge at the Amahlongwa River. Mkhize Road in Amandawe will be extended to the bridge at the Amahlongwa River. Phase 1 of the Gqolweni Project being the Construction of the Roads is now complete. The construction of Gqolweni Bridge over the Amahlongwa River will commence in the latter part of 2014 and should be completed in full during the 2015/2016 financial year. Construction at Gqolweni Bridge is now complete and will be handed over to the municipality.

Upgrade of Internal Rural Roads South and North Phase 1

These project involves the construction of gravel and portions of concreted access roads in Amahlongwa and Malangeni. The roads will have a compacted gravel wearing surface with side and meter drains, storm water manholes, pipe crossings and where applicable, bank protection in the form of gabion baskets.

The following roads will form part of Phase 1:

Rural Roads North projects closed out in 2015/16

- Mhlangamkhulu and Driftstone Access Road which are both 1.0km in Amalangeni.
- Zwelisha and Mgobhozi Road Access Road which are both 1.0km including a concreted section in Amalangeni.
- Mashitomu and Ngubo Access Road which are both 1,0km in Amalangeni.
- Fulfathi, Percy and Ndosi Access Road which are 1km each upgraded to concrete surface in Amahlongwa.
- Shange Access Road 0.7km upgraded to a concrete surface.

Rural Roads which are rolled over to the 2016/2017 FY for construction

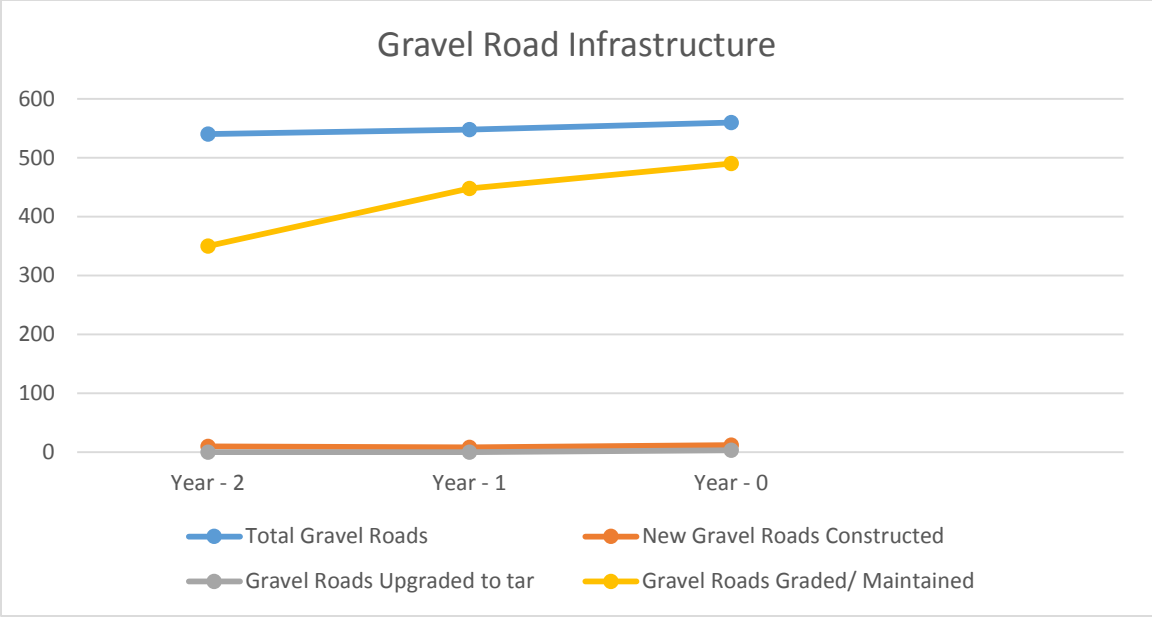
- Fulfathi Access Road which is 1,0km in Amahlongwa.
- Percy Access Road which is 1,0km in Amahlongwa.
- Ndosi Access Road which is 1,0km in Malangeni.

The projects were completed within the budget of R 12 000 000.00

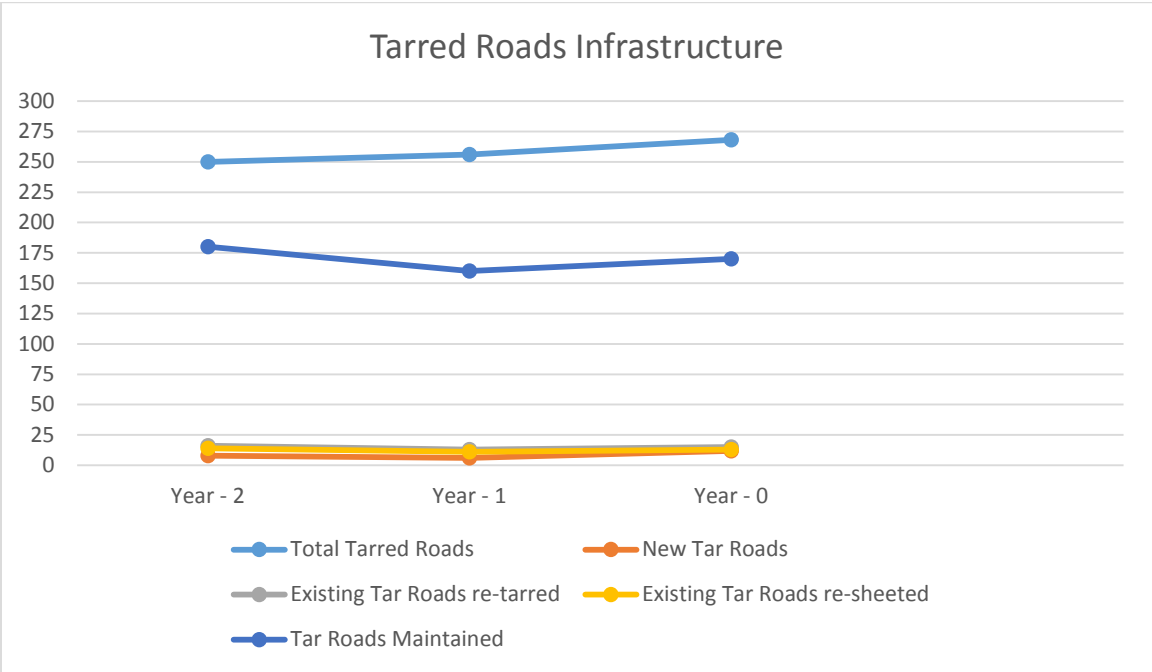
Rehabilitation of Urban Roads

This projects involves rehabilitation of roads and upgrading of gravel roads to tar.

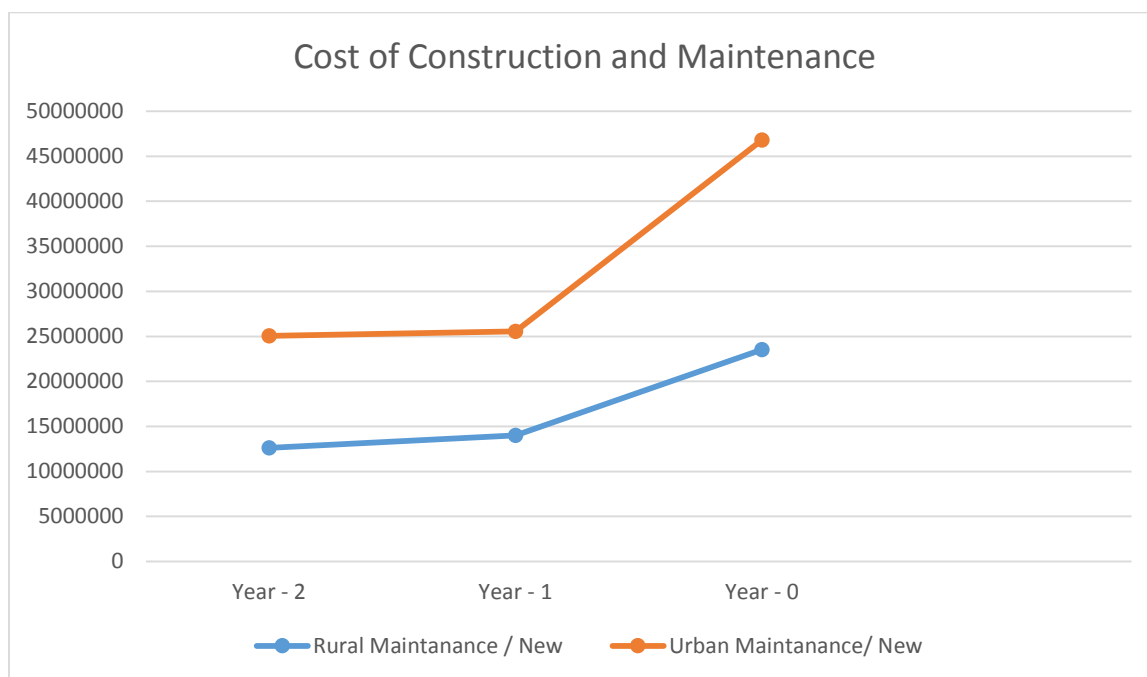
- Horseshoe road upgraded gravel to bitumen is 1km in Sezela.
- Malibu road rehabilitation which is 0.5km in Umzinto.
- Jacaranda road rehabilitation which is 1km in Umzinto.
- Bushbuck way upgraded from gravel to the bitumen layer which 0.5km in Bazley.
- Mast Road rehabilitation which is 0.5km in Umtwalume.



	Total Gravel Roads	New Gravel Roads Constructed	Gravel Roads Upgraded to tar	Gravel Roads Graded/ Maintained
Year - 2	540	10	0	350
Year - 1	548	8	0	448
Year - 0	560	12	3	490



	Total Tarred Roads	New Tar Roads	Existing Tar Roads re-tarred	Existing Tar Roads re-sheeted	Tar Roads Maintained
Year - 2	250	8	16	14	180
Year - 1	256	6	13	11	160
Year - 0	268	12	15	13	170



	Rural Maintenance / New	Urban Maintenance / New
Year - 2	12602935	25043961
Year - 1	13987633	25552690
Year - 0	23532541	46808662

3.3.7.2 TRANSPORT (incl. VEHICLE LICENSING AND PUBLIC BUS OPERATION)

Integrated Transport Plan (ITP)

Umdoni Municipality does not have an Integrated Transport Plan but has been incorporated in the Ugu's Integrated Transport Plan.

MOTOR VEHICLE LICENSING

Motor Vehicle Licencing

This section performs registration and licencing of motor vehicles as an agency for the Department of Transport, and signed a Memorandum of Agreement with DoT for a period of three years. Umdoni During the period under review, the position of Supervisor was filled, and at this time the Division is staffed by a Supervisor and three Clerks reporting to an Acting Superintendent. The office is situated in Scottburgh.

ANNUAL STATISTICS REPORT FOR THE FINANCIAL PERIOD: 01 JULY 2015 TO 30 JUNE 2016

<u>MONTH</u>	<u>UMDONI (R)</u>	<u>DOT (R)</u>	<u>NO. OF TRANSACTIONS</u>
JULY 2015	153 563-57	1 721 079-11	3 064
AUGUST 2015	123 128-67	1 499 894-82	2 377
SEPTEMBER 2015	137 116-78	1 528 940-27	2 525
OCTOBER 2015	124 969-70	1 399 560-50	2 685
NOVEMBER 2015	124 350-30	1 389 328-20	2 474
DECEMBER 2015	146 830-51	1 649 469-77	2 969
JANUARY 2016	128 319-18	1 448 077-22	3 067
FEBRUARY 2016	132 865-49	1 484 537-84	2 669
MARCH 2016	142 542-23	1 587 301-72	2 769
APRIL 2016	172 686-42	1 918 316-33	2 893
MAY 2016	153 725-89	1 715 193-86	2 806
JUNE 2016	147 783-41	1 652 315-41	2 921

GRAND TOTAL	1 687 882-15	18 994 015-05	33 309
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Driving Licences and Learners Licences

This office is situated in Umzinto and is responsible for conducting:

- Renewal of drivers and PRDP licences
- Testing of learners licences (all codes)
- Testing of drivers licences (all codes)

As a Grade A DLTC, this section operates with 4 grade A examiners, 3 grade B examiners and one grade D examiner.

TEST CENTRE STATISTICS – JULY 2015 TO JUNE 2016

DRIVER'S LICENCE – CODES C/C1 AND EC

TOTAL BOOKED	6602
PASSED	4681
FAILED AND FTA	1266

DRIVER'S LICENCE CODE B

TOTAL BOOKED	883
PASSED	525
FAILED AND FTA	329

LEARNER'S LICENCE

TOTAL BOOKED	3765
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PASSED	2189
FAILED AND FTA	1411

REVENUE - TOTAL REVENUE INCLUDING:-

	NO OF APPS	REVENUE
DRIVER'S BOOKING - HMV	6602	R1980600
DRIVER'S BOOKING – LMV	883	R220750
DRIVER'S ISSUE – INCL. CARD APPLICATION	10455	R2613750
LEARNER'S LICENCE BOOKING	3765	R564750
LEARNER'S LICENCE ISSUE	2189	R131340
PrDP	1637	R245550
INSTRUCTOR'S PERMIT APPLICATION	5	R2000
INSTRUCTOR'S PERMIT ISSUE	13	R1170
TDL	1397	R125730
DUPLICATE LEARNER'S LICENCE	187	R14960
RWC APPLICATION		
RWC ISSUE		
TOTAL REVENUE		R6200600

3.4 COMPONENT C: PLANNING AND DEVELOPMENT (LOCAL ECONOMIC DEVELOPMENT)

3.4.1 PLANNING

This Section ensures sustainable development by assessing building plans and recommending approval with due regard to legislation, quality standards and appropriateness, to provide quality hands-on service to all our customers for a well-managed sustainable built environment.

Building Control is divided into two sections:

- Plans Assessment; and
- Building Inspectorate.
-

The overall purpose of the Building Control Section is to conduct inspections on major impact developments to:

- Ensure compliance with the National Building Regulations and SANS10400;
- Ensure compliance with the Public Health and safety Requirements;
- Conduct appropriate enforcement action in instances of non-compliance;
- Umdoni Town Planning Scheme;
- National Environment Management Act;
- Municipal By-laws and policies;
- Recommend either the approval or refusal of building plan applications in terms of the delegated authority by assessing the application in terms of the National Building Regulations and SANS10400 and provide a recommendation to the General Manager Planning and Development.

Building Applications

- The submission of Building Applications for the period July 2015- June 2016 has averaged **22** plans per month.
- A total of **275** applications were submitted for approval from July 2015 to June 2016.
- A total of **247** applications were approved for the 2015/2016 financial year, however these plans included older submissions.

Building Control – 2015/2016 Approved Plans

BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
190/14	JJ Burger	249	19 Davallen Road, Scottburgh South	07 November 2014	03 July 2015
54/15	Integer Home Loans	Ptn 1 of 66	Ridge Road, Bazley Beach	24 March 2015	03 July 2015
167/14	D Dhooma	570	64 Marine Road, Park Rynie	03 October 2014	03 July 2015

102/14	Red Sage Properties	Rem of 567	Cherry Lane (30B), Pennington	23 July 2014	03 July 2015
174/14	SecProp 30 Inv (Pty)	270	Sand Road, Elysium	22 October 2014	13 July 2015
111/15	K Nannoolal	1054	Flamingo Road, Ghandinagar	01 June 2015	13 July 2015
110/15	MJ Ordysinski	316	5 Adrienne Avenue, Pennington	27 May 2015	13 July 2015
118/15	D Brink	1240	Williamson Street, Scottburgh	05 June 2015	13 July 2015
69/15	FE Dawood	3/275	Slayley Road, Park Rynie	26 March 2015	13 July 2015
52/15	LR van Zuydam	504	25 Gumtree Road, Pennington	13 March 2015	13 July 2015
113/14	B Ramkisson	Ptn 2 of Erf 427	Third Street, Park Rynie	05 August 2014	13 July 2015
94/15	SA Ally	371	Temple Road, Umzinto	06 May 2015	13 July 2015
87/15	NW & PM Carlston	Rem of Ptn 191 of 1	Rahle Road, Pennington	29 April 2015	13 July 2015
98/15	LA Wilson	523	Unit 1, Milkwood, Pennington	15 May 2015	24 July 2015
112/14	JL Venter	939	7 Short Street, Scottburgh	04 August 2014	24 July 2015
128/15	ME Khanyile	1374	R102, Pen Circle, PenValley Golf Estate	18 June 2015	24 July 2015
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
86/15	DA Coward	1396	Valley Circle Road, Pennington Golf Estate	29 April 2015	24 July 2015
99/15	M Stella	1511	Bermuda Way, Scottburgh	15 May 2015	24 July 2015
108/15	Roy Francis Brodrick	947	14 Palm Road, Scottburgh	27 May 2015	24 July 2015
117/15	NR & CJ Blunden	527	Coral Road, Casarina Sands	05 June 2015	24 July 2015
78/15	RA Govender	485	Daffodil Street, Umzinto	22 April 2015	06 August 2015
121/15	S & K Venter	85	18 Bushbuck Way, Bazley	10 June 2015	06 August 2015
106/15	JA Crous	541	9 Palm Road, Pennington	27 May 2015	06 August 2015
27/15	Contacts Planning & Design CC	195	Cowry Drive, Elysium	13 February 2015	18 August 2015

51/15	M & G Ramroop	740	Dolphin Drive, Pennington	13 March 2015	18 August 2015
210/14	WJ Hardman	258	19 Minerva Avenue, Pennington	03 December 2014	18 August 2015
113/15	CE Book	109	Dek Road, Mtwalume	03 June 2015	18 August 2015
103/15	DV & R Govender	79	Syringa Lane, Sezela	21 May 2015	18 August 2015
214/14	Myles Roderick Johnson	266	42 Minerva Avenue, Pennington	15 December 2014	18 August 2015
169/14	A Salajee	480	Park Rynie	03 October 2014	27 August 2015
109/15	AH & SR Hedden	54	Leuchars Drive, Ifafa Beach	27 May 2015	27 August 2015
135/15	HP van Staden	651	36 Taylor Street, Scottburgh	24 June 2015	27 August 2015
107/15	Hyperception Properties 414 cc	673	45 Salmon Drive, Pennington	26 May 2015	27 August 2015
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
77/15	TR Botha	Site 148, Sub 149	Kolgans Street, Farm Newtonwolds	15 April 2015	27 August 2015
101/15	Lanthanon Trade & Invest Proprietary Limited	1395	Penn Circle, Penvally, Pennington	18 May 2015	27 August 2015
80/15	Simpkins & Associates cc	1478,1481,15 19 & 1520	Olive Road, Scottburgh	23 April 2015	27 August 2015
177/14	M Ramkalawan	630	Malibu Drive, Umzinto	22 October 2014	27 August 2015
81/15	Simpkins & Associates cc	1478,1481,15 19 & 1520	Olive Road, Scottburgh	23 April 2015	27 August 2015
117/14	SJ Haskins	Rem of Ptn 1 of Lot 171	Mast Road, Mtwalume	12 August 2014	07 September 2015
142/15	J & L Krynsici	429	41 Bermuda Way, Scottburgh	30 June 2015	17 September 2015
163/15	P Nixon	1021	3 Garrick Crescent, Pennington	22 July 2015	17 September 2015
83/15	Johannes P Venter	1066	11 Barracouta Bend, Pennington	23 April 2015	17 September 2015
39/15	B P and A M Pretorius	404	42 Edward Street, Pennington	02 March 2015	17 September 2015
139/15	G E Shuttleworth	479	10 Syringa Road, Pennington	26 June 2015	17 September 2015
147/15	A Krijger and D E Gradwell	994	Richmond Avenue, Scottburgh	01 July 2015	17 September 2015

169/15	Tennyson Roderick and Sandra James	Ptn 3 of Erf 149	ST. Andrews Road, Umzinto	29 July 2015	17 September 2015
183/15	David John Meredith	64	Aubrey drive And David Road, Scottburgh	14 August 2015	17 September 2015
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
116/15	Halande Family Trust	1312	12 Nanette Avenue, Pennington	04 June 2015	18 September 2015
116/14	James Victor Keightley	538	7 Figtree lane, Pennington	11 August 2015	18 September 2015
149/15	S and B De Klerk	35	Abrams Crest Estate, Kelso	06 July 2015	18 September 2015
134/15	Sanele Repent Vilakazi	Sub 149-S 146	Farm Newtonwolds 6371	24 June 2015	18 September 2015
55/15	Hibiscus retirement Village	2081	Old Main Road, Pennington	18 March 2015	18 September 2015
162/15	Michael Bruce and Cheryl Yvette Billson	531	Impathle Road, Pennington	22 July 2015	17 September 2015
176/15	Dereck Allan	1478	Unit 92, Olive Drive, Freeland Park	05 August 2015	22 September 2015
129/15	PrimeTime Trading 8 (PTY) LTD	1480	Eden Rock Forest Estate, Pennington	18 June 2016	22 September 2015
58/15	Hibiscus retirement Village	2081	Old Main Road, Pennington	18 March 2016	22 September 2015
152/15	T and Z Mthembu	1408	Pennington Valley Golf Estate, Pennington	08 July 2015	22 September 2015
195/14	M and D Naidoo	211	7 Seaview Road, Sezela	14 November 2014	22 September 2015
174/15	A J Britz	Ptn 1 of 373	Unit 1, 92 Deck Street, Mtwalume	29 July 2015	22 September 2015
148/15	Crous Investment Trust	1328	Pennington Circle, Pennington	01 July 2015	22 September 2015
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
130/15	Preshen and Kavetha Moodley	281	19 Minerva Avenue, Scottburgh	22 June 2015	28 September 2015
213/15	Marcel Briner	715	Oyster Road, Pennington	11 September 2015	05 October 2015

131/15	Justin Michael and Sharon Bales	4	8 Triton Grove, Elysium	22 June 2015	05 October 2015
182/14	Linda Michelle Binneman	379	Inyanga Village, Mtwalume	27 October 2014	07 October 2015
167/15	RH Shrives	Rem of Ptn 8	Farm Umzinto No. 6230, Abrams Road, Kelso	28 July 2015	12 October 2015
188/15	HL & EA Carr	946	1 Shark Avenue, Pennington	20 August 2015	12 October 2015
123/15	MA & R Naidoo	Rem of Erf 121	54 Marine Drive, Park Rynie	12 June 2015	12 October 2015
136/15	IA Dawood	1452	6 Wesly Street, Scottburgh	25 June 2015	12 October 2015
210/15	CM & LS Despy	176	70 Marine Drive, Park Rynie	09 September 2015	12 October 2015
154/15	RW Fraser	17	Marine Drive, Bazley Beach	09 July 2015	19 October 2015
159/15	Siegfried & Shirley Maureen Fischer	261	26 Cowry Drive, Elysium	20 July 2015	19 October 2015
199/15	PO & LL Herregods	1328	Pennvalley Golf Estate, Pennington	26 August 2015	19 October 2015
148/14	R Crous for Crous Investment	1328	Penn Circle, Pennington	01 July 2015	19 October 2015
23/15	GV Usher	1244	Main Road, Pennington	11 February 2015	19 October 2015
143/14	CN Sievwright	33	Abrams Crest, Kelso	08 September 2014	19 October 2015
186/15	MR & C Govender	1329	Falcon Road, Ghandinagar	19 August 2015	19 October 2015
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
181/15	RC & CV Davis	31	Leuchars Drive, Ifafa	12 August 2015	19 October 2015
120/15	MA & S Chetty	50	Ilan Road, Hazelwood	09 June 2015	19 October 2015
138/14	DF Schroder	274	26 Minerva Avenue, Pennington	04 September 2014	19 October 2015
161/15	L Myende	799	Saturn Drive, Umzinto	21 July 2015	28 October 2015
195/15	J & WC Adlem	Sec 11 of Sub 149	Farm Newtonwolds, No 6371 23 Lourie Road, Koelwaters	24 August 2015	28 October 2015
182/15	IJ & HC Watson	Sec 86, Sub 149	Farm Newtonwolds, No 6371, Hadedda Road,	13 August 2015	28 October 2015
56/15	PK & JE Kolle	117	17 Roberts Road, Pennington	18 March 2015	28 October 2015

221/15	SCI Sykes	108	Kirkman Road& Hosley Lane Ifafa Beach	30 September 2015	28 October 2015
192/15	Gerand Property Investments	674	Salmon Drive, Pennington	21 August 2015	28 October 2015
112/15	LJJ van Rensburg	184	Mtwalume	02 June 2015	22 September 2015
144/15	The Mtwalume Trust	379	Inyanga Village, Mtwalume	30 June 2015	03 November 2015
211/15	BR Jenkins	1370	Penvally Golf Estate, Pennington	10 September 2015	12 November 2015
71/15	M Govender	1281	Flamingo Road, Ghandinagar	26 March 2015	12 November 2015
209/15	BL & GRV Magnussen	30	82, Ridge Road, Bazley	09 September 2015	12 November 2015
208/15	F & J Landman	Ptn 1 of Erf 1198	24 Barracouta Bend, Pennington	07 September 2015	12 November 2015
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
175/15	T Naidoo	Rem 2 of 393	Fourth Street, Park Rynie	30 July 2015	12 November 2015
150/15	AJ & Y Naicker	23	John Abrahams Drive, Kelso	07 July 2015	12 November 2015
173/15	LJ Mackenzie	Ptn 1 of Erf 373	Unit 22, 92 Dek Street, Mtwalume	29 July 2015	12 November 2015
187/15	IA & EL Dockerill	336		20 August 2015	12 November 2015
204/15	YH Phipson, ED Keith, JH Keith, P Bostainbank	Rem of Lot 572	18 Cherry Lane, Pennington	02 September 2015	12 November 2015
156/15	CJ Atmore	958	8 Edgerton Road, Scottburgh	14 July 2015	12 November 2015
8/15	MA Roberts	Rem of Lot 146	Cabin Road, Mtwalumi	22 January 2015	12 November 2015
202/15	The Salmon Drive Hay Trust	672	47 Salmon Drive, Pennington	31 August 2015	12 November 2015
200/15	BRM Angus	Rem of Erf 31	86 Ridge Road, Bazley	31 August 2015	12 November 2015
190/15	Sunset Coast Development	1357	Penn Circle, Pennington	20 August 2015	24 November 2015
168/14	SM & R Naidoo	6/377	5 th Street, Park Rynie	03 October 2014	01 December 2015
231/15	MA & PM Mkhize	73	Kwanyana Street, Shayamoya	14 October 2015	01 December 2015
223/15	AD Turner	160	Roberts Road, Pennington	05 October 2015	01 December 2015

201/15	CG Walker	45	Sydney Road, Kelso	31 August 2015	01 December 2015
260/15	HL Ferreira	409	Ann Arbor Road, Scottburgh	24 November 2015	01 December 2015
217/15	DF & J Shepherd	1407	Penn Valley Golf Estate	16 September 2015	01 December 2015
243/15	GB & TR Laight	168	Marion Avenue, Scottburgh South	29 October 2015	01 December 2015
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
216/15	E Russell	1434	Eden Rock Estate, Pennington	14 September 2015	01 December 2015
234/15	PD & RSM Haken	274	26 Minerva Avenue, Pennington	19 October 2015	01 December 2015
214/15	Mr & Mrs SM & S Moodley	950	Flamingo road, Umzinto	11 September 2015	09 December 2015
115/15	Cubisol Investments	Ptn 219(of 48) of Farm Lot No. 1664	R102, Scottburgh	03 June 2015	09 December 2015
138/15	Devma Property	1114	Cnr of Edgerton & Olive Road, Scottburgh	26 June 2015	09 December 2015
222/15	P & P Coelho Investments	2	Coveway Road, Mtwalume	01 October 2015	09 December 2015
178/14	CP Kruger	30	5 Stephen Road, Scottburgh	23 October 2014	09 December 2015
220/15	JE Downey	43	3 Natalia Place, Pennington	30 September 2015	09 December 2015
170/15	KM & V Govender	1/275	Slayley Road, Park Rynie	29 July 2015	09 December 2015
246/15	MPM & TE Nxele	302	Xaba Street, Shayamoya	04 November 2015	09 December 2015
228/15	D & L Ledingham	Sec 175	149a Barracuda Drive, Longbeach	12 October 2015	09 December 2015
105/15	AL Murray	Ptn 1 of Erf 12	101A Preston Road, Park Rynie	01 April 2015	09 December 2015
18/15	J Malkin	1262	R102 Main Road, Pennington	03 February 2015	09 December 2015
67/15	Selborne Golf Estate	1262	R102 Old Main Road, Pennington	26 March 2015	09 December 2015
189/15	DA Coward	1396	Penn Circle, Pennington	21 August 2015	09 December 2015

BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
224/15	Harrison & Conradie	Rem of Erf 576	Payne Street, Park Rynie	05 October 2015	07 January 2016
191/15	Sunset Coast Development	1355	Penn Circle, Pennington	20 August 2015	07 January 2016
133/15	W Odendaal	1397	Pennvalley Estate, Pennington	24 June 2015	07 January 2016
6/15	M & T Pillay	1235	Pelican Road, Umzinto	22 January 2015	07 January 2016
196/15	TE Moyana	148	Elysium	24 August 2015	07 January 2016
252/15	BJ Tedder	722	Williamson Street, Scottburgh	10 November 2015	07 January 2016
135/14	AN & P Maseko	411	28 Edward Crescent, Pennington	03 September 2014	07 January 2016
232/15	Mr R Ramnath	Ptn 1 of Erf 71	Pine Road, Umzinto	14 October 2015	07 January 2016
245/15	CB Ellis	Sub 4 of Lot 142	Cove Way, Mtwalume	29 October 2015	07 January 2016
238/15	MK Vincent	177	Scottburgh	21 October 2015	07 January 2016
115/15	Cubisol Investments	Ptn 219 (of 48) of Farm Lot No. 1664	R102, Scottburgh	03 June 2015	09 December 2015
194/15	DC Trust	656	28 Salmon Drive, Pennington	21 August 2015	01 February 2016
88/15	P Madurai	768	Roseville, Umzinto	30 April 2015	01 February 2016
185/15	D Chamberlain	196	41 Douglas Road, Pennington	18 August 2015	01 February 2016
258/15	N Kalidas	11/372	Temple Road, Umzinto	18 November 2015	01 February 2016
155/15	SP Hardouin	270	24 Smith Street, Park Rynie	14 July 2015	01 February 2016
157/15	ZP Shange	57	Shayamoya	17 July 2015	01 February 2016
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
265/15	DH & MH Breedt	403	44, Edward Crescent, Pennington	20 November 2015	01 February 2016
254/15	CG & S Wardman	1069	Sylvia Road, Scottburgh	12 November 2015	01 February 2016
165/15	Hyperception Properties 414 cc	673	45 Salmon Drive, Pennington	24 July 2015	01 February 2016
3/15	CE Maree	26	Coveway Street, Mtwalumi	14 January 2015	01 February 2016
253/15	VE Bowley-Smith	1215		11 November 2015	01 February 2016

			Duncan Drive, Pennington		
227/15	The Body Corporate of Lakeview Scheme	1478,1481,15 19 & 1520	Olive Road, Scottburgh	12 October 2015	01 February 2016
198/14	SV & M Pillay	267	40 Minerva Avenue Road, Pennington	19 November 2014	01 February 2016
219/15	JV Bornman Trust	180	Mast Road, Mtwalumi	15 September 2015	01 February 2016
240/15	R de Klerk	28	Steekbok Place, Club Marin	26 October 2015	01 February 2016
263/15	SK & LP Stead	282	21 Savell Road, Pennington	19 November 2015	17 February 2016
205/15	WJ Wurcher	561	48 Cherry Lane, Pennington	02 September 2015	17 February 2016
241/15	AS Salajee	634	Malibu Drive, Umzinto	27 October 2015	17 February 2016
276/15	GW Odell	1227	Duncan Road, Pennington Park	02 December 2015	17 February 2016
96/14	CJ Hawes	23	19 Rahle Road, Pennington	21 July 2014	17 February 2016
185/14	JG Richardson	838	65 Marlin Drive, Pennington	29 October 2014	17 February 2016
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
261/15	HG Kriel	851	101 Marine Terrace, Scottburgh	18 November 2015	17 February 2016
268/15	H Ori	1524	Penguin Lane, Ghandinagar	24 November 2015	17 February 2016
262/15	AO Sirdat	1205	Pelican Road, Ghandinagar	18 November 2015	17 February 2016
164/15	AJ Haw	933	1 Moodie Lane, Scottburgh	22 July 2015	17 February 2016
269/15	H & R Mansoor	45	Preston Road, Park Rynie	27 November 2015	17 February 2016
271/15	WE & K Semmelrath	1435	Kingfisher Road, Pennington	30 November 2015	17 February 2016
270/15	C & J Page	38	Abram's Crest, Kelso	30 November 2015	27 February 2016
218/11	Mr ML Fourie & LR Fourie	301	4 Selborne Avenue, Scottburgh	02 November 2011	17 March 2016
266/15	LM Tyack	Sec 2 on Rem of 191 (of 1)	Gwala-Gwala of the Farm Mount Albert No 2074, Pienaar Road, Pennington	23 November 2015	17 March 2016

172/15	Sunset Point Properties	939	40 Marlin Drive, Pennington	29 July 2015	17 March 2016
6/16	G Jaap	667	Williamson Street, Scottburgh	18 January 2016	17 March 2016
140/15	FJ van Zuydam	470	Umdoni Road, Pennington	30 June 2015	17 March 2016
282/15	Lucky Pearl Trading	1432	Kingfisher Road, Pennington	15 December 2015	17 March 2016
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
3/16	FB Ally	1 of Erf 597	97 Galway Street Scottburgh	08 Jan 2016	17 March 2016
237/15	Sanjay Chabilal, Ramilla & Ravindra Chabilal Singh	86	Textile Road, Umzinto	20 October 2015	17 March 2016
242/15	L & S Marimuthu	410	2B Acacia Avenue, Sezela	29 October 2015	17 March 2016
160/15	P Sheppard	218	9 Savell Place, Scottburgh	21 July 2015	17 March 2016
180/15	KM Mcewan	69	45 David Road, Scottburgh	12 August 2015	17 March 2016
114/15	Cubisol Investments	Ptn 219 (of 48) of Farm 14 No. 1664	R102, Scottburgh	03 June 2015	17 March 2016
251/15	The Trustees of the Jamerin Trust	672	Payne Street, Park Rynie	10 November 2015	17 March 2016
144/13	Crous Family Trust	1326	4 & 6 Douglas Road, Pennington	11 October 2013	17 March 2016
230/15	JO & MC van der Merwe	Ptn 93 of Newtonwolds No 6371.	Cnr of Hailbury & Garrick Cove, Mtwalume	12 October 2015	17 March 2016
288/15	RB & BA Cele	Ptn 2 of Erf 300	Alkins Drive, Park Rynie	29 December 2015	17 March 2016
216/14	TMF & L Smith	637	54 Erskine Street, Scottburgh	15 December 2014	17 March 2016
239/15	Mr D & R Gounder	Ptn 10 (of 2) of Erf 363	4 th Street Park Rynie	23 October 2015	17 March 2016
5/16	R & N Rampal	1149	Flamingo Road, Umzinto	12 January 2016	08 April 2016
13/16	AS Ngcece	Ptn of Farm Amahlongwa	Mission Reserve No. 8317, Ward 2	03 February 2016	08 April 2016
206/15	Blue Marlin (Pty) Ltd Shareblock	885, 888, 889, 896 & 897	Cnr of Scott & George Crooke Street, Scottburgh	04 September 2015	08 April 2016

BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
10/16	Umdoni Municipality- John Dory's	505	Marine Drive, Scottburgh	29 January 2016	08 April 2016
24/16	DD & AE Jaap	678	Galway Street, Scottburgh	10 February 2016	08 April 2016
7/16	The Moosa Ebrahim Moosa Family Trust	Ptn 7 of 284	Centenary 2, Umzinto	20 January 2016	08 April 2016
21/16	ST Ngema	Ptn of P188 Farm Amahlongwa Reserve No 8317	P188 Road, Amahlongwa	10 February 2016	08 April 2016
248/15	Freefall Trading 1070 cc	194	Cowry Drive, Elysium	06 November 2015	08 April 2016
256/15	JW & TA Theron, RM Franz, TL Benetti	172	30 Ridge Road, Bazley	17 November 2015	08 April 2016
287/15	The Body Corporate of Lakeview Lifestyle Village	1478, 1481, 1519, 1520	Olive Road, Scottburgh	21 December 2015	08 April 2016
178/15	N Sivalingam	227	Club Road, Sezela	11 August 2015	08 April 2016
4/16	PA Odendaal	109	Dek Road, Mtwalumi La Vista	11 January 2016	26 April 2016
158/15	FS & ZR Dlamini	364	School Circle, Park Rynie	17 July 2015	26 April 2016
28/16	A Bressan	Rem of Ptn 1 of Erf 157	Mast Road, Mtwalume	15 February 2016	26 April 2016
27/16	TG Rae	29	Coveway, Mtwalume	15 February 2016	26 April 2016
53/14	MD Tildesley	429	14 Pennington Drive, Pennington	08 May 2014	05 May 2016
15/16	M Penprase	91	14 Allen Road, Pennington	04 February 2016	05 May 2016
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
32/16	T & Z Bage Pretty Mthembu	1408	Penn Close, Pennington	19 February 2016	17 May 2016
44/16	JJ Baptiste Lepront	395	Bermuda Way, Scottburgh South	14 March 2016	17 May 2016
75/14	CM & LG Ross	136	16 Pienaar Road, Pennington	05 June 2014	17 May 2016
30/16	PH & WI van Wyk	Ptn 3 of Erf 94	Capstan Road, Mtwalume	15 February 2016	17 May 2016
281/15	MJ & AA Grobler	529	Impathle Road, Pennington	11 December 2015	17 May 2016
257/09	M Clark	1/93	15 Ridge Road, Bazley	17 August 2009	17 May 2016

100/15	K & D Pillay	1389	Falcon Road, Ghandinagar	18 May 2015	17 May 2016
233/15	N & R Munian	177	Hibiscus Drive, Sezela	14 October 2015	17 May 2016
35/16	P Kleinhans	1416	Penn Circle, Pennington	25 February 2016	17 May 2016
267/15	AS Mahabeer	673	Marine Drive North, Park Rynie	24 November 2015	17 May 2016
52/16	The Clyton Family Trust	988	24 Lagoon Drive, Scottburgh	22 March 2016	17 May 2016
29/16	KV Wilkinson	Ptn 1 of Erf 152	Mast Road, Mtwalume	15 February 2016	26 May 2016
17/16	H & C Goosen	241	16 Davallen Road, Scottburgh	08 February 2016	26 May 2016
16/16	K Jugdeo	1456	Old Main Road, Pennington	04 February 2016	26 May 2016
51/16	MA & F Fiford	1313	27 Douglas Road, Pennington	18 March 2016	07 June 2016
119/15	AG & S Govender	482	2 nd Street, Park Rynie	09 June 2015	07 June 2016
286/15	M Robinson	185	19 Douglas Road, Pennington South	21 December 2015	07 June 2016
125/15	DA Coward	Rem of Ptn 133 of 3 of the Farm Mount Albert No.2074	R102, Pennington	15 June 2015	07 June 2016
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
63/16	BJ & AE Kirs	1238	44 Minerva Avenue, Pennington	07 April 2016	07 June 2016
137/15	Collins & Boffa cc	Ptn 14 of Erf 154	Main Ixopo road, Umzinto	25 June 2015	07 June 2016
55/16	Mtwalumi Holiday Resort	Ptn 1 of Erf 373	Dek Street, Mwtalume	24 March 2016	07 June 2016
235/15	EY D'Angelo	142	14 Dirk Uys Street, Pennington	22 October 2015	07 June 2016
57/16	BUT Business	Rem of Erf 597	99 Galway Street, Scottburgh	01 April 2016	07 June 2016
22/16	A Ally	25	18 Lotus Avenue, Park Rynie	10 February 2016	07 June 2016
14/16	The Trustees of AM Kadwa Family Trust	1646	Main Road, Umzinto	08 February 2016	17 June 2016
19/16	Honest Investments cc	46	Sydney Road, Abrams Crest, Kelso	09 February 2016	17 June 2016
59/16	Miss K Naidoo	Ptn 2 of Erf 391 Park Rynie	Park Rynie	01 April 2016	21 June 2016

20/16	CM Rochester	46	Sydney road, Abrams Crest, Kelso	09 February 2016	21 June 2016
184/15	OJ Moussouris	130	Sydney Abrams, Kelso	18 August 2015	21 June 2016
90/15	BE Ruiter	172	Roberts Road, Pennington	05 May 2015	21 June 2016
39/16	DA Young	956	Marlin Drive, Pennington	04 March 2016	21 June 2016
249/15	B Bjarkoy	Sec 38, RR 138, Rem of Newtonwold 6371	Koelwaters, Mtwalume	06 November 2015	21 June 2016
97/15	AM Boltar	641	29 Allen Road, Scottburgh	15 May 2015	21 June 2016
BA. NO	NAME OF OWNER	ERF NUMBER	AREA	DATE SUBMITTED	DATE APPROVED
69/16	VA Davis	147	40 David Road, Scottburgh	19 April 2016	21 June 2016
37/16	L Hills, CC & NG Burnett	1024	9 Garrick Crescent, Pennington	26 February 2016	21 June 2016
89/15	BE Ruiter	502	Beefwood Road, Pennington	05 May 2016	21 June 2016
38/16	CJ & AJ du Preez	Ptn 1 of Erf 506	Beefwood Road, Pennington	02 March 2016	21 June 2016
73/15	RP & MS Haynes	475	3 Shad Road, Pennington	01 April 2015	21 June 2016
198/15	Cubisol Investments	Ptn 219 (of 48) of the Farm Lot 12 No 1664	R 102 (Old Main Road), Scottburgh	26 August 2015	21 June 2016
26/16	Crookes Brothers Limited	The Farm Lot 13 No. 1841	Renishaw	11 February 2016	22 June 2016

Building Works Approved and Completed from July 2014 to June 2015

Notices issued for Building Contraventions

Building Control has issued a total of 3707 notices throughout Umdoni Municipality for:

- Illegal building works;
- Deviation from approved building applications;
- Illegal usage;
- Encroachments; and
- Dilapidated buildings/structures

Encroachments onto Council-Owned Property:

Building Control in terms of Section 124 of the Local Authorities Ordinance Act (No. 25 of 1974) and Section 10.1 of the National Building Regulations and Building Standards Act (No. 103 of 1977) as amended, processes applications for encroachments from street projections, street overhangs, street furniture, etc.

Together with Town Planning, Building control has embarked on a project to resolve the encroachments along the Main Road in the CBDs of Umzinto and Scottburgh. Inspections have already been conducted by the Manager: Building Control and Building Inspectors to determine the extent of the encroachment. We are receiving applications for encroachments which we report to the Planning, Development and Infrastructure meeting for approval or consideration.

Low Costing Housing

Building Control continues to assist the Housing Department with inspections for low cost housing within the Municipal jurisdiction. This Section also provides assistance to the LED Section with inspections for the construction of Informal Traders Stalls, which is based in Umzinto town.

3.4.2 TOWN PLANNING

The Town Planning Section continues to play a monitoring role in Development Planning and promoting forward planning to the Municipality. The Town Planning Section is capacitated with shared services development planning to assist in Planning Development Act obligations performed by the Municipality.

The type of applications that are assessed by the Town Planning Section are:

- Rezoning
- Special Consent
- Relaxation
- Assessment of Building Plans
- Home Business
- Subdivisions
- Consolidation
- Removal of Restrictive Conditions
- Road Closure

The Town Planning Section has undertaken the review of the Spatial Development Framework (SDF), as per MEC's comments that were received in the 2014/2015 financial year. The purpose of the SDF is to demonstrate the spatial representation of all projects and their allocated budget within the Integrated Development Plan (IDP). The reviewed SDF also comprises of the new demarcation areas that formed part of Vulamehlo Municipality (now part of Umdoni Municipality).

Umdoni Municipality undertook to review its Wall to Wall Scheme in the 2014/2015 financial, which further recommended that a Land Audit Exercise be conducted for the 2015/2016 financial year. The purpose of this exercise was to identify ownership of Land within Umdoni Municipality, which further assisted in the updating of the Finance Valuation Roll. The complete Land Audit Report was adopted by Council on 25 May 2016.

These are the number of applications received by the Town Planning Section for the 2015/2016 Financial Year:

CHAPTER 2 APPLICATIONS RECEIVED FROM 1 JULY 2015 TO 30 JUNE 2016

Description of Property	Date Received	Status	Tariffs of Charges (Paid)
ERF 711 SCOTTBURGH	30 JULY 2015	Approved	R 3000, 00
ERF 710 SCOTTBURGH	12 AUGUST 2015	Approved	R 3000, 00
ERF 1517 SCOTTBURGH	12 AUGUST 2015	Approved	R 3000, 00
PORTION 1 AND REM OF 603 SCOTTBURGH	25 AUGUST 2015	Approved	R 3000, 00
SUB 4 OF ERF 282 UMZINTO	03 SEPTEMBER 2015	Approved	R 3000, 00
ERF 1423 PENNINGTON	21 SEPTEMBER 2015	Approved	R 3000, 00
PORTION 10 OF ERF 350 PARK RYNIE	21 SEPTEMBER 2015	Approved	R 3000, 00
REM OF 16 UMZINTO	08 OCTOBER 2015	Approved	R 3000, 00
142 IFAFA	08 OCTOBER 2015	Approved	R 3000, 00
ERF 25 PARK RYNIE	16 OCTOBER 2015	Approved	R 3000, 00
ERF 328 UMZINTO	20 NOVEMBER 2015	Approved	R 3000, 00
ERF 839 SCOTTBURGH	13 APRIL 2016	Approved	R 3000, 00
ERF 1614 UMZINTO	14 APRIL 2016	Disapproved	R 3000, 00
PORTION 1 OF 326 UMZINTO	03 MAY 2016		R 3000, 00
ERF 389 AND 1646 UMZINTO	10 MAY 2016		R 3000, 00
PORTION OF 3 OF ERF 357 UMZINTO	30 JUNE 2016	Approved	R 3000, 00
PORTION 1 OF ERF 1201 PENNINGTON	30 JUNE 2016	Approved	R 3000, 00
TOTAL TARIFFS OF CHARGES			R 51 000, 00

CHAPTER 3 APPLICATIONS RECEIVED FROM 1 JULY 2015 TO 30 JUNE 2016

Property description	Date received	Status	Tariffs of charges (paid)
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PORTION 1 OF ERF 362 UMZINTO	26 FEBRUARY 2016	Approved	R8400, 00
TOTAL TARRIFS OF CHARGES			R8400,00

CHAPTER 6 APPLICATIONS RECEIVED FROM 1 JULY 2015 TO 30 JUNE 2016			
Property description	Date received	Status	Tarrifs of charges (paid)
PORTION 5 OF ERF 98 BAZLEY	21 SEPTEMBER 2015	Approved	R1888, 92
ERF 29 MTWALUMI	12 OCTOBER 2015	Approved	R1888, 92
ERF 83 PENNINGTON	10 FEBRUARY 2016	Awaiting approval	R1888, 92
TOTAL TARRIFS OF CHARGES			R5666, 76

COMBINATION APPLICATIONS RECEIVED FROM 1 JULY 2015 TO 30 JUNE 2016			
Property description	Date received	Status	Tarrifs of charges (paid)
THE FARM LOT NO.1667	15 DECEMBER 2015	Under scrutiny	Not paid
PORTION 1 AND REMAINDER OF 749 PENNINGTON	15 DECEMBER 2015	Approved	R6568, 92
ERF 4, 5 AND 23 SCOTTBURGH	15 DECEMBER 2015	Approved	R9540, 00
ERF 596, 598 AND REMAINDER OF 597	10 JANUARY 2016	Approved	R9540, 00
PORTION 1 OF ERF 326 AND PORTION 25 (OF 2) OF ERF 328 UMZINTO	08 FEBRUARY 2016	Approved	Not paid
ERF 377 UMZINTO	08 MARCH 2016	Awaiting approval	R9540, 00
ERF 617 PENNINGTON	03 MAY 2016	Approved	R4888, 92
REM OF ERF 10 000 SCOTTBURGH	27 MAY 2016	Referred	Not paid
TOTAL TARRIFS OF CHARGES			R40077, 84

Special Consent Applications Approved by Umdoni Town Planning Department: 01 July 2015 – 30 June 2016

Description of Property	Date Received	Status	Tariffs of Charges (Paid)
ERF 447 PARK RYNIE	11/08/2015	Approved	R 5000

ERF 744 SCOTTBURGH	08/10/2015	Approved	R 5000
ERF 81 UMZINTO	27/10/2015	Awaiting approval	R 5000
ERF 740 PENNINGTON	04/02/2016	Approved	R 5000
ERF 2396 SCOTTBURGH	16/02/2016	Approved	R 5000
ERF 19/10 REM OF FARM SEZELA No. 17463	07/04/2016	Awaiting approval	R 5000
PTN 131 OF FARM IFABA 8319	16/03/2016	Awaiting approval	R 5000
PTN 149 OF THE FARM NEWTON WOLDS 6371 ET	12/04/2016	Awaiting approval	R 5000
REM OF ERF 592 SCOTTBURGH	16/04/2016	Approved	R 5000
ERF 599 SCOTTBURGH	16/04/2016	Approved	R 5000
ERF 1614 UMZINTO	25/04/2016	Disapproved	R 5000
ERF 730 SCOTTBURGH	06/06/2016	Approved	R 5000
PTN 3 OF ERF 357 UMZINTO	30/06/2016	Awaiting approval	R 5000
TOTAL TARIFFS OF CHARGES			R 65 000

Relaxation Applications Approved by Umdoni Town Planning Department: 01 July 2015 – 30 June 2016

Description of Property	Date Received	Status	Tariffs of Charges (Paid)
ERF 409 SCOTTBURGH	10/07/2015	Approved	R1037.19
ERF 1416 PENNINGTON	07/09/2015	Approved	R1037.19
ERF 722 SCOTTBURGH	15/07/2015	Approved	R1037.19
ERF 566 PENNINGTON	11/08/2015	Approved	R1037.19
Description of Property	Date Received	Status	Tariffs of Charges (Paid)
ERF 1515 SCOTTBURGH	11/08/2015	Approved	R1037.19
ERF 1036 SCOTTBURGH	11/08/2015	Approved	R1037.19
PTN 3 OF ERF 253 PARK RYNIE	11/08/2015	Approved	R1037.19
ERF 308 PENNINGTON	24/08/2015	Approved	R1037.19

ERF 1397 PENNINGTON	24/08/2015	Approved	R1037.19
ERF 108 IFAFA BEAXH	28/08/2015	Approved	R1037.19
ERF 634 UMZINTO	11/09/2015	Approved	R1037.19
ERF 933 SCOTTBURGH	07/10/2015	Approved	R1037.19
ERF 183 PENNINGTON	20/10/2015	Approved	R1037.19
ERF 7560 PENNINGTON	04/11/2015	Approved	R1037.19
ERF 768 UMZINTO	17/11/2015	Approved	R1037.19
REM OF ERF 561 PENNINGTON	18/11/2015	Approved	R1037.19
PORTION 1 OF ERF 597 SCOTTBURGH	19/11/2015	Approved	R1037.19
ERF 1396 PENNINGTON	20/11/2015	Approved	R1037.19
ERF 38 KELSO	24/11/2015	Approved	R1037.19
ERF 44 KELSO	24/11/2015	Approved	R1037.19
ERF 241 SCOTTBURGH	18/01/2016	Approved	R1037.19
ERF 29 MTWALUMI	15/01/2016	Approved	R1037.19
ERF 31 UMZINTO	12/01/2016	Approved	R1037.19
ERF 1363 UMZINTO	18/12/2015	Approved	R1037.19
ERF 154 PARK RYNIE	30/12/2016	Approved	R1037.19
PTN 1 OF ERF 152 MTWALUMI	17/12/2015	Approved	R1037.19
REM OF PTN 93 OF THE FARM	21/12/2015	Approved	R1037.19
ERF 35 CLUB MARINA IFAFA BEACH	24/02/2016	Approved	R1037.19
REM OF ERF 157 MTWALUMI	09/02/2016	Approved	R1037.19
Description of Property	Date Received	Status	Tariffs of Charges (Paid)
ERF 1114 SCOTTBURGH	01/04/2016	Approved	R1037.19
ERF 1114 FREELAND PARK	01/04/2016	Approved	R1037.19
REM OF ERF 167 BAZLEY	04/04/2016	Approved	R1037.19
ERF 142 PENNINGTON	25/04/2016	Approved	R1037.19
ERF 744 SCOTTBURGH	03/05/2016	Approved	R1037.19
ERF 895 SCOTTBURGH	05/05/2016	Approved	R1037.19

ERF 113 SEZELA	06/05/2016	Approved	R1037.19
ERF 475 SCOTTBURGH	12/05/2016	Approved	R1037.19
ERF 26 MTWALUMI	26/05/2016	Approved	R1037.19
ERF 1189 GHANDINAGAR	03/05/2016	Approved	R1037.19
ERF1008 SCOTTBURGH	07/06/2016	Approved	R1037.19
ERF 145 MTWALUME	08/06/2016	Approved	R1037.19
ERF 1220 PENNINGTON	08/06/2016	Approved	R1037.19
ERF 652 UMZINTO	28/06/2016	Approved	R1037.19
ERF 296 PARK RYNIE	07/07/2016	Approved	R1037.19
PTN 1 ERF 91 BAZLEY	18/07/2016	Approved	R1037.19
ERF 617 PENNINGTON	18/07/2016	Approved	R1037.19
ERF 998 SCOTTBURGH	15/08/2016	Approved	R1037.19
TOTAL TARIFFS OF CHARGES			R48747.93

3.4.3 LOCAL ECONOMIC DEVELOPMENT

In Umdoni Municipality, Provincial Government, the District Municipality all have an important role to play in the successful implementation of local economic development initiatives. All these spheres have established principles and provide a framework for the formulation of localized economic development strategies.

They create a range of opportunities for funding, institutional development and initiatives for economic growth and development in Umdoni. Based on these, Umdoni found it important to focus on the following areas:

- Addressing local development needs, crises, and job creation requirements;
- A partnership between all key stakeholders, the local authority, communities and the private sector by reviving the Umdoni Municipality LED Forum;
- Local leadership;
- Initiative and entrepreneurship;
- The use of local resources and skills;
- Appropriate external support, advice and facilitation; and
- Creating an environment that facilitates economic growth and diversification.

Umdoni Local Municipality Integrated Development Plan (IDP) identifies local economic development as one of the municipality's strategic goals, as well as sustainable community investment programs. It emphasizes the integration of support to the local economy from various agencies and spheres of government, and the linkages of the non-local economy to local economic development.

The need for local economic development in Umdoni Municipality arises from a number of factors. Firstly, Section 152 of the Constitution of the Republic of South Africa states that one of the objects of local government is to promote social and economic development. This mandate is developed further in Section 153 of the said Constitution which states that developmental duties of municipalities require them to structure and manage their administration, budgeting and planning processes to give priority to the basic needs of their communities. This includes local economic development. Secondly, the municipality has given effect to this mandate through the IDP which identifies local economic development as one of the priority service delivery programs.

The South African White Paper on Local Government (1998) introduces the concept of “development local government” which is defined as: “local government committed to working with citizens and groups within the community to find the sustainable ways to meet their social, economic and material needs, and improve the quality of their lives”.

3.4.3.1` LED PROJECTS

A) INFORMAL ECONOMY

- **Adoption of Informal Economy Policy**

Umdoni Municipality acknowledges the relevance and contribution of the informal economy to the economic and social life of the town. The Informal Economy Policy was adopted by council in the financial year of 2015/2016.

- **Informal Traders Chamber**

They are the elected interim structure to lead the informal traders within Umdoni Jurisdiction. This interim structure consist of 5 members which are responsible for monitoring, lobbying and representing all informal traders in meetings which is in line with the rules and regulations of the Informal Economy Policy. The interim structure is elected annually.

- **Informal Traders Stalls at Umzinto Taxi Rank (phase 1)**

Informal trader's stalls were built for informal traders of Umzinto Taxi Rank to sell their own legal goods and services in a well-organized environment. Each stall accommodates an individual who sells legal goods. Stalls are allocated according to allocation policy found in Umdoni Informal Economy Policy.



Site inspection of the informal traders stalls by LED & Building Control officials.

3.4.3.2 ALTERNATIVE ENERGY

Umdoni Municipality consists of Urban and Rural Components. The Challenge that faces some of rural areas and informal settlements is the supply of electricity, there is no electricity on other rural areas and all informal settlements. The council resolved to supply alternative energy to those areas within Umdoni's Jurisdiction that do not have electricity. The project started in the financial year 2006/7 with 1000 beneficiaries and in this financial year they are 3900 beneficiaries since it is an ongoing project. Each household receives 7 liters of Gel monthly.



Provision of Alternative Energy (Gel)

3.4.3.3 SKILLS DEVELOPMENT, LEARNERSHIP AND TRAINING PROGRAMMES

As a means creating an enabling environment for youth empowerment, the Umdoni Municipality has successfully facilitated a variety of key accredited and market demand driven leadership and training programmes with creditable service providers aimed at enhancing career opportunity for disadvantaged youth. These projects were also supported by UGU District Municipality and Department of Economic Development, Tourism Environment Affairs. The training and learnership that have been implemented by Umdoni Municipality in the financial year of 2015/2016 are as follows:

- ✓ Portable Skills Programme
- ✓ Unemployed Graduates Database Collection
- ✓ Cooperative Support Financial Management Training
- ✓ National Empowerment Fund Training for SMME's and Cooperatives



Plumbing Students at Umdoni LED Park Rynie Offices

3.4.3.4 COOPERATIVE SUPPORT

Umdoni LED Section supported 13 cooperatives with implements. The name and the wards of the cooperatives are tabulated below. The Table below provides in detail the names of cooperatives, number of members per co-op, number of people employed by each co-op, the sector in which the co-op is operating and the material which each Co-operative was provided with.



Planning and Development General Manager Mrs. CD Vezi and Ward Councilor Zama handing over cooking & sewing material to Co-operatives at Umzinto Town hall.

NAME OF CO-OPERATIVE	NUMBER OF MEMBERS	SECTOR	NO. OF PEOPLE EMPLOYED	MATERIAL PROVIDE
Nahlaziya Co-operative	5	Sewing	2 casual workers	2XSewing Machine Empisal domestic flat / celebrity 550, 1XOvelocker, 1xSingle needle lockstitch (industrial) ES 8700 / E-SEW, 5xMix and match fabrics bales, 3xTwill fabrics (red, green and black), Bindings all types, 2x Ironing boards
Inami disability Co-operative	5	Sewing	1 casual worker	2XSewing Machine Empisal domestic flat / celebrity 550, 1XOvelocker, 1xSingle needle lockstitch (industrial) ES 8700 / E-sew, 5xMix and match fabrics bales, 3xTwill fabrics (red, green and black), Bindings all types, 2x Ironing boards
Amabovu Co-operative	4	Renovations	3 casual workers	Table saw 5500w, Router 1000w, Circular saw 550w, Jig Saw 500w, Sanding Machine 500w
Bandile Co-operative	5	Catering	2 casual workers	4 x gas stoves (3 plates), 4 x gas cylinder (19kg), 8 x chaffing dishes, 10 x salad bowls (plastic), 200 plates, 200 glasses and 200 spoons
Prudence Primary Co-operative	4	Construction	1 casual worker	600 Bags of Cement, Block making machine
Imisebenzi Emihle Co-operative	5	Baking	4 casual workers	3 x baking stoves
Sakhumnotho Co-operative	5	Baking	2 casual workers	3 x baking stoves
Dlangamandla Co-Operative	4	Baking	4 casual workers	3 x baking stoves
NAME OF CO-OPERATIVE	NUMBER OF MEMBERS	SECTOR	NO. OF PEOPLE EMPLOYED	MATERIAL PROVIDE
Bambelela Co-Operative	4	Catering	2 casual workers	3 x baking stoves

Inganekwane 121 Agri Primary Co-operative	5	construction	4 casual workers	Brick molding machine Size 220mmx105mmx73mm
Mdlalose 121 co-operative	5	construction	3 casual workers	8x Brush cutting machines: Industrial C350 including harness, helmets, ear-muffs, 4x gloves, 2x wheel barrows, 10x plastic boots
Sibahle recycling Co-operative	5	Recycling	3 casual workers	1x Sewing Machine, Shweshwe Fabric for Wonder bags – 1 x roll of 50m, Protective boots: (Size 5x1, Size 6 x 2, Size 7 x 3, Size 8 x 1, Water Storages x3)

3.4.3.5 SMALL MICRO MEDIUM ENTERPRISE AND COOPERATIVE SUPPORT

(INFORMATION SHARING DAY)

The Umdoni municipality LED section hosted information sharing day where local small businesses and prospective funders came under one roof to share information. Prospective funders were given slit to make presentations on how small businesses can access their funding. Small businesses also shared their experiences among themselves.

This is a programme that was organized to give valid/accurate information to SMME's and Co-operatives of Umdoni's Jurisdiction on how to Sustain, Develop their businesses in order to function for a longer period. There were various stakeholders, NGO's, Private and Public Sectors involved. The Information Sharing session took place at Umzinto town Hall and Transport was provided from all wards of Umdoni to take people into the event.



Above are presentations from sector departments & below questions by attendees.



3.4.3.6 COMMUNITY WORKS PROGRAMME (CWP)

Dhladhla foundation presented the CWP programme to Umdoni Municipality Council in September 2015 and the programme was adopted by council. A site manager and administrator were appointed to facilitate the programme and GM Planning & Development was nominated to be the champion. The table below shows the employment rate for Umdoni Participants.

Site	Site Target	Accumulative (Participants MIS)	Participants on Worked	Work Days
Umdoni	500	533	372	3082

3.4.3.7 ENVIRONMENTAL MANAGEMENT

The primary role of the Environmental Management section is to ensure that all development and land transformation applications and activities are in accordance with environmental legislation and

environmental management best practice principles, and should there be a breach in the law, appropriate enforcement and remedial measures are taken. The Environmental Management section continues to strive for the protection of the environment for the present and future generations and to assist in upholding the people's Constitutional right to an environment that is not harmful to their health or well-being.

The Environmental Management section showed continuous progress during the 2015/2016 financial years. The following activities were undertaken during the 2015/2016 financial year.

- 105 building applications were reviewed and specific environmental requirements were required for 36 applications.
- 2 Basic Assessment/EIA applications were reviewed and commented on.
- 157 notices were issued to owners of properties with overgrown vegetation. All properties were subsequently cleared however 50 properties were cleared by the Municipality following the owners' non-adherence to the directive.
- Facilitated the removal of approximately alien plants at TC Robertson
- 50 indigenous trees have been planted following enforcement measures undertaken for illegally felled trees.
- Environmental education material on waste management, trees and climate change were distributed to schools
- Cleanup campaigns in areas of illegal dumping

The Environmental section together with Beach Section formed part of the Project advisory committee for the working for the coast program, a program that is funded by the National Department of Environmental Affairs which commenced in the October 2015 and will end in 2018. During the working for the coast cycle in the 2015/2016 the Environmental Section and Beach Section ensured that most of the deliverables in this program were to be undertaken in the Umdoni Municipality which is as follows;

- Beach Clean up
- Alien Invasive Plant Clearing
- Dune Rehabilitation
- Maintenance and upgrading of existing infrastructure
- Installation of boardwalk, post, rail and paving of walkways and
- Supply of benches, concrete bins and signage

In the 2015/2016 financial year the Pennington Conservancy undertook an initiative to remove water hyacinth from the Nkomba Estuary in Pennington. The Environmental Section provided additional workers to assist the conservancy in loading the water hyacinth removed from the estuary by the conservancy which was placed on the banks to the refuse receptacles placed by the municipality

Future Plans

- Update of Strategic Environmental Assessment and Integrated Environmental Management Plan to incorporate new wards in Umdoni Municipality
- Alien Invasive Plan for the Umdoni Municipality
- Estuary Management Plan for the Umdoni Municipality
- An indigenous landscape project at the Park Rynie Offices.

Tree planting programs in new wards in Umdoni Municipality



Workers cleaning stream at Amandawe before the Gugulesizwe School.



Wildlife at the Nkomba Conservation area in Pennington.



Nkomba Estuary before it was cleared by the Pennington Conservancy.



Waste illegally dumped in Umzinto, refuse section cleaning up.

Before



After



TC Robertson Nature Reserve before & after alien vegetation was removed.



Clean up Campaign at eMalangeni Ifafa Glebe.

3.5 MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

3.5.1 LIBRARIES, ARCHIVES, MUSEUMS, GALLERIES, COMMUNITY FACILITIES, OTHER

3.5.1.1 COMMUNITY HALLS

Umdoni Municipality has 7 Community Halls, 2 Town Halls and the facilities are maintained as per maintenance plan the facilities are fully equipped as follows equipped as follows:

List Of Halls	Chairs	Tables	Kitchen Facility	Stove	Fridge	Ceiling Fan	Aircon	Alarm System
COMMUNITY HALLS								
Amahlongwa Hall	200	10	Yes	—	—	Yes	—	Yes
Amandawe Hall	300	10	Yes	—	—	Yes	—	Yes
Malangeni Hall	200	10	Yes	—	—	Yes	—	Yes
Shayamoya Hall	200	10	Yes	—	—	Yes	—	Yes
Umzinto Dinning Hall	200	20	Yes		Yes	Yes	Yes	Yes
Ghandinagar Comm. Centre	100	10	Yes	—	—	Yes	—	—
Kwa Cele Community Hall	300	20	Yes	—	—	Yes	—	Yes
TOWN HALLS								
Umzinto Town Hall	750	100	Yes	Yes	Yes	—	Yes	Yes
Scottburgh Town Hall	300	30	Yes	Yes	—	—	Yes	Yes

Number of Hall Hires

List of Halls	2014/2015	2015/2016
Umzinto Town Hall	148	293
Umzinto Dining Hall	216	225

Scottburgh Town Hall	196	289
Malangen MPCC	164	184
Shayamoya Community Hall	79	18
Amandawe Community Hall	162	221
Amahlongwa Community Hall	79	194
Ghandinagar Community Centre	126	182
Kwa Cele Community Hall	80	172

3.5.2 LIBRARIES

LIBRARY STATISTICS FOR 2015/2016

LIBRARY	MEMBERSHIP		PRINT : BOOKS		NON-PRINT :	
					<i>CDS,DVDS,VIDEOS</i>	
	2014/ 2015	2015/2016	2014/2015	2015/2016	2014/2015	2015/2016
Scottburgh	Adult: 4253 Youth: 555 Juvenile:789 TOTAL:5597	Adult:4407 Youth: 576 Juvenile:828 TOTAL:5811	39850	38175	1144	714
Umzinto	Adult:2314 Youth:622 Juvenile:904 TOTAL:3840	Adult:2405 Youth:610 Juvenile:918 TOTAL:3933	17597	14714	3726	2035
Pennington	Adult:1671 Youth:204 Juvenile:298 TOTAL:2173	Adult:1700 Youth:206 Juvenile:300 TOTAL:2206	26510	21569	2096	759
Park Rynie	Adult:753 Youth:213 Juvenile:415 TOTAL:1381	Adult:781 Youth:229 Juvenile:433 TOTAL:1443	1849	5474	276	162
Shayamoya	Adult:883 Youth:310 Juvenile:500 TOTAL:1693	Adult:885 Youth:312 Juvenile:509 TOTAL:1706	6025	5507	269	119
Sezela	Adult:179 Youth:38 Juvenile:153 TOTAL:370	Adult:206 Youth:45 Juvenile:179 TOTAL:430	10 791	10749	799	306

Ifafa Beach	Adult:119 Youth:7 Juvenile:8 TOTAL:126	Adult:138 Youth:7 Juvenile:12 TOTAL:157	4102	4989	0	16
Malangeni	Adult:719 Youth:178 Juvenile:321 TOTAL:1218	Adult:932 Youth:515 Juvenile:358 TOTAL:1805	3026	2505	1297	1461

Umdoni Municipality has 8 public libraries and they are situated in Ifafa, Sezela, Pennington, Park Rynie, Scottburgh, Malangeni, Shayamoya and Umzinto. Public libraries are more than just books and banks of computers. Libraries are still places where individuals gather to explore, interact, and imagine. Libraries add value to our communities and serve as cultural centres for our diverse patrons. They build citizens. They educate individuals and communities. They are essential components of our community. The Umdoni libraries provide resources and services in a variety of media to meet the needs of individuals and groups for education, information and personal development including recreation and Leisure.

Our librarians attend the library conference once a year. Here they learn about current events, trends, and technology, participate in continuing education, and to build networks. The knowledge acquired at conferences is necessary for professional development. Conferences bring professionals of like minds together to share and discuss ideas. Conference attendance helps to cultivate research ideas through conference papers, presentations, and question and answer sessions. Conference attendance is part of professional capacity building

The librarians also attend 4 IGF (Interest Group Forum) a year. These meetings serve as a training platform for public Librarians and are held at different public libraries. Librarians are given training, guidance and support in customer care and the general running of libraries are discussed. Librarians share experiences, problems and solutions which could help them in managing a more efficient library. Also new procedures and policies implemented by KZNPLIS are communicated to the Librarians at these meetings

At the first IGF in February it was indicated that libraries should promote the following themes during the year:

1st quarter (April to June): Read to me. The target is pre-schools.

2nd quarter (July – September) my time, my library, my book. The target is women.

3rd quarter: (October – December) Library services for all. The target is people living with disabilities,

4th quarter: (Jan 2017 – March 2017) the theme, to be announced, will be linked to LIASA'S Library Week theme.

Each library attends 4 book exchanges a year. The librarians are also given an opportunity to give their input in the book selection process. They are able to recommend which books the depot should buy for the libraries. The libraries also attend regular workshops with regards to the Slims system and the public access computers.

Meetings: The 8 libraries meet once a month with Acting Library Coordinator Pam Bacharam. All issues pertaining to running of the libraries are discussed. Outreach programs are planned and executed. The coordinator encourages the librarians to keep proper records of their admin work as the libraries will be visited by the library auditors once a year.

General appearance: The yard and car park of the libraries are neat and tidy. The grass is cut regularly and the branches of the trees are trimmed. The atmosphere inside of the libraries is clean and welcoming. All libraries have permanent or temporary general workers except for the Ifafa library. The non-appointment of a general worker for the Ifafa Library has been addressed with the Human Resources department.

Staff: The greatest challenges experienced by the libraries are staff shortages. Many staff has resigned and their vacant posts either have not been filled or take a long time to be filled. Five of the Umdoni libraries work with only two staff members. This creates challenges when indoor activities are done and when one staff is absent. With the addition of the public access internet services the libraries are now busier than before. The appointment of more staff, are being addressed in the new 2016/2017 organogram.

Stock take: It is requested by library Services that regular stock takes be done as library material is now considered small assets. Only a 5% loss per library will be allowed and over and above that, the municipality will have to bear the costs of the loss.

Pest control must be done once a year for each library, which is a requirement by library services.

Building maintenance: Maintenance of library buildings is ongoing. The libraries experiences challenges when major maintenances have to be carried out, due to budget constraints.

Expenditure Report: A report on how the conditional and provincial grant for the libraries was spent each month is submitted to library services.

Internet and E book services: All libraries provide free internet and e-book services to the public. The provision of free internet access to the public was a long awaited service, which members of the public are taking full advantage of the different libraries.

Between the months of September and December 2016, "Africa Ignite "through the Department of Arts and Culture visited selected libraries in Umdoni.

"Africa! Ignite is a rural development agency that works across KwaZulu-Natal. They focus on women, youth and enterprise development."

"Africa! Ignite believes that stories are powerful and significant. They see value in giving people, particularly individuals and groups from rural and marginalized communities whose powerful stories are so often unheard of, opportunities to share their stories with the world."

REPORT ON THE LIBRARIES THAT WERE VISITED BY AFRICA IGNITE

SCOTTBURGH LIBRARY:

Africa! Ignite was an absolute joy and a breath of fresh air. The team told stories and played games with children that staff had invited from schools in the surrounding areas. The activities hall was set up for the activities but children were also brought into the library and shown around. On three consecutive days (4-6 November) Mahlashana Primary School from Amandawe brought about 16 pupils from grades 5, 6 and 7 respectively. It was wonderful to see the older children in traditional dress. They also contributed to the programme with poems. On day two 16 children in the 5-6 year age group came from nearby Montessori Pre-school and 32 children from Busy Bee Pre-primary in Park Rynie. Judging by the noise level, they thoroughly enjoyed themselves. Later, teachers from Amandawe Primary School, using their own vehicles, brought 11 children from grade 4 or 5.

The Saturday programme (7 November) was split into 2 venues with children and parents in the activities hall, and adults outside. Two young men from a writers' group called Get a Life, were instrumental in getting people to recite their poems and read their stories. A few people even came off the street to participate. There was much loud music and dancing as well, and the morning was very successful.

The team is very effective in encouraging children to read and in promoting the library - for this reason a follow-up visit is scheduled for 24-27 August and it is hoped that more schools can be reached.



Montessori Pre-School at the Africa!Ignite



Mahlashana and Amandawe Schools being shown around the library.



Africa!Ignite Saturday 7 November event.

UMZINTO LIBRARY

Africa ignite visited the Umzinto library from the 3 to the 8 August 2015.

Storytelling with Africa Ignite was a success. All the local schools (8) and crèches were invited and the response was great. 100 students from Scholar Amoris were brought to the library by teachers and caregivers. Children enjoyed all the activities and also participated in the various events. Children were very reluctant to leave as the Africa Ignite team was very entertaining.



Gummi Bears Creche



Tholimfundo primary



Umzintovale primary



Scholar Amoris

MALANGENI LIBRARY

Africa Ignite

On the 25th of August 2015, four team members from Africa ignite came to put the tent in the library premises and all their materials they were using during their story telling and reading sessions, further more the team came back on the 26th of August to do storytelling and reading sessions with Ifafa Primary School, only 92 children from grade 3 visited the library accompanied by two teachers. Again on the 28th only 100 children visited the library from grade 4. During these sessions Africa Ignite team members were doing storytelling, story reading, playing traditional games, puzzles and board games, creating songs and singing together with the children and Nal'ibali supplements were also introduced to the children to read for themselves during their spare time at home. On the 27th of August 2015 only

100 children from Bongumbhele Senior primary School visited the library, they were from grade 5 and grade 6. Africa Ignite team were very impressed about the knowledge, concentration and listening skills for the children. Everything was so informative for the children; the children complained about the short period of time spend with them.



SEZELA LIBRARY

Africa Ignite

Africa Ignite visited the Sezela library from the 18 to 21 November. Over 200 children from the Pennington Primary, Sezela primary and the local crèches and members of the public attend this event over the 4 four day period. The children had an amazing time with team, with their songs, dances games educational programs.





SHAYAMOYA LIBRARY

Africa ignite

Africa ignite visited the Shayamoya library January 2016. The staff went to Shayamoya primary school where they spoke to the principal, to allow the school children to visit the library.

A lot of children accompanied by their teachers attended this event. There were storytelling and reading sessions. The Africa ignites team played traditional games and puzzles. They also sang together with the children. Both parties were very impressed. The senior citizens were also invited where they thoroughly enjoyed themselves. The staff provided refreshments for the visitors and the Africa ignite team. The librarian is looking forward to their next visit.

IFAFA LIBRARY

Africa Ignite

In August, Africa Ignite came to visit our Library. We invited the school children from Mtwalume Primary School. At first only the lower grade children came with a school bus, but they enjoyed it so much that we decided to send the team to the school, for all the children to enjoy it. It was a huge success. We also gave the children Library bags, color-in pictures and bookmarks. We also invited Ms Maureen Lang to come and entertain the children with her active story telling. She is well known at the schools for entertaining the children with

The librarians promote their libraries together doing outreach programs or individually

On 15 June Umdoni staff were asked to dress as scholars to commemorate Youth Day 16 June. This led to much hilarity. staff were asked to meet at the Umdoni main offices to have their picture taken it can be placed in the local newspaper.

On 15 June 2016 the librarians wore school uniform to work.



REPORT ON EACH LIBRARY

SCOTTBURGH LIBRARY

In February 2016 a fence was erected behind the library. This will provide additional security for the air conditioner units at the back of the library which were previously vandalized and stolen.

In March, to celebrate Library Week, 36 children from Busy Bees pre-primary school came to the library for a morning of stories, action songs and coloring. KZN Library Services supplied the pictures with a library week theme – Libraries4LifelongLearning. A library patron happened to notice what the library was doing, provided biscuits and cool drink for the children.

In April a crèche called “Bringing Hope” came to the library for story time, coloring in and playing with (donated) toys. They were accompanied by Miss A N Mbutho, Miss N Latha and Mrs M Majola. Mrs Majola indicated that the crèche was in need of financial assistance, and subsequently (another) photo and article appeared in the local newspaper.



In June Mrs P J Mbambo and helpers from Olwasini J P School brought fifty children from gr R – 4 to visit the library. She wanted them to have a better understanding of how libraries function and how books should be treated. Because of the large number, the children were taken to the activities hall where a story was read to them on how to care for books. The relief worker Zandile Phahla did an excellent job of translating into Zulu and demonstrating all the do's and don't's of the library. The children were then taken on a tour of the library. Mrs Mbambo was extremely grateful to the staff for a very relevant presentation.



Olwasini J P School

Staff from various departments, including libraries, attended a Supervisory Management course at Cutty Sark Hotel from 16-18 May. The course was run by eSpanini Corporate Investment. Staff learnt a number of interesting psychological facts which will enable them not only to understand themselves better, but most importantly to understand the staff that they are supervising. This was later followed by an assessment assignment.

UMZINTO LIBRARY

VISITORS HOLIDAY PROGRAMME – DECEMBER/JANUARY 2015/2016

The Umzinto library was very quiet during the December holidays. Not many people borrowed books. Very little activities could be done in the library due to staff shortage. Children spent their time in the cybercafé.

Activities done:

Design a poster for Christmas

Colouring flags of the world and others



Youth playing computer games Board games: chess, snakes and ladders, matching cards.



LIBRARY WEEK 2016 - ACTIVITIES

Library week was held from the 14 to the 19 March. Colouring posters and crayons were provided by Library Services. Activities were planned from the 21/03/2016 until 2/04/2016. Children had a lot of fun for the two weeks that they were on holiday. Many activities were planned for them. There was story-telling, a colouring competition, board games, and movies. Children were kept busy from 9am until 4:30pm.

A Library week poster competition was held from the 18 March to the 31 March. Winners were chosen and sweet hampers were given to them. Children from the informal settlements as well as Riverside Park participated. They were thrilled that it was a competition and that they were going to receive gifts.

Sweet hampers made by librarian and children



Winners



Storytelling

On Saturday, 2/04/2016, a volunteer, Mrs. Mohammed, did storytelling with the children. The library had a very good turnout. It was a one hour session. They hope to continue this program in the future.

The library now has a reading program every Saturday morning. Mrs Mohammed has noticed that many children cannot read so she is now helping them. The librarian is hoping to get more parents involved in this program.



Pennington library out-reach programmes-May /June 2016

1. On the 20/05/2016, the Pennington library had a visit from the Pennington pre-primary school.

The kids were accompanied by their principal and teachers. There was story-telling and a tour of the library and a talk on the importance of books and the library. The kids sang and danced for the staff and patrons. Each child was given a goodie bag containing colouring poster, pencils, bookmarks, chips, lollipops and a membership card.

On the 27/05/2016, the library had a tea and coffee and cake morning for our patrons.



On the 23/05/2016, the library had a garden tea party, and our patrons enjoyed an evening tea and tour of Susan's garden tour.

On the 28/05/2016 we collected clothing and beddings for Tholumfundo Orphanage at the St Anne's convent church and distributed items of clothing and beddings to them. it was good to hear them sing a song of praise.

Story time

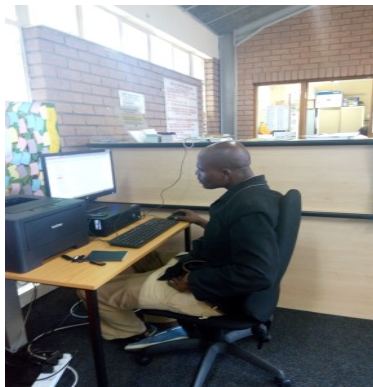


There were also chess games, movies and other fun games.



PARK RYNIE LIBRARY

The Park Rynie was burgled in October 2015 .All computers were stolen, which made it very difficult as work now had to be manually. In March 2016 the library received 3 computers. Two were given for the counter and one for public internet access for the patrons.



Park Rynie internet café:

The St Francis School which is closely situated near the library now have their little library and this has caused the membership of the Park Rynie library to drop. The librarian finds new and exciting activities to do with the children that still use to the library. She hopes to get more children coming to the library. However the nurses from the nearby nurses' college and adult students use the library to study.

The library now has the OVHD TV system installed on the 20 June 2016.This system has educational and wonderful children's programs that the kids will enjoy.



Little boy kept occupied while waiting for mum.

Display on heritage month. Books on the different religions were displayed



Kids are encouraged to colour and write their names which are then displayed on the display board.



SHAYAMOYA LIBRARY

Shayamoya library was a quiet little library. With the inception internet for public use, the library is now very busy. People have to wait in a queue as there is only one computer for this service.

In September 2015- the senior citizens from Shayamoya were invited to the library. They were entertained with Zulu songs and dances. The staff and patrons wore cultural clothing to the library. Mrs. Dubazane, a retired teacher told old stories of ezakwazulu to the children. It was a day of much fun

Library week In March 2016 was supported by children from different schools. The children were encouraged to read and make regular use of the library and its facilities. Adults and children were given library bags and book marks.

In May 2016 the auditors from library services visited the library to see how the internet café was operating. The staff was asked to make use of the time management program and to keep proper registers of the internet users. They also stressed the importance of getting proper identification and note it on the registers from users for security purposes.

SEZELA LIBRARY

There are beautiful picture books, awesome stories, and information about anything you could possibly imagine, as well as magazines, movies, audio books and music and internet service for the public at the Sezela library.

In March 2016 the library was provided with 2 computers for public internet services. This service has proved very popular with the public. Children are given basic computer training by the librarian.



Training on computers by the librarian

The library has activities throughout the year especially with children. These children are kept busy with stories, reading, games, craft activities, colouring painting etc.

The library has a play and learn program. Children play with colours and numbers and they learn how to identify them. Songs and actions, fun stories, lots of books, songs, rhymes, and sometimes a small craft are part of the program.



Story times are designed to introduce children to new and varied vocabulary, which in turn helps children learn to read.



The library runs 3 reading programs by members of the public

“Read to me’ in Zulu-by Buyi

‘Read to me’ in English – Cheryl Dell

‘Read to me’ in Afrikaans- Elmarie Brown

Regular displays are done on current events. They are colourful and eye catching.

The library faces challenges with staff shortages and insufficient opening hours. Numerous requests from the public were made for the library to be open the whole day. The librarian hopes this will happen soon.

IFAFA LIBRARY

The clinic makes use of the activity hall every second Tuesday to check and supply patients with medication.

The ICC used the hall for the voters-registration

In October we received our cabinet and UPS for the library.

In November our library got new steel shelving which was requested as the library had a problem with wood borers.

On the 16th of December – Mrs S Goldstone organized and held a Christmas party for the local children in Ifafa Beach. It was a huge success and a lot of children attended the party. There were lots of Christmas trimmings and the hall looked lovely.

February 2016 displays revolved around Valentine’s Day theme.

April 2016 displays in the Library were all about Easter. There were paints and cardboard and lovely pictures.

In March 2016 we received computers and internet service for the public to use.



MALANGENI LIBRARY:

School holiday programs during Easter

The first day of programme started with coloring of pictures. The second day there was story reading from Nal'ibali supplements which was supplied by the depot (South coast), the children were instructed on how to fold the supplement and cut out their own stories from nal'ibali supplements. On the third day the children played with toys and during these programmes the children were encouraged to join the library. Some children complained about their parents not being able to come to the library to open membership for them because they were still under age. The fourth day the children were given instructions on how to make their own Easter egg baskets. On the final day an Easter Egg Hunt was organized outdoors in a nearby park where the eggs were hidden. The kids were told to find the eggs and put them in the baskets that they had made. It was good to see such a good turn-out for the library week programme



Craft activities at Malangeni Library

Easter egg hunt in the park



Toy library at Malangeni

Book worm club

The librarian also encourage the children to asks their parents to come to the library and apply for membership cards so that they can borrow books and join the bookworm club as one of the

programme to help the children to love reading books and to build their literacy skills. Children were shown a butterfly made out of the inner cardboard of a toilet roll, and told that they will not only read books in the library but we also have some fun activities that they will enjoy doing in the library.



Bookworm



Toilet paper roll butterfly

3.13 CEMETERIES AND CREMATORIA

Number of Burial Sites Allocated

2014 / 2015 – 58

2015 / 2016 - 42

Number of available sites

Scottburgh	- Nil
Park Rynie	- Nil
Shayamoya	- 73
Humberdale	- 1999

3.14 CHILD CARE, AGED CARE AND SOCIAL PROGRAMMES

HIV/AIDS PROGRAMME

At a planning meeting which took place on 01 October 2015 teams from National and Provincial departments as well as District Municipalities in KZN were grouped to conduct an inspection of ward at which the Presidency and Premiers Office as well as Ministers and MEC will be visiting as a build up to the events to the World Aids Day Commemoration. Report backs were conducted on 02 October 2015 where all members were present. It was discovered that some of the war room that were identified did not meet the criteria of a functional war room at ward level and the Office of the Premier instructed the District Task Team to remedy the situation with immediate effect giving strict deadlines.

At a DTT meeting which was held on 13 October 2015 at Umzinto Town hall at which meeting all affected Wards within the District would need to ensure that their War Rooms are fully functional. An Umdoni LAC will be held on 27 October 2015 to further deliberate on the preparations and where mentorship will be provided to affected Wards.

WORLD AIDS DAY

On 01 December 2015 Ugu District Municipality hosted World Aids Day. Umdoni Municipality was requested to identify 5 wards namely 1, 2, 5, 6 and 8. Members of the DTT and PTT as well as National were each deployed in each ward. This programme was also linked with OSS initiative which sought to ensure that all war rooms were ready for the World Aids Day commemoration. In Ward 1 Amahlongwa community Hall, Ward 2 Inkosi Mkakwa Community Hall, Ward 5 Amandawe Community Hall, Ward 6 Umzinto Town Hall and Ward 8 Malangenzi Sportsfield. Senior Management of Umdoni Municipality formed part of this prestigious event.

LOCAL AIDS COUNCIL (LAC)

4 LAC meetings were held in the 2015/2016 financial year, on 27 October 2015, 04 February 2016, 10 March 2016 and 06 June 2016. Representatives from Sector Departments as well as CCG Supervisors and Councillors attended the meetings. These meetings took place at the Umzinto Dining Hall. Reports from Sector Departments as well as Department of Health were given at the meetings.

YOUTH DEVELOPMENT

A consultative session hosted by the Office of the Premier took place on 15 – 16 September 2015 at Margate Hotel. 8 representatives from Umdoni Municipality attended this session.

TOP ACHIEVERS AWARDS CEREMONY

Umdoni Municipality held its Top Achievers Awards Ceremony for the Matriculants on 22 January 2016 at the Scottburgh Town Hall. 30 Students were invited to receive their certificates and 19 students additionally received gift cards

WAR ON WATER LEAKS

This programme was launched in 2015 whereby it is designed to train young people to deal with water leaks that are costing the country a lot. The programme is driven by the department of Water and Sanitation. Umdoni Municipality was requested by the District to submit names of unemployed youth. CV;s of young people from Ward Councillors who will be trained as Plumbers and Water agents have been submitted to the Department of Water and Sanitation for vetting and will be informed directly by the Department.

BURSARY PROGRAMME

The advert placed in the newspaper closed on 15 January 2016 requesting individuals to submit requests for bursary assistance from the Municipality. The Bursary Committee sat on 25 January 2016 and recommended to Council 4 first year students to be funded with bursaries. Payments were made into the respective Institutions account.

TRAINING OF UNEMPLOYED YOUTH

Training by Eskom of 13 unemployed youth of Wards 3, 6 & 10 commenced on 24 May 2016 and completed on 27 May 2016. The training took place at the Umzinto Dining Hall. Lunch was provided by the Municipality. On 27 May 2016 after the completion of the training, there was a handover of certificate ceremony. At the handover of certificates all Councillors were invited telephonically and ESKOM together with Umdoni Deputy Mayor Cllr M O Zama handed the certificates to the trainees.

Also at the ceremony ESKOM invited contractors that are affiliated with ESKOM and introduced these trainees so that they could be taken as interns/employees by the Contractors. This programme was a pilot project for ESKOM and was a success and therefore the Municipality will communicate with ESKOM to provide the same training in the North and South of Umdoni.

CAREER GUIDANCE

The Department of Education and Umdoni Municipality hosted UGU District Career Exhibition that took place on 05 February 2016 at Umzinto Town Hall. All High Schools within Umdoni Municipality were invited and participated in the event and they were accompanied by their teachers. Many universities and technical institutions were present to assist the students to make a correct career choice. South Coast Tourism was also present. The students listened to the presentations and asked questions regarding certain careers.

The Office of the Premier, UGU District Municipality and Umdoni Municipality co-ordinated a career exhibition for unemployed youth which took place from 9 – 11 February 2016 at the UGU Sports and Leisure. Many exhibitors attended this event is said to assist unemployed youth in championing their

career choices. This event was a success and approximately 50 individuals represented Umdoni at the Exhibition.

CAREER GUIDANCE

The Department of Education held its annual SAICA Seminar (South African Institute of Chartered Accountants) at the Umzinto Town Hall on 13 April 2016. Grade 11 & 12 learners from schools within Umdoni Municipality were invited to the seminar and they were accompanied by their teachers. Amongst the guests were Professor Livingstone CA (SA) who spoke to the learners on the opportunities that they could get from SAICA and how one becomes a CA.

There were also auditors from auditing firms that shared their experiences, challenges and excitement that they have encountered in the journey to become a Chartered Accountant.

The objective of the seminar was to promote the profession of Chartered Accountancy to the learners as well as to enlighten them on the requirements of becoming a CA (SA). The General Manager: Community Services together with the Acting Special Programmes Co-ordinator attended this seminar as well. The General Manager also addressed the learners by providing a motivation on how they should achieve their goals that they have set out for themselves.

DRESS A SCHOOL CHILD CAMPAIGN

A meeting was held on 16 October 2015 at the Umzinto Dining Hall with school principals in preparation of the Dress a School Child Campaign. The principals were requested forward names of deserving beneficiaries for the 2016 programme. Subsequently, another meeting took place with the school principals on 08 December 2015 at the Umzinto Town Hall where 11 schools forwarded the list of names. 20 schools have since submitted the names of the beneficiaries.

The Special Programmes held a uniform hand over programme on the 17 March 2016 at the Umzinto Town Hall that saw 204 learners from different schools within the municipality being provided with school uniforms. The names of the learners were submitted by councilors and war rooms.

DISTRIBUTION OF PORRIDGE

The distribution of porridge was conducted by the Special Programmes Unit. All Ward Councillors were contacted through sms's to provide names of 10 beneficiaries per Ward who will benefit from this programme. The porridge was given to the Ward Councillors that provided names of beneficiaries.

GENDER

Moral regenerational workshop hosted by the Office of the Premier took place at Umzumbe Municipality where 6 representatives from Umdoni attended.

COMPONENT E: ENVIRONMENTAL PROTECTION

The primary role of the Environmental Management section is to ensure that all development and land transformation applications and activities are in accordance with environmental legislation and environmental management best practice principles, and should there be a breach in the law, appropriate enforcement and remedial measures are taken. The Environmental Management section continues to strive for the protection of the environment for the present and future generations and to assist in upholding the people's Constitutional right to an environment that is not harmful to their health or well-being.

3.15 POLLUTION CONTROL

Not undertaken at local municipality level

3.1.16 BIO – DIVERSITY, LANDSCAPE (INCL. OPEN SPACES) AND OTHER EG.COASTAL PROTECTION

The Environmental Management section showed continuous progress during the 2015/2016 financial years. The following activities were undertaken during the 2015/2016 financial year.

- 105 building applications were reviewed and specific environmental requirements were required for 36 applications.
- 2 Basic Assessment/EIA applications were reviewed and commented on.
- 157 notices were issued to owners of properties with overgrown vegetation. All properties were subsequently cleared however 50 properties were cleared by the Municipality following the owners' non-adherence to the directive.
- Facilitated the removal of approximately alien plants at TC Robertson
- 50 indigenous trees have been planted following enforcement measures undertaken for illegally felled trees.
- Environmental education material on waste management, trees and climate change were distributed to schools
- Cleanup campaigns in areas of illegal dumping

The Environmental section together with Beach Section formed part of the Project advisory committee for the working for the coast program, a program that is funded by the National Department of Environmental Affairs which commenced in the October 2015 and will end in 2018. During the working for the coast cycle in the 2015/2016 the Environmental Section and Beach Section ensured that most of the deliverables in this program were to be undertaken in the Umdoni Municipality which is as follows;

- Beach Clean up
- Alien Invasive Plant Clearing
- Dune Rehabilitation
- Maintenance and upgrading of existing infrastructure
- Installation of boardwalk, post, rail and paving of walkways and
- Supply of benches, concrete bins and signage

In the 2015/2016 financial year the Pennington Conservancy undertook an initiative to remove water hyacinth from the Nkomba Estuary in Pennington. The Environmental Section provided additional

workers to assist the conservancy in loading the water hyacinth removed from the estuary by the conservancy which was placed on the banks to the refuse receptacles placed by the municipality

Future Plans

- Update of Strategic Environmental Assessment and Integrated Environmental Management Plan to incorporate new wards in Umdoni Municipality
- Alien Invasive Plan for the Umdoni Municipality
- Estuary Management Plan for the Umdoni Municipality
- An indigenous landscape project at the Park Rynie Offices.

Tree planting programs in new wards in Umdoni Municipality



Workers cleaning stream at Amandawe before the Gugulesizwe School.



Wildlife at the Nkomba Conservation area in Pennington.



Nkomba Estuary before it was cleared by the Pennington Conservancy.



Waste illegally dumped in Umzinto, refuse section cleaning up.

Before



After



TC Robertson Nature Reserve before & after alien vegetation was removed.



Clean up Campaign at eMalangeni Ifafa Glebe.

COMPONENT F: HEALTH

Not performed at Local Municipality level.

COMPONENT G: SAFETY AND SECURITY

3.20 POLICE

The mission of the Umdoni Traffic and Policing Section is to reduce the incidences and severity of all related incidents through efficient and effective coordinated deployment of personnel with intensified, stringent law enforcement including the following:

1. Visibility – regular patrols, staff deployed at static points.
2. Roadblocks/VCPs – conducted in areas of which are prone to accidents, robberies, housebreaking, reckless and negligent driving.
3. Scholar Patrol – supervision and administration of 18 Scholar Patrol Attendees, which are funded by the Department of Transport. Conducting adult and child awareness campaigns with regards to road safety.

TRAFFIC POLICING SECTION

Statistics within the Traffic and Policing Section		
Sec 56's (Written Notices) that was issued from 01 July 2015 till 30 June 2016		R1 079 900
No of charges that was issued		960
Spot Fines that was issued from 01 July 2015 till 30 June 2016		456
No of Motor Vehicles Accidents and Incidents that was attended by Traffic Staff		28
No of vehicles suspended due to unroadworthiness		50
Roadblocks and Vehicle checks were held in various areas within the Umdoni Jurisdiction.		
No of vehicles stopped and inspected		231
No of charges		29
Income received 2015/2016		
4	Traffic fines	R207 075
5	Taxi Fees	R 18 232

Major Public Activities attended to

- | | |
|---|------------------------------|
| 1. Hypersure Toti 69er | -12 July 2015 |
| 2. Umzinto Primary Fun Walk | -23 September 2015 |
| 3. Seabreeze Build it "Bitter-Sweet MTB Challenge | -12 – 13 October 2015 |
| 4. Goss & Balfe South Coast Marathon 42km | - 18 October 2015 |
| 5. KZN Ifafa Junior Motor Bike Enduro 2015 | - 18 October 2015 |
| 6. Cancer Pinkathon 5km walk | - 31 October 2015 |
| 7. World Aids Day events | - 01 December 2015 |
| 8. Umzinto Child Welfare Charity Fair | -11 – 13 December 2015 |
| 9. Isinyathlo Train Campaign | -12 -31 December 2015 |
| 10. Wozani Africa Beach events | -13 -31 December 2015 |
| 11. Summersaults Water Park | -15/12/2015 till 02 /01/2016 |
| 12. Umdoni Business Chamber Mardi Gras | - 21 December 2015 |
| 13. St Francis Primary Fun walk | -17 March 2016 |
| 14. St Anne's Catholic Peaceful Walk | - 25 March 2016 |
| 15. Umdoni Business Chamber Easter Mardi Gras | - 27 March 2016 |
| 16. Joberg 2C | - 30 April 2016 |
| 17. Sani2C | - 12- 14 May 2016 2016 |
| 18. World Move Your Health Day | - 14 May 2016 |
| 19. Freedom Flame | - 14 May 2016 |
| 20. SAPS Umzinto Crime Awareness Campaign | - 30 May 2016 |
| 21. St Patrick's Primary fun walk | - 15 June 2016 |
| 22. Mzansi Promotion Family Fun Fest | - 25 June 2016 |

Road Safety Presentations

9 Road Safety Presentations were conducted in Primary Schools within the Umdoni jurisdictions. These presentations were conducted to bring awareness to all school going children as to the safety precautions regarding road safety, as there have been numerous incidents whereby school children have been knocked down.

Staff Matters

1. Traffic Wardens T F Mngwembe, Z P Gama, C M Bester completed the Traffic Officer's Course in Port Elizabeth Nelson Mandela Traffic Training College.
2. Traffic Officer O Naidoo and Traffic Warden M C Gumede completed the Driver's Examiner's Course at the PMB Traffic Training College.
3. P Ngubo, Scholar Patrol Attendee for Bongumbhele Primary School sadly passed away on the 01 April 2016.
4. New incumbent: Traffic Officer S A Ndlovu was employed as from the 01 June 2016

Festive Period

Festive planning and debriefing meetings were held during the course of the festive period with relevant Law Enforcement Agencies, to ascertain the challenges experienced in previous years and for solutions and proactive measures to be enforced. Access control points and road closures on strategic public holidays were done to minimize crowd capacity and vehicular traffic entering the various beaches. Staffs were deployed at strategic points so that vehicular traffic and crowd control was maintained

At the EXCO meeting that took place on the 17th of November 2015, an item of the 6 Bobbies on the Beat to be deployed at the Scottburgh Beach was resolved and agreed upon.

A Memorandum of Agreement was entered into by Umdoni Municipality and SAPS Scottburgh for the commencement of the 6 x Bobbies on the Beat for the Scottburgh. These Bobbies are deployed to work from Thursday till Monday, 16h00 till 04h00.

These 6 Bobbies on the beat are deployed at the Scottburgh Beach in order to maintain law and order as there have been numerous complaints from the residents of loud music and disturbances taking place.

3.21 FIRE

The aim of this report is to provide annual report for 2015/16 within Umdoni local municipality disaster management fire & rescue center. This report is crucial for on-going monitoring and planning for specific disaster risk reduction Programmes such community awareness campaigns and capacity building Programmes.

BACKGROUND

Amended Disaster Management Act. 16 of 2015. Section 50(1) the disaster management centre of a municipality must submit annual report to the council on its activities of the year, the results of the centre's monitoring of prevention and mitigation initiatives, disasters that occurred during the year in the area of the municipality.

INCIDENTS

During 2015/16 financial year we had 157 bush fire reported in the control room Centre. We had 25 vehicle on fire. Electrical fires were total of 21, they were 54 structure fires, total of 29 fallen trees. They were 15 garden refuse, they were 2 hazmat incident and 97 motor vehicle accidents.

3.22 OTHER (DISASTER MANAGEMENT, ANIMAL LICENSING AND CONTROL, CONTROL OF PUBLIC NUISANCES AND OTHER)

DISASTER RELATED INCIDENT

We had one flood disaster incident.

DISASTER AWARENESS PROGRAMME

They were 13 school awareness conducted and 1 public awareness. 49 building plan approved and 32 building plan failed. They were 187 business inspection conducted of which 144 passed and 43 failed. We have installed 9 lighting conductor and bought 25 blanket.

DISASTER MANAGEMENT RELIEF

They were 16 blanket issued, 2 tents, 9 plastic sheets and 1 Wendy house.

TRAINING

Internal training we done total of 496 hours that includes fire firefighting, rescue and disaster management training.

ACCREDITED TRAINING COURSE

Pump Operation

Vehicle extrication

High angle rescue

Rope rescue 1

Fire prevention

Peace Officer course

SUMMARY

We had the total of 912 incident reported in the control Centre.



Shayamoya primary school awareness



Khuphuka primary school awareness

LOCAL DISASTER ADVISORY FORUM

Umdoni Disaster Advisory Management forum was held on the 10th February 2015 at Disaster Management Boardroom whereby the Umdoni Disaster Management Plan is under review copies are submitted to PDMC for comments. We have received the outcomes of flood disaster for 2012 December and business plan was signed by Municipal manager.

CONCLUSION

We conducted business inspections and building plans were scrutinized. The members responded to a house fire at Malangeni ward 9 where they were one fatality the other one was at Umzinto ward 3. In both incidents both houses were partially damaged. There was only one MVA with two injuries in ward 10. In ward 6 there is high volume of illegal electrical connection which causes the fires most of time

RECOMMENDATIONS

We require staff as we have shortage of staff and its affecting our operations. We need to work towards having 24 hours shifts so that responding time can be improve.

COMPONENT H: SPORT AND RECREATION

SPORTS AND RECREATION PROGRAMME

SALGA GAMES 2015

The SALGA Games 2015 took place on 10 – 14 December 2015 in Kwadukuza. Prior to the commencement of the SALGA Games, Ugu District Municipality had arranged for a 3 days training session which started from 7th till the 9th of December 2015. The 3 sports codes that Umdoni Municipality participated in were Soccer, Cricket and Dance. 69 Players with their technical teams of 3 sports codes were accommodated at DUT. This event was attended by officials and Councillors from Umdoni Municipality. The Soccer team performed outstandingly well achieving the 2nd position after penalty shoot-out. Dance was placed 4th and cricket was knocked out in the group stages.

MAYORAL CUP TOURNAMENT

Umdoni Mayoral Cup Tournament started on the 12 March 2016 in all wards and the finals were on the 16 April 2016 and they were held in Emalangeneni MPCC Sport Field. The mayoral cup finals consisted of 3 codes which were

- Soccer
- Netball
- Volleyball

The winners were as follows:

- **SOCCER** :
- 1ST Place : 11 experience
- 2nd Place : Scottburgh Aces
- Runners Up : Amatsheketshe and Shayamoya United

- **VOLLEYBALL**
Male Volleyball Teams

- 1ST Place : Spikkers
- 2nd Place : Golden Boys

Female Volleyball Teams

- 1ST Place : Dark Angels
- 2nd Place : Young Dolls

➤ **NETBALL**
Males Netball

1ST Place : Shooting Stars

2nd Place : Hawaii

Female Netball

1ST Place Shooting Stars

2nd Place Eagles

3.6 GOOD GOVERNANCE AND PUBLIC PARTICIPATION

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

The Corporate Services Department derives its mandate from Councils key development objective, i.e. Institutional Development, Co-operative Governance and IDP. It therefore means it is largely an internal focused department with the primary aim of employee recruitment and development and enhanced and efficient administrative systems.

The strategic challenge for the municipality is to find better ways in delivering services to the Umdoni community by efficiently and effectively utilising existing resources, structure and mechanisms to address the needs of the community in a holistic and integrate manner. It is therefore the departments responsibility to ensure that the organisation is being aligned to advance on the key objectives of the municipality by addressing human resources related issues and to amplify technological applications within the organisation.

3.24 EXCO AND COUNCIL

Refer to page XXXX

3.25 FINANCIAL SERVICES

The Financial Services Department manages the corporate financial affairs of the Municipality to ensure that the best possible services are provided with the available funds.

This department is responsible for drawing up the annual municipal budget and for implementing and maintaining a system that generates accurate information about the municipality's financial position for internal and external role-players, enabling them to make informed decisions.

The following main function areas exist within the Financial Services Department:

- 1) Income
- 2) Budget and Compliance
- 3) Expenditure
- 4) Supply Chain Management

The main activities undertaken for the year are detailed below.

Municipal Property Rates and Valuation Roll

The 2015/2016 financial year was the fourth year of implementation of the second General Valuation Roll under the Municipal Property Rates Act. Ratepayers were now rated on the willing seller willing buyer principle, as opposed to the previous municipal value.

Significant improvements in terms of quality and the turnaround time of the objection and appeals processes have been noted. This roll will be in effect until 1 July 2017.

Budget and Compliance

The following key functions are undertaken by this unit :

- 1) Reporting to external stakeholders, eg National Treasury, Statistics South Africa.
- 2) Reporting to internal stakeholders via weekly and monthly variance analysis reports.
- 3) Consolidation of final and adjustment municipal budgets.
- 4) Monitoring and updating of the asset register.

In addition, a greater emphasis has been placed on interpretation of budget information by the implementation of narrative explanation reports to all portfolio committees.

Compliance to the Budget Regulations was further enhanced during the mid year adjustment budget and the development of the 2015/16 Medium Term Revenue and Expenditure Framework.

Compliance to GRAP Accounting Standards

The exemptions previously available to all medium capacity municipalities have now been lifted, requiring almost full compliance with GRAP during the period under review. This has resulted in significant changes to our year end processes to ensure alignment to the accounting standards.

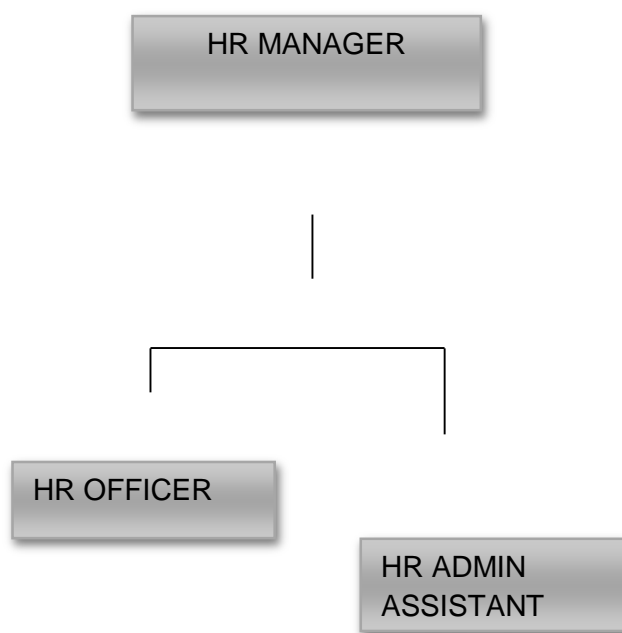
Comment on the Performance of Financial Services Overall

Given that the majority of funding was allocated to the critical service delivery departments, minimal funding was retained for Financial Services Capital Expenditure. All planned targets have however been met.

3.26 HUMAN RESOURCE SERVICES

As a department falling under the ambit of Corporate Services, the main focus of the Human Resources department is to ensure efficient and effective service delivery both to our internal and external customers and to ensure fairness, openness and transparency and an office environment where confidentiality is maintained at all times.

The Human Resources department consists of the following staff complement; however this is not necessarily reflective of the positions on the organogram but unbudgeted in the financial year under consideration:



Employees: Human Resource Services

	Year 1 (previous year)	Year 0 (current year)

	Employee No.	Posts No.	Employees No.	Vacancies (full time equivalent) No.	Variances (as a % of total posts) %
Job Level					
0-3	21	28	19	2	7%
4-6	26	28	24	2	7%
7-9	55	60	54	1	2%
10-12	52	55	49	3	5%
13-15	40	42	38	2	5%
16-17	133	148	125	8	5%
All Inclusive- permanent school crossing guards		3	3	0	0
Long term Contractual Posts – excluding Section 57					
All Inclusive	37	45	38	1	2%

3.27 INFORMATION AND COMMUNICATION TECHNOLOGY SERVICES

The main responsibility of our IT section is to ensure the availability, reliability and integrity of all computer architecture, hardware, software and networking of computer systems. The IT section does this by providing solutions to all ICT related problems. Our main priority for 2015/16 financial year was to strengthen the ICT governance within the Municipality. This meant that the ICT Governance Framework were to be developed and subsequent to that all policies were also developed and implemented accordingly. This year also marked the first development of our five year IT Strategy. The implementation of this IT strategy will commence in 2016/2017 financial year.

Service Statistics for ICT Services

Our main focus for the year under review was to ensure that the current ICT infrastructure is properly maintained in addition to enhancing connectivity and business continuity. Most Services were provided in respect of a number of calls logged by users. The total number of calls received by the IT section was 1 132 with an average of 110 faults per month. This includes our Hardware and software technical support.

Capital Projects

The ICT Section did not have capital projects in the year under review.

Staffing

The ICT Section comprises of two employees.

3.28 Property; Legal; Risk Management and Procurement Services

Business Licenses

Business licenses are issued when new businesses open or for change of ownership. Approval from various sections namely Town Planning, Building Inspectorate, Health and Fire Sections is a pre-requisite. Licenses will only be issued when the businesses are fully compliant with all Regulations.

The following business licenses were issued during the year under review:

Business	Date of Issue
Enzo's Pizzeria & Take-Away – Scottburgh	7 July 2015
Ediston Inn – Scottburgh	7 July 2015
Dee's DVD (Shop 9 – Lot 14 – Scott Mall) - Scottburgh	8 July 2015
Blue Marlin Hotel – Scottburgh	8 July 2015
Hungry 1 – Sezela	9 July 2015
Oriental Tikka Restaurant - Umzinto	10 July 2015
Twice As Nice Coffee Shop - Scottburgh	28 July 2015
Kentucky Fried Chicken - Scottburgh	28 July 2015
Vernon's Meat Market t/a Coastal Butchery – Scottburgh	31 July 2015
Scottburgh Surf Lifesaving Club – Scottburgh	3 August 2015
Seaview Place Restaurant – Scottburgh	3 August 2015
Moosa's Cash & Carry – Umzinto	11 August 2015
Scottburgh Ice Cream & Pizza Parlour - Scottburgh	11 August 2015

Price King – Umzinto	12 August 2015
Renishaw Tuck Shop – Renishaw	18 August 2015
Oriental Lounge & Restaurant – Umzinto	21 August 2015
Scottburgh Tattersalls – Umzinto	21 August 2015
La Boutique du Chocolat – Scottburgh	24 August 2015
Ethembeni General Dealers - Umzinto	26 August 2015
Kozi Cove – Mtwalume	26 August 2015
Shop 112 Coveway – Mtwalume	26 August 2015
Jwayelani Butchery – Umzinto	2 September 2015
Aqua Vista Bed & Breakfast -	2 September 2015
Dugong Guest House – Freeland Park	2 September 2015
Mercoledi Bed & Breakfast - Scottburgh	8 September 2015
Surf Liquors – Scottburgh	9 September 2015
Adcan Marine Suppliers – Park Rynie	9 September 2015
Food Lovers’ Market – Scottburgh	14 September 2015
S & S Confectionery	14 September 2015
Ameens Butchery & Superette – Park Rynie	14 September 2015
Nello’s Restaurant – Scottburgh	15 September 2015
Safra’s Fish Shop – Scottburgh	15 September 2015
King Pie – Scottburgh	15 September 2015
Scott Street Superette & Bakery – Scottburgh	21 September 2015
Crystal’s Pub & Grill – Umzinto	29 October 2015
The Cake Art Shop - Scottburgh	29 October 2015
Scottburgh Mini Market – Scottburgh	29 October 2015
Theo’s Fruit & Veg – Umzinto	24 November 2015

Scottburgh Off Course Tote – Scottburgh	31 December 2015
Woolworths - Scottburgh	31 December 2015
Bell & Anchor – Scottburgh	31 December 2015
Mozam Prawn Shack – Scottburgh	31 December 2015
Beach Bar – Scottburgh	31 December 2015
Kozi Cove – Mtwalume	31 December 2015
Ediston Inn – Scottburgh	31 December 2015
Scott Street Superette & Bakery – Scottburgh	31 December 2015
Govender’s Mini Market – Umzinto	31 December 2015
Sweet Spot – Scottburgh	31 December 2015
Nkomba Cottage – Pennington	31 December 2015
Rising Sun Bed & Breakfast – Park Rynie	31 December 2015
Hungry “1” Canteen at Illovo Sugar Ltd – Sezela	31 December 2015
Carr Park Bed & Breakfast – Sezela	31 December 2015
River Valley Holiday Resort – Pennington	31 December 2015
Renishaw Tuck Shop - Renishaw	31 December 2015
Aqua Vista Bed & Breakfast	31 December 2015
Village Pub & Diner – Pennington	31 December 2015
Sugar Beach Resort – Elysium	31 December 2015
The Duck Pond - Pennington	4 January 2016
Sea Breeze Superette & Take Away - Sezela	4 January 2016
Mohammed Ameen’s Butcher – Park Rynie	4 January 2016
Steam Spa Café - Scottburgh	11 January 2016
Surf Liquors – Scottburgh	11 January 2016
Hotspot Liquors – Umzinto	11 January 2016

Shoprite Checkers Store & Liquor Store – Scottburgh	12 January 2016
Mpithi Beach Kiosk – Pennington	13 January 2016
Jwayelani Butchery – Umzinto	13 January 2016
Kentucky Fried Chicken – Scottburgh	13 January 2016
C-Breeze Restaurant & Take Away - Scottburgh	13 January 2016
Sezela Country Club – Sezela	13 January 2016
Absolutely Perfect Water – Scottburgh	15 January 2016
Absolutely Perfect Ice-Cream – Scottburgh	15 January 2016
Wimpy – Scottburgh Mall	15 January 2016
Cake Art Shop – Scottburgh	15 January 2016
Blue Marlin Hotel – Scottburgh	15 January 2016
Beyond the Moon – Park Rynie	15 January 2016
Insaaf Café & Take-Away – Umzinto	20 January 2016
Price King Tuck Shop – Umzinto	20 January 2016
T.C.H. Portfolio – Park Rynie	20 January 2016
Café Erica – Park Rynie	20 January 2016
La Boutique du Chocolat – Scottburgh	28 January 2016
Moosa’s Cash & Carry – Umzinto	28 January 2016
Hlengisizwe Trading CC – Umzinto	29 January 2016
Massam’s Confectionary – Scottburgh	29 January 2016
Theo’s Fast Foods – Umzinto	1 February 2016
Naughty But Nice - Scottburgh	1 February 2016
Club Trafford - Umzinto	1 February 2016
Vulamanzi Cabins - Kelso	8 February 2016
Pennington Superette	9 February 2016

Govender's Meat Market – Umzinto	2 March 2016
Govender's Butchery – Umzinto	2 March 2016
The Meeting Place / Yellowwood Nursery – Pennington	24 March 2016
Debonnaires – Scottburgh	15 April 2016
Steers – Scottburgh	15 April 2016
Oriental Lounge & Restaurant – Umzinto	19 April 2016
Botha House - Pennington	22 April 2016
The Deck Restaurant - Scottburgh	1 May 2016
Oriental Tikka Restaurant - Umzinto	9 May 2016
Cutty Sark Hotel - Scottburgh	14 June 2016
Theo's Fruit & Veg - Umzinto	20 June 2016
Country Bake Bakery - Umzinto	29 June 2016

Long Term Agreements:

The following long-term agreements were entered into during the year under review (30 June 2015 to

1 July 2016) as listed hereunder:

Agreements Entered Into Between:	Description	Duration
KwaCele Traditional Authority, Mandawe & KwaCele Housing Committee & VNA Consulting Ref. Amandawe – No 7 & No 8	Social Compact Agreement for Amandawe Rural Housing Development Project	Commencement : July 2015 Ongoing until completion of Project
Umnotho Business Consulting	Internal Audit Services	15 February 2016 – 14 January 2019

Ref. A6 – No 20		
Umdoni, Vulamehlo & Umzumbe Municipalities Ref. A6 – No 11	Joint Municipal Planning & Tribunal Agreement	Commenced on 1 July 2015. Ongoing unless terminated by either party. 12 month's notice required.
Vodacom MPLS & VoIP Service Agreement Ref. A6 – No 21	Services provided by Vodacom:- VPN Service Microwave Service Leased Line Service IP Talk Service	1 July 2015 – 30 June 2018

Short Term Agreements:

The following short-term agreements were entered into during the year under review:

Agreements Entered Into With:	Description	Duration
Technologies Acceptances Rental Agreement : Ref. Photocopiers File 2 - 1	Photocopiers (4) in Registry, Finance, Municipal Manager's office & Mayor's office.	8 July 2015 to 7 July 2018
KZN Department of Arts & Culture Ref. A6 - 13	Funding for staffing costs for various libraries in the Umdoni Municipal Area	1 July 2015 to 30 June 2016

Eskom Ref. Eskom - 8	Funding agreement for Free Basic Electricity	1 July 2015 to 30 June 2018
Renishaw Property Developments (Pty) Ltd Ref. SR: Scott12 – No 6	Services Agreement for development on Rem of Farm Lot 13 No 1841 ; The Farm Lot 12 No 1849 & part of the Rem of Portion 52 of the Farm Lot No 1664	December 2015 to December 2017
Ugu South Coast Tourism Ref. SR: A6 – No 16	Service Level Agreement	1 July 2015 to 30 June 2016
South African Police Services Ref. SR: A6 – No 17	Bobby's on the Beat	December 2015 to June 2016
Altron TMT S.A. (PTY) Ltd Ref. SR. A6 – No18	Financial Software License	4 April 2016 to 3 April 2017
MGM Project Management (Pty) Ltd, Provincial Department of Human Settlements & Umdoni Municipality Ref. Mal – No 7	Tri-Partite Agreement for Emalangen Rural Housing Phase 2 – Stage 1	31 May 2016 to 30 June 2016 (effective on the date of signature of the last party signing the agreement which was 31/5/2016)
Magma Risk Solutions File Ref. A6 – No 22	Armed response & monitoring services to various Municipal Offices	1 July 2015 – 1 July 2016

Leases

The following leases were entered into during the year under review:

Leases Entered Into	Description	Duration
With:		

Independent Electoral Commission Ref. SR: A6 – No 15 (A – G)	Lease of various municipal buildings for the purpose of Voting Stations for 2016 Elections	For Registration Weekends and duration of Local Government Elections
Mr Raymond Ntombela Ref. SR. Staff - F9 – No 11	Lease of 45 Minerva Avenue, Scottburgh. Sub 3 of Erf 428	1 April 2016 until such time the lease agreement is terminated by either party.
Park Rynie Ski Boat Club Ref. PR – F4 – No 1	Memorandum of Agreement of Sub-lease	1 February 2016 to 31 January 2025
Tswella Trading 88CC Ref. Scott. 12 – No 7	Agreement of Lease for the premises known as “John Dory Restaurant” – Scottburgh Beach Pavilion	1 May 2016 to 31 March 2026

Registers

The following registers were maintained by the Legal and Estates Section :

- Leases
- Tenders
- Agreements
- Business Licenses
- Delegations of Authority
- Index of all Leases and Agreements
- Leases and Agreements Requiring Renewal
- Legal Matters & Judgements dealt with by Attorneys
- Rental Register - Properties Leased from the Municipality
- Declarations and Disclosure of Interests for Councillors and Officials

COMPONENT J: MISCELLANEOUS

This component includes the provision of Airports, Abattoirs, Municipal Courts and Forestry as municipal enterprises and is not applicable to Umdoni Local Municipality for the year under review.

COMPONENT K: ORGANISATIONAL PERFORMANCE SCORECARD

Out of the total of 11 strategic objectives contained within all 6 National KPA's and 88 performance indicators with 41 units of measure in the Organizational Scorecard, 26 indicators are reported to be achieved targets, and performance was as per the table below.

KPA	No. of Strategic Objectives	No. of Indicators	Achieved	Not Achieved
Basic Service Delivery		26	10	16
Local Economic Development		6	3	3
Good Governance & Public Participation		15	10	5
Institutional Transformation		5	3	2
Financial Management & Viability		9	8	1
TOTAL		61	34	27
% Achievement			56%	44%

Table 25: Overview of National KPAs:

The above table indicates a decline in performance from the previous financial year (2014/2015). Performance of the National KPA's indicates that Service Delivery did not achieve many of their targets at rate of more than 59% followed by good governance and public participation at 18%. These KPA's are amongst those that are crucial areas of performance and it is concerning to report low performance on both these aspects.

OBJECTIVES	KEY PERFORMANCE INDICATOR	COMPARISON WITH PREVIOUS YEAR 2014/2015		IDP 2015/2016		
			2014/2015 ACTUAL	ANNUAL TARGET	ACTUAL	ACHIEVED/ NOT ACHIEVED
To ensure effective and efficient Performance Management within the municipality	Review and adopt PMS Framework by 31 July 2015	Review and adopt PMS Framework by July 2014	Achieved on 30 July 2014	Review and adopt PMS Framework by 31 July 2015	PMS Framework Reviewed and Adopted 29 July 2015	Achieved
To develop staff and ensure effective service delivery through training	Submit WSP to LGSETA by 30 June 2016	n/a	n/a	Submit 2016/2017 WSP to LGSETA by 30 June 2016	2016/2017 WSP Submitted on 29 April 2016	Achieved

To develop staff and ensure effective service delivery through training	Invite internal bursary applicants by 30 November 2015	n/a	n/a	invite Internal bursary applicants by 30 November 2015	Internal Bursary Applicants invited on 19 August 2015	Achieved
To improve HR policy framework that is in line with SALGA best practices and legislation	Review and Adopt 4 Human Resource Policies by 30 June 2016	Review 2 Human Resource policies by March 2015	0 Not Achieved	Review and Adopt 4 Human Resource Policies by 30 June 2016	4 Human Resource Policies reviewed and Adopted	Achieved
To ensure effective and efficient internal and external communication	Number of Internal Newsletters published by 30 June 2016	Produce 2 Municipal Newsletter by June 2015	0	Published 12 Internal newsletters by 30 June 2016	1 Internal Newsletter Published	Not Achieved
To ensure effective and efficient internal and external communication	Number of External Media communications delivered by 30 June 2016	n/a	n/a	Deliver 4 external media communications by 30 June 2016	1	Not Achieved

To establish an efficient and effective IT system unit within Umdoni: which is compliant and enhances service delivery	Review and Adopt IT Strategy by 31 March 2016	n/a	n/a	Review and Adopt IT Strategy by 31 March 2016	IT Strategy reviewed and Adopted on 30 September 2015	Achieved
To establish an efficient and effective IT system unit within Umdoni: which is compliant and enhances service delivery	Review and Adopt IT Framework by 31 March 2016	n/a	n/a	Review and Adopt IT Framework by 31 March 2016	Draft IT Framework	Not Achieved
To ensure that all communities have access to energy sources	Number of Households distributed with ethanol Gel per month by 30 June 2016	3900 households per month	Not achieved (July 3346 August 3 126 September 3 350 October 3 106 November 3360 December 3492 January 3329 February 3452 March 3077 April 3109 May 3182 June 3392) GRAND TOTAL 39 321	Distribute 7 Litres of Gel per Household to 3700 households per month by 30 June 2016	July - 3445 August- 2255 Sept- 2267 October - 3195 Nov- 3210 Dec2016- 3210 Jan 2016- 3672 Feb 2016- 3550 March- 1418 April - 3598 May- 3614 June- 1327GRAND TOTAL 34761	Not Achieved

To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Constructed and completed informal traders Shelter by 31 December 2015	Construct and complete informal traders stalls by March 2015	0 Not Achieved	Construct and complete informal traders Shelter by 31 December 2015	0	Not Achieved
To ensure that all communities have access to energy sources	Number of Streetlights installed in Umzinto by 30 June 2016	Install 10 Street lights by March 2015	Achieved 10	Install 60 Street lights in Umzinto by 30 June 2016	60 Streetlights installed in Umzinto	Achieved
To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Number of kms of FulFathi Road upgraded by 30 June 2016	Upgrade 3.6 kms of internal Rural roads(D anganya , Sibiya, Moyeni, Kwabha kajane, Bluevall ey by June 2015	Achieved 3.6 Kms	Upgraded 2 kms of FulFathi Road by 30 June 2016	0,8 Km of Full Fathi Rd upgraded	Not Achieved
	number of Kms of Percy Road upgraded by 30 June 2016			Upgrade 1,2 kms of Percy Road by 30 June 2016	0,24 Km of Percy Rd Upgraded	Not Achieved

	Number of Kms of Ndosi Road upgraded by 30 June 2016			upgrade 1,2 kms of Ndosi Road by 30 June 2016	0,36 Km of Ndosi Road Upgraded	Not Achieved
	Number of Kms of Mashilomu Road upgraded by 30 June 2016	Upgrade 1.4 Kms of internal Rural Roads South by June 2015	Achieved 1.4 Kms	Upgrade 1 kms of Mashilomu Rd by 30 June 2016	1 Km of Mashilomu Rd upgraded	Achieved
	Number of Kms of Ngubo Road Upgraded by 30 June 2016			Upgrade 1 kms of Ngubo Rd by 30 June 2016	1 Km of Ngubo Rd upgraded	Achieved
	Number of Kms of Drift Stone Road Upgraded by 30 June 2016			Upgrade 0,5 kms of Drift Stone Rd by 30 June 2016	0,5 Km of Drift Stone Rd upgraded	Achieved
	number of Kms of Road to Mhlangamkhulu School upgraded by 30 June 2016			Upgrade 1,2 kms of Road to Mhlangamkhulu School by 30 June 2016	1,2 Km of Rd to Umhlangamkhulu Upgraded	Achieved

	Number of Kms of Zwelisha Road upgraded by 30 June 2016			Upgrade 1 kms of Zwelisha Rd by 30 June 2016	1 Km of Zwelisha Rd Upgraded	Achieved
	Number of Kms of Mgobhozi Road upgraded by 30 June 2016			Upgrade 1 kms of Mgobhozi Rd by 30 June 2016	1 Km of Mgobhozi Rd upgraded	Achieved
To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Number of Kms of Mast Rd Mthwalume rehabilitated by 30 June 2016	3,2 kms of roads rehabilitated by December 2014	3.2 Kms Achieved	Rehabilitate 0,3 Kms of Mast Rd Mthwalume by 30 June 2016	0,45 Km of Mast Rd Rehabilitated	Achieved
	Number of Kms of Malibu Rd rehabilitated by 30 June 2016			Rehabilitate 1 Kms of Malibu Rd by 30 June 2016	1 Km of Malibu Rd rehabilitated	Achieved
	Number of Kms of Jacaranda Rd rehabilitated by 30 June 2016			Rehabilitate 0,5 Kms of Jacaranda Rd by 30 June 2016	0,5 Km of Jacaranda Rd Rehabilitated	Achieved
	Number of Kms of St Patricks Rd rehabilitated by 30 June 2016			Rehabilitate 0,7 Kms of St Patricks Rd by 30 June 2016	0,7 Km of St Patricks Rd rehabilitated	Achieved

	Number of Kms of Horse Shoe/Willow Rd rehabilitated by 30 June 2016			Rehabilitate 1,2 Kms of Horse Shoe Rd/Willow Rd by 30 June 2016	1,2 Km of Horse Shoe Rd/Willow Rd Rehabilitated	Achieved
	Number of Kms of Bushbuck Way Rd Bazley Rehabilitated by 30 June 2016			Rehabilitate 0,5 Kms of Bushbuck Way Rd Bazley by 30 June 2016	0,5 Km of Bushbuck way Rd Rehabilitated	Achieved
	Number of Kms of Shayamoya Xaba Street rehabilitated by 30 June 2016			Rehabilitate 0,8 Kms of Shayamoya Xaba Street by 30 June 2016	0,8 km of Shayamoya Xaba Street Rehabilitated	Achieved
	Number of Kms of Stone Head Rd rehabilitated by 30 June 2016			Rehabilitate 0,4 Kms of Stone Head Rd by 30 June 2016	0,4 Km of Stone Head Rd rehabilitated	Achieved
	Number of Kms of park Rynie School circle rehabilitated by 31 December 2015	n/a	n/a	Rehabilitate 1,2 Km of Park Rynie School Circle by 31 December 2015	1,2 Km of Park Rynie School Circle rehabilitated	Achieved

	Number of Kms of roads rehabilitated in Scottburgh South by 30 June 2016	n/a	n/a	Rehabilitate 5Kms of Roads in Scottburgh South by 30 June 2016	5 Km of Roads in Scottburgh South Rehabilitated	Achieved
To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Number of Kms of Scottburgh CBD – Scotts Street rehabilitated by 30 June 2016	n/a	n/a	Rehabilitate 1 km of Scottburgh CBD - Scotts Street by 30 June 2016	1 Km of Scotts Street Lanes rehabilitated	Not Achieved
	Upgraded Ablutions for Scottburgh CBD by 30 June 2016	Upgrade Ablutions for Scottburgh CBD by March 2015	0 Not Achieved	Upgrade Ablutions for Scottburgh CBD by 30 June 2016	0	Not Achieved
To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Constructed River crossing along Amahlongwa River (Gqolweni Bridge) by 31 March 2016	40% of work done by June 2015	40% work done Achieved	Construct River Crossing along Amahlongwa River (Gqolweni Bridge) by 31 March 2016	Amahlongwa River Crossing (Gqolweni Bridge) constructed and completed 30 June 2016	Achieved

To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Implemented Storm Water Management Projects by 30 June 2016	Develop and adopt stormwater management plan by June 2015	0 Not Achieved	Implement StormWater Management Projects by 30 June 2016	Stormwater Management projects implemented by 30 June 2016	Achieved
To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Completed additions and alterations to Umzinto Sportsfield by 30 June 2016	complete additions and alterations at Umzinto Sportsfield by June 2015	0 Not Achieved	Completion of Additions and Alterations to Umzinto sports field by 30 June 2016	0	Not Achieved
To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Number of Umzinto Riverbanks rehabilitated (Mbetheni Bank, Alexandra Main Road, Lily Rd & Alexandra Crescent Entrance 2) by 30 September 2015	n/a	n/a	Rehabilitate 4 Umzinto Riverbanks (Mbetheni Bank, Alexandra Main Road, Lily Rd & Alexandra Crescent Entrance 2) by 30 September 2015	4 Umzinto River Banks rehabilitated	Achieved

	Number of Alexandra Riverbank Bridges rehabilitated by 30 September 2015	n/a	n/a	Rehabilitate 1 Alexandra Riverbank Bridge by 30 September 2015	1 Alexandra River Bank Bridge rehabilitated	Achieved
	Rehabilitated Umzinto Public Ablution by 30 September 2015	Installation of Ablutions informal settlements by March 2015	Achieved Ablutions installed May 2015	Rehabilitate Umzinto Public Ablution by 30 September 2015	Umzinto public Ablution rehabilitated and completed 30 January 2016	Achieved
To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Umzinto Testing Centre Rehabilitated by 30 June 2016	n/a	n/a	Rehabilitate Umzinto Testing Centre by 30 June 2016	0	Not Achieved

	Number of Roseville Riverbanks rehabilitated by 30 June 2016	n/a	n/a	Rehabilitate 1 Roseville Riverbank by 30 June 2016	0	Not Achieved
To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Number of Kms of Mtitisi and Shange Road constructed by 31 December 2015	0.6 kms of Shange road to be completed by June 2015	0Not Achieved	Construct 1 km of Mtitisi and Shange road to be completed by 31 December 2015	1 Km of Mtitisi and Shange Rd constructed and completed	Achieved
To ensure that the housing backlog is eliminated	Tranche 2 Application for Amandawe Housing project submitted by 30 June 2016	Submission of Tranche 2 Project Application for Rural Housing Phase 2 by 31 October 2014	15-Jun	Tranche 2 project application for Amandawe Housing Project submitted by 30 June 2016	Tranche 2 Project Application for Amandawe submitted 29 February 2016	Achieved
To ensure that the housing backlog is eliminated	Tranche 2 Application for Malangeni Housing project submitted by 30 June 2016	Submission of Tranche 2 Project Application for Rural Housing Phase 2 by 31 October 2014	15-Jun	Tranche 2 project application for Malangeni Housing Project submitted by 30 June 2016	Tranche 2 Project Application for Malangeni submitted 16 September 2015	Achieved

To ensure that the housing backlog is eliminated	completed report of the prefeasibility study for KwaCele Rural Housing Project by 30 June 2016	n/a	n/a	complete report of the prefeasibility study for KwaCele Rural Housing Project by 30 June 2016	Report of the prefeasibility study for Kwacele Rural Housing project completed 17 March 2016	Achieved
To ensure that the housing backlog is eliminated	Number of Units Constructed in Umzinto Slums Clearance Project - Farm Isonti by 30 June 2016	Construct and Complete 400 houses for Umzinto Slums Clearance Houses by June 2015	Achieved 472	Construct 100 units for Umzinto Slums Clearance - Farm Isonti Housing Project by 30 June 2016	100 units constructed for Umzinto Slums Clearance	Achieved
To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Number of Halls maintained as per schedule by 30 June 2016	Maintain 8 Halls by March 2015	Achieved 8	Maintain 9 Halls by 30 June 2016	9 Halls Maintained	Achieved
To ensure provision , upgrading, and maintenance of infrastructure and services that enhances economic development	Number of Ablutions facilities maintained by 30 June 2016	Maintained 2 restrooms and 2 change rooms maintained by June 2015	2 restroom s and 2 change rooms maintained by September 2014	Maintain 2 ablution facilities by 30 June 2016	2 Ablution Facilities maintained	Achieved

To create an enabling environment for economic growth and development	Reviewed and Adopted LED strategy by 31 March 2016	Review LED Strategy by 31 March 2015	0 Not Achieved	Review and Adopt LED Strategy by 31 March 2016	Adopted by Council on 24 Feb 2016	Achieved
To create an enabling environment for economic growth and development	Developed and adopted Informal Economy Policy by 30 June 2016	n/a	n/a	Develop and Adopt Informal Economy Policy by 30 June 2016	Adopted by Council on 29 June 2016	Achieved
To create an enabling environment for economic growth and development	Number of information sharing sessions coordinated for cooperatives and SMMEs by 30 June 2016	n/a	n/a	Coordinate 1 SMMEs and Cooperatives Information Sharing Session by 30 June 2016	Conducted on 13 May 2016	Achieved
To implement EPWP (Expanded Public Works Programme)	Number of jobs created through labour intensive projects by 30 June 2016	280 jobs by June 2015	Achieved 383	Create 180 jobs through Labour Intensive Projects by 30 June 2016	197 Jobs created through labour intensive projects	Achieved
To ensure efficient and effective public participation	Number of community outreach programmes co-ordinated and facilitated by 30 June 2016	Co-ordinate 4 IDP Mayoral Izimbizos by November 2014	3	Facilitate and coordinate 7 community outreach programmes by 30 June 2016	7 Community outreach programmes facilitated	Achieved

To ensure effective and efficient internal and external communication	Developed and adopted Annual report by 31 March 2016	Develop and adopt annual report by March 2015	Achieved 3/15/2016	Develop and adopt annual report by 31 March 2016	Annual report adopted on 30 March 2016	Achieved
To promote human rights and social upliftment of vulnerable groups	Number of Local Aids Council Meetings held by 30 June 2016	Hold 4 LAC meetings by June 2015	4	Hold 4 LAC meetings by 30 June 2016	4 LAC meetings held	Achieved
To promote human rights and social upliftment of vulnerable groups	Number of applicants assisted with full bursaries by 29 February 2016	Assist 4 Applicants with full bursaries by Jan-2015	4	Assist 4 Applicants with full bursaries by 29 February 2016	4 applicants assisted with full bursaries	Achieved
To promote human rights and social upliftment of vulnerable groups	Participated in SALGA Games by 31 December 2015	participate in SALGA Games with 2 different sport codes by December 2014	11-15 December 2014	participate in SALGA Games by 31 December 2015	Participated in SALGA Games on 10-13 December 2015	Achieved
To promote human rights and social upliftment of vulnerable groups	Number of scholars dressed with school uniforms by 31 March 2016	192	192	Dress 192 Scholars with Uniforms by 31 March 2016	204 Scholars dressed with Uniforms	Achieved
To ensure the provision of a safe and secure environment for all Umdoni residents	Number of business premises inspected by 30 June 2016	Inspect 40 businesses per year	40	Inspect 40 business premises by 30 June 2016	40 Business premises inspected	Achieved

To ensure the provision of a safe and secure environment for all Umdoni residents	Number of vehicles inspected by 30 June 2016	Conduct Road blocks and speed timing exercises by inspecting 200 vehicles by June 2015	296	Conduct Road blocks and speed timing exercises by inspecting 100 vehicles by 30 June 2016	231 Vehicles inspected	Achieved
To ensure an effective and efficient proactive response to disaster management	Number of education campaigns at schools conducted by 30 June 2016	n/a	n/a	Conduct 10 education awareness campaigns at schools by 30 June 2016	10 Education Awareness campaigns conducted	Achieved
To ensure the effective Oversight of Performance Audit Committee and Audit Committee	Number of PAC and AC meetings co-ordinated by 30 June 2016	Coordinating 4 PAC and AC meeting by June 2014	4	Coordinating 4 PAC and AC meeting by 30 June 2016	4 PAC and AC Meeting co-ordinated	Achieved
To have functional Internal Audit Unit	Approved Internal Audit Plan and Final Internal Audit Projects by 30 June 2016	Jun-15	30-Jun	Approve & Implement Internal Audit Plan by 30 June 2016	Internal Audit Plan approved 14 August 2015 Implementation of the plan has not been achieved	Not Achieved

To have functional and compliant Internal Audit Unit	Reviewed and Adopted Internal Audit Charter and Methodology by 31 August 2015	n/a	n/a	Review and Adopt Internal Audit Charter and Methodology by 31 August 2015	Internal Audit Charter and Methodology adopted 15 June 2015	Achieved
To improve effectiveness and efficiency in procurement processes	Number of SCM Tracking Schedules updated and submitted to EXCO by 30 June 2016	8	8	Update 8 SCM tracking schedules and submit to EXCO by 30 June 2016	8 SCM Tracking Schedules updated and submitted to EXCO	Achieved
To ensure financial sustainability and sound financial principles	Number of Asset Management committee meetings convened on a quarterly basis by 30 June 2016	n/a	n/a	convene 4 quarterly Asset Management Committee meetings by 30 June 2016	Convened 4 Asset Management Committee Meetings	Achieved
To ensure financial sustainability and sound financial principles	financial viability Maintained through cash/cost coverage ratio by 30 June 2016	n/a	n/a	Maintain financial viability through cash/cost coverage ratio of 3:1 by 30 June 2016	Maintained Cost Coverage Ratio of 3:1	Achieved

To ensure financial sustainability and sound financial principles	Reviewed and Adopted Rates Policy by 30 June 2016	n/a	n/a	Review and adopt the rates policy by 30 June 2016	Rates Policy Adopted on 25 May 2016	Achieved
To ensure financial sustainability and sound financial principles	Developed Insurance claims Standard Operating Procedures by 31 March 2016	n/a	n/a	Develop Insurance claim Standard Operating Procedures by 31 March 2016	Insurance Claim Standard Operating Procedures developed on 31 March 2016	Achieved
To facilitate an integrated approach towards planning for urban and rural communities	Conducted Land Audit and prepared Report by 30 June 2016	Conduct Land Audited by April 2015	0 Not Achieved	Conduct Land Audit and Prepare Report by 30 June 2016	Adopted by Council on 25 May 2016	Achieved
To facilitate an integrated approach towards planning for urban and rural communities	Reviewed and Adopted SDF (Spatial Development Framework) by 30 June 2016	Review and Adopt SDF by June 2015	0 Not Achieved	Review and Adopt SDF (Spatial Development Framework) by 30 June 2016	Adopted by Council on 25 May 2016	Achieved
To Monitor and manage proposed buildings and buildings under construction	Turnaround time to assess building plans below 500m ²	30 days per building plan	Achieved 28 Days	Assess building plans below 500m ² within 30days by 30 June 2016	22 Days	Achieved
To Monitor and manage proposed buildings and buildings under construction	Turnaround time to assess building above 500m ²	60 days per Building plan	Achieved 33 Days	Assess building plans above 500m ² within 60days by 30 June 2016	23 Days	Achieved

To Monitor and manage proposed buildings and buildings under construction	Number of properties inspected by 30 June 2016	Inspect 1728 properties by June 2015	Achieved 3482	Inspect 1750 properties by 30 June 2016	3707	Achieved
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3.3 BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

KPA: Basic Service Delivery and Infrastructure Development (Technical Services)

OBJECTIVES	STRATEGIES/INPUT	WARD	MEASURABLE OBJECTIVE/OUTPUT	KEY PERFORMANCE INDICATOR	BASELINE 2014/2015	IDP 2015/2016
						ANNUAL TARGET
To ensure that all communities have access to energy sources	Installation of Street lights in Umzinto	6	Installed 60 Street lights in Umzinto	Number of Streetlights installed in Umzinto by 30 June 2016	10	Install 60 Street lights in Umzinto by 30 June 2016
To ensure provision, upgrading, and maintenance of infrastructure and services that enhances economic development		5	Upgraded FulFathi Road	Number of kms of FulFathi Road upgraded by 30 June 2016	none	Upgraded 2 kms of FulFathi Road by 30 June 2016
		5	Upgraded Percy Road	number of Kms of Percy Road upgraded by 30 June 2016	none	Upgrade 1,2 kms of Percy Road by 30 June 2016
		5	Upgraded Ndosini Road	Number of Kms of Ndosini Road upgraded by 30 June 2016	none	upgrade 1,2 kms of Ndosini Road by 30 June 2016
	Upgrading of internal Rural roads South	7	Upgraded Mashilomu Road	Number of Kms of Mashilomu Road upgraded by 30 June 2016	none	Upgrade 1 kms of Mashilomu Rd by 30 June 2016

		7	Upgraded Ngubo rd	Number of Kms of Ngubo Road Upgraded by 30 June 2016	none	Upgrade 1 kms of Ngubo Rd by 30 June 2016
		8	Upgraded Drift Stone rd	Number of Kms of Drift Stone Road Upgraded by 30 June 2016	none	Upgrade 0,5 kms of Drift Stone Rd by 30 June 2016
		8	Upgraded Road to Mhlangamkhulu School	number of Kms of Road to Mhlangamkhulu School upgraded by 30 June 2016	none	Upgrade 1,2 kms of Road to Mhlangamkhulu School by 30 June 2016
		9	Upgraded Zwelisha Road	Number of Kms of Zwelisha Road upgraded by 30 June 2016	none	Upgrade 1 kms of Zwelisha Rd by 30 June 2016
		9	Upgraded Mgobhozi Road	Number of Kms of Mgobhozi Road upgraded by 30 June 2016	none	Upgrade 1 kms of Mgobhozi Rd by 30 June 2016
	Rehabilitation of Urban Roads	7	Rehabilitated Mast Rd Mthwalume	Number of Kms of Mast Rd Mthwalume rehabilitated by 30 June 2016	3 Kms	Rehabilitate 0,3 Kms of Mast Rd Mthwalume by 30 June 2016
		6	Rehabilitated Malibu Road	Number of Kms of Malibu Rd rehabilitated by 30 June 2016	none	Rehabilitate 1 Kms of Malibu Rd by 30 June 2016

To ensure provision, upgrading, and maintenance of infrastructure and services that enhances economic development	6	Rehabilitated Jacaranda Road	Number of Kms of Jacaranda Rd rehabilitated by 30 June 2016	none	Rehabilitate 0,5 Kms of Jacaranda Rd by 30 June 2016
	6	Rehabilitated St Patricks Rd	Number of Kms of St Patricks Rd rehabilitated by 30 June 2016	none	Rehabilitate 0,7 Kms of St Patricks Rd by 30 June 2016
	7	Rehabilitated Horse Shoe Rd/Willow Rd	Number of Kms of Horse Shoe/Willow Rd rehabilitated by 30 June 2016	none	Rehabilitate 1,2 Kms of Horse Shoe Rd/Willow Rd by 30 June 2016
	7	Rehabilitated Bushbuck Way Rd Bazley	Number of Kms of Bushbuck Way Rd Bazley Rehabilitated by 30 June 2016	none	Rehabilitate 0,5 Kms of Bushbuck Way Rd Bazley by 30 June 2016
	10	Rehabilitated Shayamoya Xaba Street	Number of Kms of Shayamoya Xaba Street rehabilitated by 30 June 2016	none	Rehabilitate 0,8 Kms of Shayamoya Xaba Street by 30 June 2016
	7	Rehabilitated Stone Head Rd	Number of Kms of Stone Head Rd rehabilitated by 30 June 2016	none	Rehabilitate 0,4 Kms of Stone Head Rd by 30 June 2016

	Rehabilitation of Park Rynie School Circle	10	Rehabilitated Park Rynie School Circle	Number of Kms of park Rynie School circle rehabilitated by 31 December 2015	none	Rehabilitate 1,2 Km of Park Rynie School Circle by 31 December 2015
	Rehabilitation of Roads in Scottburgh South	4	Rehabilitated Roads in Scottburgh South	Number of Kms of roads rehabilitated in Scottburgh South by 30 June 2016	none	Rehabilitate 5Kms of Roads in Scottburgh South by 30 June 2016
To ensure provision , upgradin g, and maintena nce of infrastru ct ure and services that enhances economic developm ent	Rehabilitation of Scottburgh - CBD Scotts Street	5	Rehabilitated Scottburgh CBD - Scotts Street	Number of Kms of Scottburgh CBD – Scotts Street rehabilitate d by 30 June 2016	none	Rehabilitate 1 km of Scottburgh CBD - Scotts Street by 30 June 2016
	Upgrading of Ablutions in Scottburgh CBD	5	Upgraded Ablutions for Scottburg CBD	Upgraded Ablutions for Scottburgh CBD by 30 June 2016	none	Upgrade Ablutions for Scottburg CBD by 30 June 2016
To ensure provision , upgradin g, and maintena nce of infrastru ct ure and services that enhances economic developm ent	Construct River crossing along Amahlongwe river (Gqolweni Bridge)	1&5	constructed River Crossing along Amahlongwa River (Gqolweni Bridge)	Constructe d River crossing along Amahlongw a River (Gqolweni Bridge) by 31 March 2016	40% construction completed	Construct River Crossing along Amahlongw a River (Gqolweni Bridge) by 31 March 2016

To ensure provision , upgradin g, and maintena nce of infrastru ctu re and services that enhances economic developm ent	Implementatio n of Stormwater Management Projects	all	Implemented StormWater Management Projects	Implemente d Storm Water Manageme nt Projects by 30 June 2016	none	Implement StormWate r Manageme nt Projects by 30 June 2016
To ensure provision , upgradin g, and maintena nce of infrastru ctu re and services that enhances economic developm ent	Additions and Alterations to Umzinto Sports Field	6	Completed additions and alterations to Umzinto Sports Field	Completed additions and alterations to Umzinto Sportsfield by 30 June 2016	none	Completion of Additions and Alterations to Umzinto sports field by 30 June 2016
To ensure provision , upgradin g, and maintena nce of infrastru ctu re and services that enhances economic developm ent	Rehabilitation of Umzinto Riverbanks (Mbetheni Bank, Alexandra Main Road, Lily Rd & Alexandra Crescent Entrance 2)	3,6	Rehabilitated 4 Umzinto Riverbanks (Mbetheni Bank, Alexandra Main Road, Lily Rd & Alexandra Crescent Entrance 2)	Number of Umzinto Riverbanks rehabilitate d (Mbetheni Bank, Alexandra Main Road, Lily Rd & Alexandra Crescent Entrance 2) by 30 September 2015	none	Rehabilitate 4 Umzinto Riverbanks (Mbetheni Bank, Alexandra Main Road, Lily Rd & Alexandra Crescent Entrance 2) by 30 September 2015

	Rehabilitation of Alexandra Riverbank Bridge	6	Rehabilitated Alexandra Riverbank Bridge	Number of Alexandra Riverbank Bridges rehabilitated by 30 September 2015	none	Rehabilitate 1 Alexandra Riverbank Bridge by 30 September 2015
	Rehabilitation of Umzinto Public Ablution	6	Rehabilitated Umzinto Public Ablution	Rehabilitated Umzinto Public Ablution by 30 September 2015	none	Rehabilitate Umzinto Public Ablution by 30 September 2015
To ensure provision, upgrading, and maintenance of infrastructure and services that enhances economic development	Rehabilitation of Umzinto Testing Centre	6	Rehabilitated Umzinto Testing Centre	Umzinto Testing Centre Rehabilitated by 30 June 2016	none	Rehabilitate Umzinto Testing Centre by 30 June 2016
	Rehabilitation of Roseville Riverbank	6	Rehabilitated Roseville Riverbank	Number of Roseville Riverbanks rehabilitated by 30 June 2016	none	Rehabilitate 1 Roseville Riverbank by 30 June 2016
To ensure provision, upgrading, and maintenance of infrastructure and services that enhances economic development	Construction of Mtitisi and Shange Roads	4	constructed Mtitisi and Shange Roads	Number of Kms of Mtitisi and Shange Road constructed by 31 December 2015	none	Construct 1 km of Mtitisi and Shange road to be completed by 31 December 2015

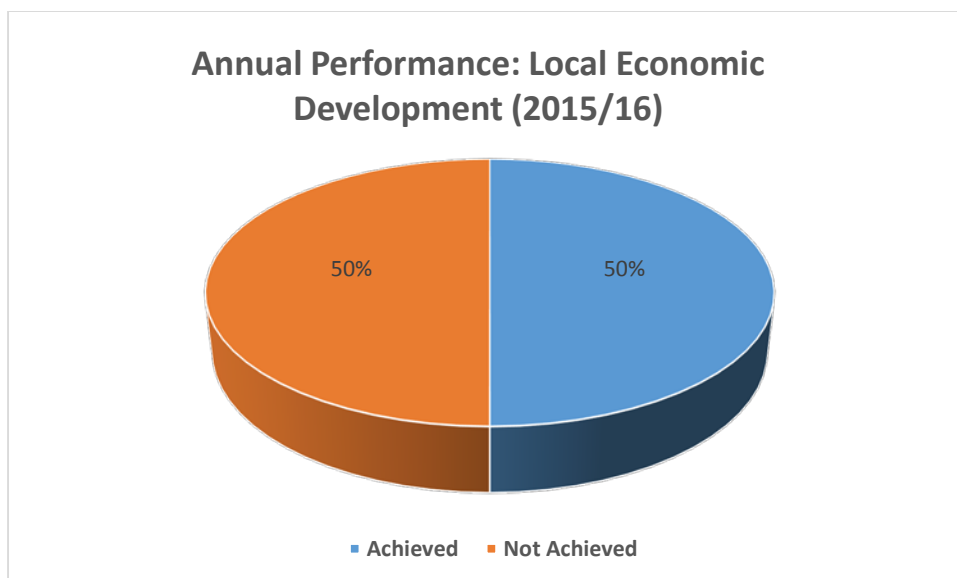


Figure 13: Local Economic Development 2015/2016

Challenges

- **Supply Chain Management**
SCM processes and procedures, have been one of the key challenges faced by LED. Thus resulting in set targets to either not be met or they are met after the set timeframe, impacting on performance and service delivery holistically.
- **Shortage of Staff**
The office is working under pressure as there is a shortage of staff, with only one person.

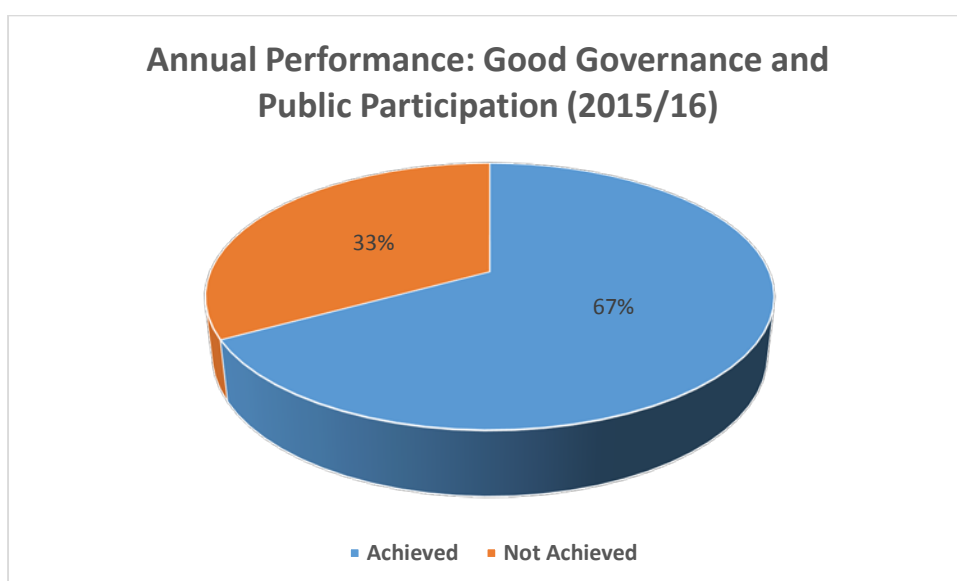


Figure 15: Corporate Services Performance 2015/2016

3.7 FINANCIAL VIABILITY AND MANAGEMENT

KPA4: Financial Viability & Management (Finance)

KPA 4	Financial Viability and Management	
Total No. of KPI's	9	
Number of KPI's Achieved	8	89%
Number of KPI's Not Achieved	1	11%
Comment	Excellent Performance	
Action Plan	Work towards improving the performance	
Measure for improvements	Set SMART targets	

Table 35: Financial Viability and Management

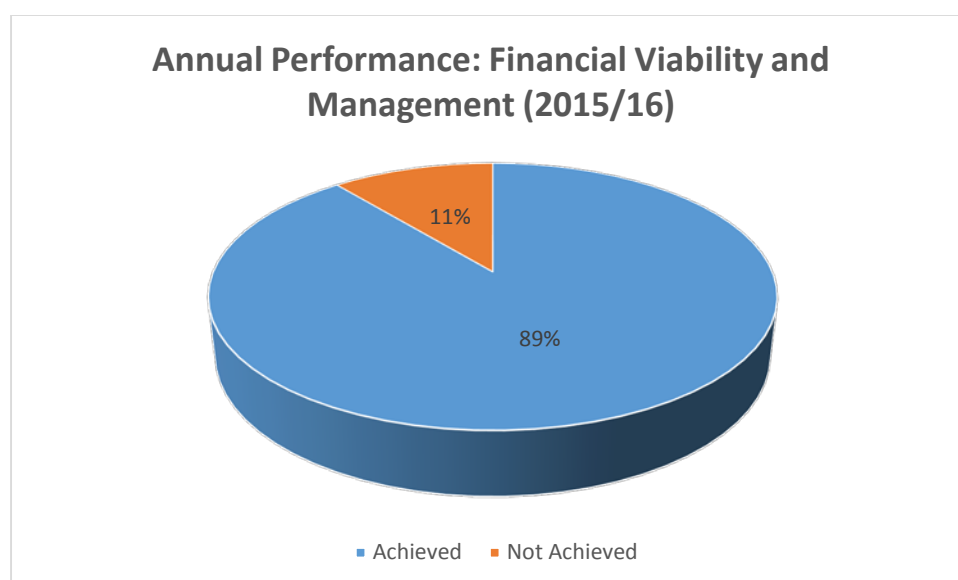


Figure 16: Finance Department Performance 2015/2016

3.8 CROSS CUTTING

KPA6: Cross-Cutting

KPA 6	Cross Cutting	
Total No. of KPI's	6	
Number of KPI's Achieved	4	67%
Number of KPI's Not Achieved	2	33%
Comment	Excellent Performance	
Action Plan	Work towards improving the performance	
Measure for improvements	Set SMART targets	

Table 35: Cross Cutting

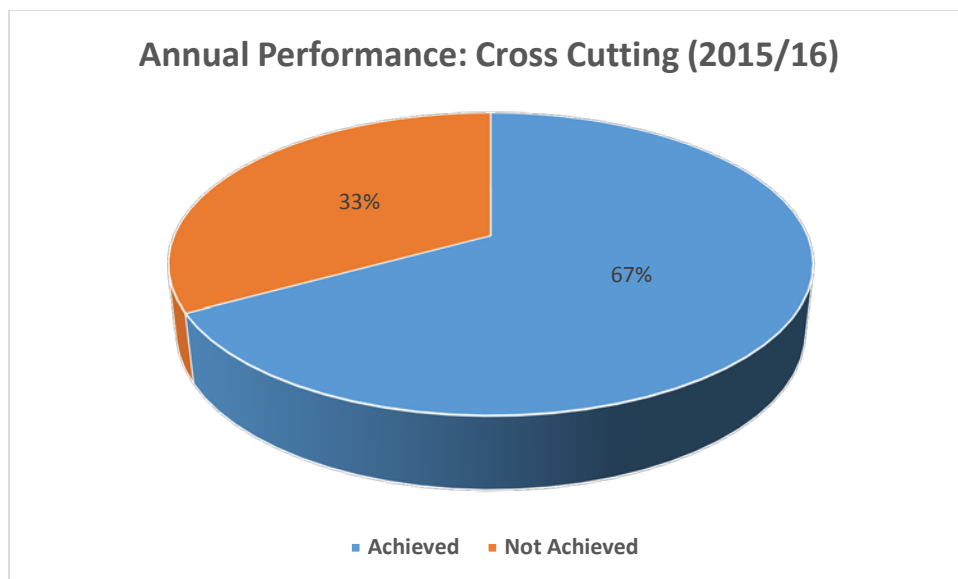


Figure 16: Cross Cutting 2015/2016

Highlights

- The office of the Municipal Manager understands the importance of adhering to all statutory and legislative frameworks. It is pleasing to report that Umdoni has a Council Approved IDP which meets ALL statutory frameworks, it was reviewed in March 2014, publicized for public comments and later in June it was approved and also sent to the MEC for comments. Where the IDP, Budget and PMS Process Plan was developed as a draft and later approved by Council in September 2014. All PMS Mandatory guides are also adhered to in the form of compliance and good practice. With three section 56 Managers and one Section 54 (MM) there are Performance Agreements that were signed timeously and publicized for public. There is an Organizational scorecard and SDBIP in place to ensure effective and responsive performance towards service delivery.

CHAPTER 4 - ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

INTRODUCTION

The Human Resources Function consists of Human Resources Management (Personnel; Job Evaluation; Employee Relations; Employment Equity; Skills Development; Organizational Development; Occupational Health and Safety) and Human Resources Development, Skills Development and Organizational Development.

In order to acquire skills and the qualifications that will improve the quality of life of employees and the efficiency and effectiveness of the organization, the Umdoni Municipality, during 2015/2016, provided financial assistance budgeted in the amount of R150 000 for study to employees, as part of a coordinated career development process, in support of the Skills Development Strategy, IDP & Sector Skills Priorities.

A Governance Support specialist was appointed to the Municipality from COGTA to assist with the development and review of a number of Organisational Development related Policies. The Policies have been work shopped with staff, and separately with Councillors and are in various stages towards adoption.

4.1. EMPLOYEE TOTALS (INCL. MANAGERS), TURNOVER AND VACANCIES

The table below details the number of employees at the beginning of the year, the number of approved posts, the number of employees at the end of the year and the vacancy rate.

Description	2015/2016
	% Vacancies
Corporate Services	15%
Finance	15%
Planning & Development	18%
Community Services	20%
Municipal Manager's Office	10%
Technical Services	25%

Table 37: Number of Employees and Approved Posts

VACANCIES AND TURNOVER

Turn-over Rate			
Details	Total Appointments as of beginning of Financial Year No.	Terminations during the Financial Year No.	Turn-over Rate
2015/2016	237	23	10%

Table 38: Turnover Rate

The staff turnover is not cause for concern as most have resigned for other opportunities elsewhere.

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

Umdoni prioritised attention to human resource and organisational development policies, systems and procedures during the year. These were reviewed and/or developed with broad staff consultation and input prior to adoption for implementation.

4.2. HR POLICIES AND PLANS

Name of Policy	Completed %	Reviewed %	Date adopted by council or comment on failure to adopt
Affirmative Action	N/A	0	
Code of Conduct for employees	100	0	28/06/2013
Delegations, Authorisation & Responsibility	80%	0	Still in Draft State
Disciplinary Code and Procedures	0	0	Collective Agreement is used
Essential Services	N/A	0	Awaiting draft document from SALGBC
Employee Assistance / Wellness	100	0	May 2016
Employment Equity	100	0	2014
Termination and Exit Policy	100	0	28/06/2013
Grievance Procedures	0	0	Collective Agreement is used
HIV/Aids	0	0	Adopted
Human Resource Policy	100	0	Adopted
Information Technology	100	0	Various policies
Job Evaluation	N/A	N/A	Adopted MoU for Ugu District
Leave	100	0	28/06/2013
Occupational Health and Safety	100	0	July 2015
S & T Policy	100	0	28/06/2013
Bereavement and Funerals Policy	N/A	0	N/A

Name of Policy	Completed %	Reviewed %	Date adopted by council or comment on failure to adopt
Official Working Hours and Overtime	100	0	28/06/2013
Payroll Deductions	0	0	Adopted
Performance Management and Development	0	0	To be adopted in 2017/2018
Appointment Policy	100	0	28/06/2013
Acting Policy	100	0	28/06/2013
Resettlement	0	0	N/A
Sexual Harassment	0	0	Adopted
Skills Development	0	0	Adopted
Smoking	100	100	Adopted
Special Skills	N/A	N/A	-
Work Organisation	N/A	N/A	-
Uniforms and Protective Clothing	100	100	June 2013

Table 39: HR Policies and Plans

WORKFORCE POLICY DEVELOPMENT:

During the year substantial focus was given to human resource policies, systems and procedures. The development of such was consulted as per Collective Agreement prior to embarking on the approval process.

4.3. INJURIES, SICKNESS AND SUSPENSIONS

Salary band	Total sick leave Days	Employees using sick leave No.	Total employees in post No	average sick leave per Employees Days
Lower skilled (PA's, TLB Operators, Grader Operators, General Workers & Drivers)		65	143	4
Skilled (Clerks & Cashiers)		4	82	10
Highly skilled production levels (Officers)		3	25	11
Highly skilled supervision		3	23	4
MM and S57 (Senior Management)		1	6	3

Table 40: Number of Sick Leave Days⁵

Current system limitations in providing the financial values

4.3.1 Injury and sick leave

The leave policy, and procedures including approval, and monitoring were reviewed and improved upon during the year. This was done through consultation with staff to ensure awareness, understanding and commitment to the policy, systems and procedures. Monitoring procedures are included in the policy.

During the financial year no injuries on duty were reported.

4.3.2 Suspensions and cases of financial misconduct

None were reported in the year under consideration.

4.4. PERFORMANCE REWARDS

Umdoni has not implemented performance and pay reward systems as yet.

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

4.5. SKILLS DEVELOPMENT AND TRAINING

Details	Type Of Training Intervention	Category of employees trained	Number trained
Year – 1 (previous year)	Skills Programme	Community & Social Services	10
	Skills Programme	Community & Social Services	10
	Skills Programme	Councillors	3
	Skills Programme	Councillors	3
	ABET	Community & Social Services	14
	Skills Programme	Community & Personal Service Workers	2
Year – 0 (current year)	Short Course – non credit	Clerical & Admin	11
	Short Course – non credit	Housing	2
	Short Course – non credit	Community & Personal Service Workers	5
	Short Course – non credit	Clerical & Admin (procurement)	3
	Short Course – non credit	Middle Management (I.T.)	1
	Skills Programme	Clerical & Admin	10
	Skills Progrmme	Legislators	3
	Skills Programme	Senior Management	2
	Skills Pro	Clerical & Admin	10
	Learnership	Middle Management (LED)	2

Table 41: Skills Development and Training

4.6. SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS

The training and development of staff within the municipality is of the utmost importance as developed staff will ensure better, efficient and effective service delivery.

According to the Annual Work Place Skills Plan for the 15/16 financial year training objectives were achieved. Challenges to undertake planned interventions posed a challenge in some instances owing to the limited resources and the lack of commitment of employees to attend trainings

Clearly there is a need for a skills development strategy.

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

4.7. EMPLOYEE EXPENDITURE

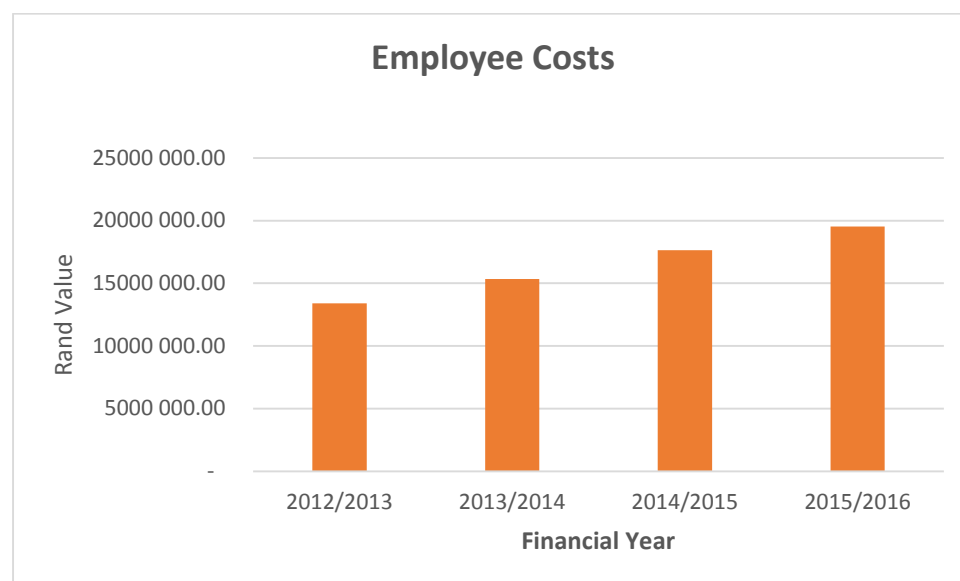


Figure 17: Employee Expenditure from 2012 to 2016

All appointments were in accordance with policy which requires appointments to be against budgeted posts on the organogram.

4.8. DISCLOSURES OF FINANCIAL INTERESTS

All disclosures made by officials and councillors concerning financial interests have been recorded as per PM Regulations 805 and are set out in Appendix J.

CHAPTER 5 - FINANCIAL PERFORMANCE

5.1 INTRODUCTION

Chapter 5 contains information regarding financial performance and highlights specific accomplishments. The chapter comprises of three components:

- Component A: Statement of Financial Performance
- Component B: Spending Against Capital Budget
- Component C: Other Financial Matters

During the financial year the municipality used the services of the following consultants. These consultants have been appointed due to the lack of skills within the municipality and the specialised nature of the work required to be performed.

Chapter 5 – Financial Performance

Component A: Statements of Financial Performance

5.2 Statements of Financial Performance

uMdoni Municipality

Annual Financial Statements for the year ended 30 June 2016

Statement of Financial Performance

		2016	2015
	Note(s)	R	Restated* R
Revenue			
Revenue from exchange transactions			
Service charges	19	8 136 481	7 197 343
Rental of facilities and equipment	20	4 665 342	4 452 671
Other income	21	5 268 389	4 364 882
Interest received - investment	22	7 220 470	5 847 967
Total revenue from exchange transactions		25 290 682	21 862 863
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	23	69 360 001	66 636 851
Property rates - penalties imposed	23	2 404 536	2 354 370
Licences or Permits (Non-exchange)	24	7 052 326	5 625 442
Transfer revenue			
Government grants & subsidies	25	112 391 433	69 578 466
Fines, Penalties and Forfeits	26	366 719	1 107 571
Total revenue from non-exchange transactions		191 575 015	145 302 700
Total revenue	17	216 865 697	167 165 563
Expenditure			
Employee related costs	27	(62 914 914)	(61 649 612)
Remuneration of councillors	28	(6 474 700)	(6 295 923)
Contributions to Provisions	29	(6 925 414)	(5 368 336)
Depreciation and amortisation	30	(30 451 989)	(29 416 581)
Impairment loss/ Reversal of impairments	31	(1 248 964)	(2 318 227)
Finance costs	32	(505 465)	(292 710)
Lease rentals on operating lease	33	(825 202)	(786 072)
Debt Impairment	34	(1 925 155)	(1 589 832)
Repairs and maintenance	35	(9 854 623)	(6 385 352)
Contracted services	36	(18 088 616)	(15 554 079)
General Expenses	37	(39 826 943)	(34 995 640)
Total expenditure		(179 041 985)	(164 652 364)
Operating surplus		37 823 712	2 513 199
Loss on disposal of assets and liabilities	38	-	(515 721)
Fair value adjustments	39	(295 996)	-
		(295 996)	(515 721)
Surplus for the year		37 527 716	1 997 478

5.4 GRANTS

For the year ended 30 June 2016

UMDONI MUNICIPALITY - GRANT SCHEDULE 2015-2016					
GRANT NAME	PROJECT DESCRIPTION	OPENING BALANCE	YTD INCOME	YTD EXPENDITURE	CLOSING BALANCE
Scottburgh Library	Internet & Cybercadet	-61 845	-170 000	231 845	-
Seta	Staff Training Costs	0	-8 609	8 609	-
Finance Management Grant	Management Reform - Budget Interns	0	-1 800 000	1 800 000	-
Municipal Systems Improvement Grant	Assets, SCM, GRAP, ward committee stipends	0	-930 000	930 000	-
Municipal Infrastructure Grant	MIG Projects	573 069	-20 060 000	19 186 060	-300 871
MIG Flood	MIG Flood Disaster	-6 354 943	0	6 354 942	-1
Malangeni Library	Internet & Cybercadet	-106 793	-170 000	276 793	-
Umzinto library	Internet & Cybercadet	-30 319	-170 000	200 319	-
Library Services	Library Services	0	-4 429 000	4 429 000	-
Fresh Produce Market	Feasability Study & Business Plan	-98 538	0	98 538	-
Park Rynie Industrial Park	Corridor Development	-222 908	0	222 908	-
Expanded Public Works Program		0	-1 069 000	1 069 000	-
Corridor Development	Corridor Development	-97 024	0	97 024	-
Shayamoya Sportsfield		-177 435	0	101 000	-76 435
Emergency Relief	Zwelisha Road Bridge	-133 741	0	0	-133 741
Disaster Recovery Grant	Disaster Recovery Grant	-5 054 000	-6 000 000	11 054 000	-
Informal Trader Stalls	Umzinto Informal Traders	0	-418 470	418 470	-
Scottburgh CBD Rehab	Rehabilitation of Scottburgh	0	-6 000 000	6 000 000	-
Equitable Share	Equitable Share	0	-60 678 000	60 678 000	-
		-11 764 478	-101 903 080	113 156 508	-511 049

5.6 Asset Management

An Asset Management Committee is in existence at the municipality and their primary role is to guide, drive the changes and provide oversight of the implementation of asset management within the municipality.

Meetings were held to discuss the state and shortcomings of asset management within the municipality as well as possible solutions and corrective measures to be undertaken. More frequent asset verifications were conducted during the year to enhance accountability of assets.

5.7 Financial Ratios Based On Key Performance Indicators

Ratio	Formula	Calculation	Percentage
Liquidity Ratio	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	$\frac{16\,295\,9501}{55\,121\,240}$	295.63
Solvency Ratio	$\frac{\text{Net Profit + Depreciation}}{\text{Total Liabilities}}$	$\frac{37\,527\,716 + 30\,451\,989}{92\,427\,540}$	73.55%
Financial Leverage Ratio	$\frac{\text{Debt}}{\text{Equity}}$	$\frac{92\,427\,540}{615\,214\,239}$	15.02%
Percentage of employee costs against total expense	$\frac{(\text{Employee Costs - Contribution to postretirement medical aid and long service})}{\text{Total Expenditure}}$	$\frac{(62\,914\,914 + 6\,474\,699 - 789\,387)}{179\,041\,985}$	39.99%
Spending against capital budget	$\frac{\text{Expenditure}}{\text{Capital Budget}}$	$\frac{57\,987\,309}{69\,333\,854}$	83.63%
Own revenue compared to total revenue	$\frac{\text{Own Revenue}}{\text{Total Revenue}}$	$\frac{216\,865\,697 - 112\,391\,433}{216\,865\,697}$	48.17%

5.7.1 Liquidity Ratio

The liquidity ratio relates primarily to the financial resources utilised during the operating cycle. It is a measure that depicts that the municipality can meet its short term obligations. The ideal ratio is 2:1 and the municipality has attained a ratio of 3:1, which means that the municipality is in a position to be able to pay its short term debt. Given that we are a service delivery organisation, excess cash is utilised for the alleviation of poverty and the improvement in the lives of the constituents of Umdoni.

5.7.2 Solvency Ratio

The solvency ratio provides an assessment of the likelihood of the municipality to continue congregating its debt obligations. This ratio depicts that the municipality is able to meet its long term debts. The ideal ratio is 20% or greater and therefore the ratio above of 73.55% represents a financially sound organisation.

Financial Leverage Ratio

The financial leverage ratio indicates the extent to which the municipality relies on debt financing. This depicts that Umdoni is not very reliant on debt funding and is therefore not subject to the associated credit risk.

5.7.3 Percentage of Employee Costs against Total Expense

This value is greater than the norm of 30% as encouraged by Treasury. In acknowledging this, we have begun strict management and control of staff costs and expect a reduction in the upcoming years of the above percentage. A reduction from prior year must also be noted. The 2014/2015 financial year attained 40.35% while 2015/2016 attained 39.99% which is a reduction and a step in the right direction.

5.7.4 Spending Against Capital Budget

Capital expenditure has improved significantly from the prior year attaining 83.63% expenditure in the 2015/2016 financial year. While spending has improved, it is still not at the desired level, hence we are continuing with close management and scrutiny of this particular area in the year 2016/2017. In particular we continue to experience challenges with regards to the implementation of service delivery projects in our Technical Services environment.

5.7.5 Own Revenue Compared To Total Revenue

This indicates that the municipality generates its own revenue of 48.17% of the total revenue, the balance of which is generated by government grants and subsidies.

Component B: Spending Against Capital Budget

5.8 Introduction

As has been previously alluded, while we have attained a spend of 83,63% in our capital budget, we express concern with regards to the slow pace of spending in our Technical Services department with regards to commitments made in terms of projects. We have experienced a rollover of projects from previous financial year and which have not been executed as expected in the 15/16 year.

5.9 Capital Expenditure

UMDONI MUNICIPALITY THE J.E.W.E.L OF THE SOUTH COAST CAPITAL VARIANCE REPORT FOR THE PERIOD ENDED 30 JUNE 2016			
DESCRIPTION	BUDGET	ACTUAL EXPENDITURE	BUDGET VS ACTUAL EXPENDITURE %
DEPARTMENT: COUNCIL GENERAL			
COUNCIL GENERAL	3 005 100	3 005 099	100%

DEPARTMENT: CORPORATE SERVICES			
CORPORATE SERVICES	989 990	533 284	54%
DEPARTMENT: TECHNICAL SERVICES			
TECHNICAL SERVICES	62 314 465	51 638 012	83%
DEPARTMENT: FINANCIAL SERVICES			
FINANCIAL SERVICES	27 060	27 060	100%
DEPARTMENT: COMMUNITY SERVICES			
COMMUNITY SERVICES	2 295 195	2 182 011	95%
DEPARTMENT : STRATEGIC PLANNING AND DEVELOPMENT			
STRATEGIC DEVELOPMENT AND PLANNING	702 044	601 842	86%
TOTAL CAPITAL BUDGET	69 333 854	57 987 309	84%
5.10 SOURCES OF FINANCE/ FUNDING SOURCE:			
National Grant - MIG	19 410 000	18 243 531	94%
National Grant -Disaster	13 054 000	6 904 305	53%
Provincial Grants	6 781 959	6 360 517	94%
Ex Revenue	20 687 895	17 639 007	85%
Reserves	9 400 000	8 839 949	94%
TOTAL FUNDING SOURCE	69 333 854	57 987 309	84%

5.11 Capital Spending On 5 Largest Projects

Capital Expenditure on 5 Largest Projects for the Period Ended 30 June 2016

VOTE NUMBER	VOTE DESCRIPTION	30 JUNE 2016 ACTUAL EXPENDITURE
3 110 2234	New Office Block	R 3 002 034
3 520 2462	Scottburgh CBD Rehab (Grant Funded)	R 6 000 000
3 520 2463	Scottburgh CBD Rehab	R 3 998 526

3 520 2464	Malibu Road	R 1 962 237
3 140 2505	Alexandra Riverbank	R 2 495 422

Component C: Cash Flow Management and Investments

5.12 Cash Flow

The Municipality has maintained a positive cash flow for the year under review, the details of which are shown in the Cash Flow Statement. The budget approved for the 2015/2016 - 2017/2018 financial years retained the focus on cash availability in order to show a gradual increase in cash balances over the next few years.

Standard Bank of SA Limited, Scottburgh Branch - Account No. 05 279 168 8

	2016	2015
Bank statement balance at end of year	6 485 662	4 302 859

5.13 Borrowing and Investments

No new borrowings were incurred during the year under review.

Investments for the year under review

Investments for the year (incl. call accounts) are as follows:		
	2016	2015
Standard Bank Of SA Ltd	63 998 155	55 769 685
Absa	15 073 847	14 265 215
Nedbank	20 801 780	19 605 879
First National Bank	16 967 050	16 050 657
	116 840 832	105 691 435
Total interest earned on investments	8 175 253	5 848 138

5.14 Public Private Partnerships

The Municipality had no long term contracts or Public Private Partnerships, for the year under review.

Component D: Other Financial Matters

5.15 Supply Chain Management

Supply chain management (SCM) is an integral part of financial management. This function integrates the planning, procurement and provisioning processes, and seeks to introduce best practices, whilst at the same time addressing Government's preferential procurement policy objectives.

These are phases that distinguish the SCM processes:

- Demand management which deals with the planning process, such as:
 - Determination of market strategy.
- Acquisition management which deals with the procurement processes, such as:
 - Identification of preferential policy objectives which include the implementation of BBBEE scorecards as adopted in December 2011;
 - Compilation of tender documentation, including Conditions;
 - Determination of evaluation criteria;
 - Evaluation of tenders and tabling of recommendations;
 - Compilation and signing of contract documents; and
 - Contract administration (contract register).
- Logistics management, which deals with provision of services; and
- Disposal management, which deals with disposal of assets once their lifespan has come to an end.

Improvements made in the 2015/2016 financial year included the consolidation of the following which were introduced in the previous financial year:

- Contract register where we monitor the spending of awarded bids;
- Checklist schedule for quotations below R200 000, all costs inclusive, to ensure full compliance with the requirements of the bid and legislative prescripts;
- Monitoring of the quotation register, where service provider information is updated regularly before an appointment is made;
- Registering of bids awarded to Construction Industry Development Board (CIDB);
- Reporting of awarded bid contracts and quotations to National Treasury on a live feed;
- Recording of pre-evaluation/functionality scoring for bids in order to document how the committee arrives at their scoring and the deliberations that took place;
- Recording of all site briefing meetings for us to have documentation on what was discussed and to know changes made; and

Challenges that we continue to experience:

- Compliance to SDBIP by user departments as items are not procured according to the procurement plan;
- Committee members not attending the bid committee meetings;
- Specifications are not clear, which leads to bids being cancelled;
- Bidders not fully completing the bid documents and attaching the necessary information;
- Information of service providers is not properly updated;
- Late submission of requests for procurement from the user departments, which leads to the inability to conclude SCM processes on time. This results in unnecessary extension of contracts;
- Poor understanding of contract management;
- Lack of understanding of deviation and its acceptable reasons; and
- Non-disclosure of interests by bid committee members.

Umdoni Municipality complies with the prescribed framework, Section 112 of the Municipal Finance Management Act No. 56 of 2003 (MFMA), when acquiring goods and services in a way that is fair, equitable, transparent, competitive and cost-effective. This is achieved by the following activities:

- We advertise all our bids in public and on the Municipality website for transparency;
- We do that in order to obtain value for money as there will be competitive bidding of price and/or proposal offers from various service providers;
- Bids are opened in public and offers are read in public to avoid corruption and tempering with bid prices;
- Intention to award for a successful bidder is published in order to allow objections, if any, from other service providers;
- Unsuccessful bidders are informed in writing of the bid outcome; and
- A bid register is published on the website to offer those who could not make it to the bid opening to have the result of the bid opening.

5.16 GRAP Compliance

The financial statements have been prepared in accordance with the effective Standards of Generally Recognised Accounting Practices (GRAP), as approved by the Minister of Finance, including any interpretations, guidelines and directives issued by the Accounting Standards Board and the Municipal Finance Management Act, 2003 (Act No. 56 of 2003).

The following GRAP standards have been issued but are not yet effective and have not been adopted by the municipality:

GRAP 18 Segment Reporting - issued March 2005
GRAP 20 Related Party Disclosures (Revised)
GRAP 32 Service Concession Arrangements - issued August 2013
GRAP 105 Transfers between entities under common control - issued November 2010
GRAP 106 Transfers between entities not under common control - issued November 2010
GRAP 107 Mergers - issued November 2010
GRAP 108 Statutory receivables – issued September 2013

The Minister of Finance announced that the application of GRAP 25 will be effective for the period starting after 1 April 2013. All other standards as listed above will only be effective when a date is announced by the Minister of Finance.

CHAPTER 6 - AUDITOR GENERAL AUDIT FINDINGS

6.1. INTRODUCTION

Refer to the Annual Financial Statements set out in Volume II and the timescale for the audit of these accounts and the audit of performance and the production of reports on these matters by the Auditor General as set out in this Chapter.

COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS 2014/2015

Table 61: Auditor General Report 2014/2015

COMPONENT B: AUDITOR-GENERAL OPINION 2015/2016 (CURRENT YEAR)

Refer to Appendix T for the detailed Report of the Auditor General.

Table 63: Municipal Audit Committee Recommendations

6.2. MFMA SECTION 71 RESPONSIBILITIES

In compliance with Section 71 of the MFMA, municipalities are required to return a series of financial performance data to the National Treasury at specified intervals throughout the year.

The Chief Financial Officer herewith confirms that these data sets have been returned according to the reporting requirements.

Signed (Chief Financial Officer)..... Dated

GLOSSARY

Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Accountability documents	Documents used by executive authorities to give “ <i>full and regular</i> ” reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
Activities	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe “ <i>what we do</i> ”.
Adequacy indicators	The quantity of input or output relative to the need or demand.
Annual Report	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
Approved Budget	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
Baseline	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
Basic municipal service	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
Budget year	The financial year for which an annual budget is to be approved –means a year ending on 30 June.
Cost indicators	The overall cost or expenditure of producing a specified quantity of outputs.
Distribution indicators	The distribution of capacity to deliver services.
Financial Statements	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
General Key performance indicators	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
Impact	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
Inputs	All the resources that contribute to the production and delivery of outputs. Inputs are “what we use to do the work”. They include finances, personnel, equipment and buildings.
Integrated Development Plan (IDP)	Set out municipal goals and development plans.
National Key performance areas	<ul style="list-style-type: none"> ▪ Service delivery & infrastructure ▪ Economic development ▪ Municipal transformation and institutional development ▪ Financial viability and management ▪ Good governance and community participation
Outcomes	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are “what we wish to achieve”.
Outputs	The final products, or goods and services produced for delivery. Outputs may be defined as “what we produce or deliver”. An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.

Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Performance Indicator	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
Performance Information	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
Performance Standards:	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
Performance Targets:	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
Service Delivery Budget Implementation Plan	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
Vote:	<p>One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area.</p> <p>Section 1 of the MFMA defines a "vote" as:</p> <p><i>a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and</i></p> <p><i>b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned</i></p>

Table 64:Glossary

APPENDICES

APPENDIX A – COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

Appendix A – Councillors; Committee Allocation And Council Attendance

Councillors' Political Allocation : FY 2015/16

Umdoni Municipal Council consists of 19 Councillors, four of who are full time Councillors. The Political and gender representation of Umdoni Council during the period of reporting is as follows :-

POLITICALPARTY	TOTAL NUMBER OF COUNCILLORS	MALE	FEMALE
ANC	12	7	5
DA	4	3	1
IFP	1	1	1
MF	1		1
NFP	1	1	
TOTAL	19	12	7

WARD COUNCILLORS

WARD	COUNCILLOR
1	Clr MN Maphumulo
2	Clr BM Mthethwa
3	Clr S Bhoola
4	Clr MO Zama
5	Clr SSI Khwela
6	Clr TH Ngcobo
7	Clr GH Nyuswa
8	Clr BJ Mtolo
9	Clr LN Myende
10	Clr KK Armugam

Ward Councillors

Ward	Councillor	Area
1	Clr MM Maphumulo	Amahlongwa
2	Clr BM Mthethwa	Nkulu, Olwasini, Umgwemphisi
3	Clr S Bhoola	Ghandingar, Lower Umzinto

4	Clr MO Zama	Scottburgh South, Farmland, Gugulesizwe
5	Clr SSI Khwela	Freeland Park, Scottburgh Central, Amandawe
6	Clr TH Ngcobo	Umzinto Central, Hazelwood
7	Clr GH Nyuswa	Ifafa Beach, Mtwalume, Sezela, GDP Area, Oswanini Area, Long Beach and Entabeni Area
8	Clr BJ Mtolo	Nkombo Area, Mhlangamkhulu, Golokodo Area, Beneva, Plangweni Area, Esperanza, Mvozana, Bhudubhudu, Vusizwe, Zamani
9	Clr LN Myende	Magwaza Area, Ifafa Glebe, Zwelisha Area, Mdasha, Maqongqo, Mafithini, Amangamzai
10	Clr KK Armugam	Park Rynie, Pennington

APPENDIX B: COMMITTEES AND COMMITTEE PURPOSE

The following schedule depicts attendance of Councillors at meetings for the period 1 July 2015 to 30 June 2016.

EXECUTIVE COMMITTEE

The Executive Committee meets once per month and the meetings are open to the public. The Mayor, Clr SSI Khwela chairs the Exco Meetings and the Executive Committee comprises of the following Councillors :

Clr SSI Khwela (Mayor and Chairperson of Exco)
 Clr EV Baptie (Exco Member)
 Clr MO Zama (Deputy Mayor)
 Clr P Naidoo (Speaker – Ex- Officio Member of Exco)

Attendance at Exco Meetings was as follows :-

	ANC	ANC	ANC	DA
DATES	SSI KHWELA	MO ZAMA	P NAIDOO	EV BAPTIE
17 August 2015	1	1	1	1

22 September 2015	1	1	1	1
20 October 2015	1	1	1	1
17 November 2015	1	1	1	1
Special Exco : 14 December 2015	1	1	1	1
16 February 2016	1	1	1	1
23 March 2016	1	1	1	1
12 April 2016	1	1	1	1
23 May 2016	1	1	1	1
Special Exco : 31 May 2016	1	1	1	1
21 June 2016	1	1	1	1
TOTAL : 11 Meetings	100%	100%	100%	100%

PORTFOLIO COMMITTEES

The Umdoni Municipal Council is supported by a Committee System with Portfolio Committees. The Municipality has three Portfolio Committees, namely Community Services, Planning Development & Infrastructure and the Finance & Administration Committee. These Committees meet once per month and make recommendations to the Executive Committee which assists Exco in policy development and accelerated service delivery.

The Community Services Committee advises and recommends to Exco in respect of the following: Clinics, libraries, beaches, housing, protection services, community facilities, traffic and special programmes.

Clr Baptie chairs the Community Services Committee Meeting.

Members' attendance at the **Community Portfolio Committee Meetings** for the period 1 July 2015 to 30 June 2016 was as follows:

Members: Clr EV Baptie (Chairman)
 Clr S Bhoola
 Clr GH Myende
 Clr LN Myende
 Clr MN Maphumulo
 Clr BM Mthethwa
 Clr MO Zama

TOTAL NUMBER OF MEETINGS =	8	%
Clr EV Baptie	8 of 8	100%
Clr S Bhoola	7 of 8	87%
Clr GH Myende	8 of 8	100%
Clr LN Myende	7 of 8	87%
Clr MN Maphumulo	6 of 8	75%

Clr BM Mthethwa	0 of 8	0%
Clr MO Zama	8 of 8	100%

HUMAN SETTLEMENTS SUB COMMITTEE MEETINGS

The Human Settlements is a sub committee of The Community Services Portfolio Committee and deals specifically with Housing matters.

The Mayor Chairs the meetings.

Members' attendance at the **Human Settlements Committee Meeting** for the period 1 July 2014 to 30 June 2015 was as follows:

Members: Clr SSI Khwela (Mayor) and Chairperson
 Clr Gambushe
 Clr LN Myende
 Clr GH Nuyswa
 Clr BM Mthethwa
 Clr EV Baptie
 Clr S Bhoola

TOTAL NUMBER OF MEETINGS =	8	%
Clr SSI Khwela	6 of 8	75%
Clr Gambushe	5 of 8	62%
Clr LN Myende	8 of 8	100%
Clr GH Nuyswa	8 of 8	100%
Clr BM Mthethwa	1 of 8	12%
Clr EV Baptie	8 of 8	100%
Clr S Bhoola	6 of 8	75%

PLANNING, DEVELOPMENT & INFRASTRUCTURE COMMITTEE

The Planning, Development & Infrastructure Committee was chaired by Councillor P. Naidoo The PD & I Committee advises and recommends to Exco in respect of the following:

Planning: Town Planning and Development Planning, Building Control and Planning;

Development: IDP (Monitoring, evaluation, amendment and review); and Local Economic Development.

Infrastructure: Roads, Stormwater, Parks & Gardens, Maintenance & Building Maintenance, Refuse Collection and Landfill Site.

Members' attendance at the **Planning, Development & Infrastructure Committee Meeting** for the period 1 July 2014 to 30 June 2015 was as follows:

Members : Clr MO Zama (Chairman)
 Clr P Naidoo
 Clr TH Ngcobo

Clr TH Zondi
 Clr KK Armugam
 Clr SD Mdluli
 Clr JM Ndlela

TOTAL NUMBER OF MEETINGS =	9	%
Clr MO Zama (Chairman)	8 of 9	89%
Clr P Naidoo	9 of 9	100%
Clr TH Ngcobo	6 of 9	67%
Clr TH Zondi	8 of 9	89%
Clr KK Armugam	9 of 9	100%
Clr SD Mdluli	9 of 9	100%
Clr JM Ndlela	7 of 9	78%

FINANCE & ADMINISTRATION COMMITTEE

The Finance & Administration Committee is chaired by Her Worship the Mayor. The F & A Committee advises and recommends to Exco in respect of the following:

Finance: Financial planning, financial policies, financial management and financial reports.

Administration: By-laws, regulations and associated procedures, leasing, letting and hiring, information technology, legal services, secretariat, municipal offices and accommodation, records systems and Human Resources.

Members' attendance at the **Finance & Administration Committee Meetings** for the period 1 July 2013 to 30 June 2014 was as follows:

Members :
 Clr SSI Khwela (Mayor) (Chairman)
 Clr P Naidoo
 Clr TH Ngcobo
 Clr GH Nyuswa
 Clr EV Baptie
 Clr GN Mbambo
 Clr KK Armugam

TOTAL NUMBER OF MEETINGS =	8	%
Clr SSI Khwela (Mayor)	6 of 8	75%
Clr P Naidoo	7 of 8	87%
Clr TH Ngcobo	6 of 8	75%

Clr GH Nyuswa	6 of 8	75%
Clr EV Baptie	8 of 8	100%
Clr S Sookhraj	7 of 8	87%
Clr QT Gumede	2 of 8	25%

MPAC MEETINGS

MPAC meets once per month and the meetings are open to the public. Councillor Maphumulo chairs the MPAC Meetings and membership comprises of non executive Councillors only. Attendance for the period 1 July 2015 to 30 June 2016 was as follows :

Clr MN Maphumulo (ANC) (Chairperson)

Clr BJ Mtollo (ANC)

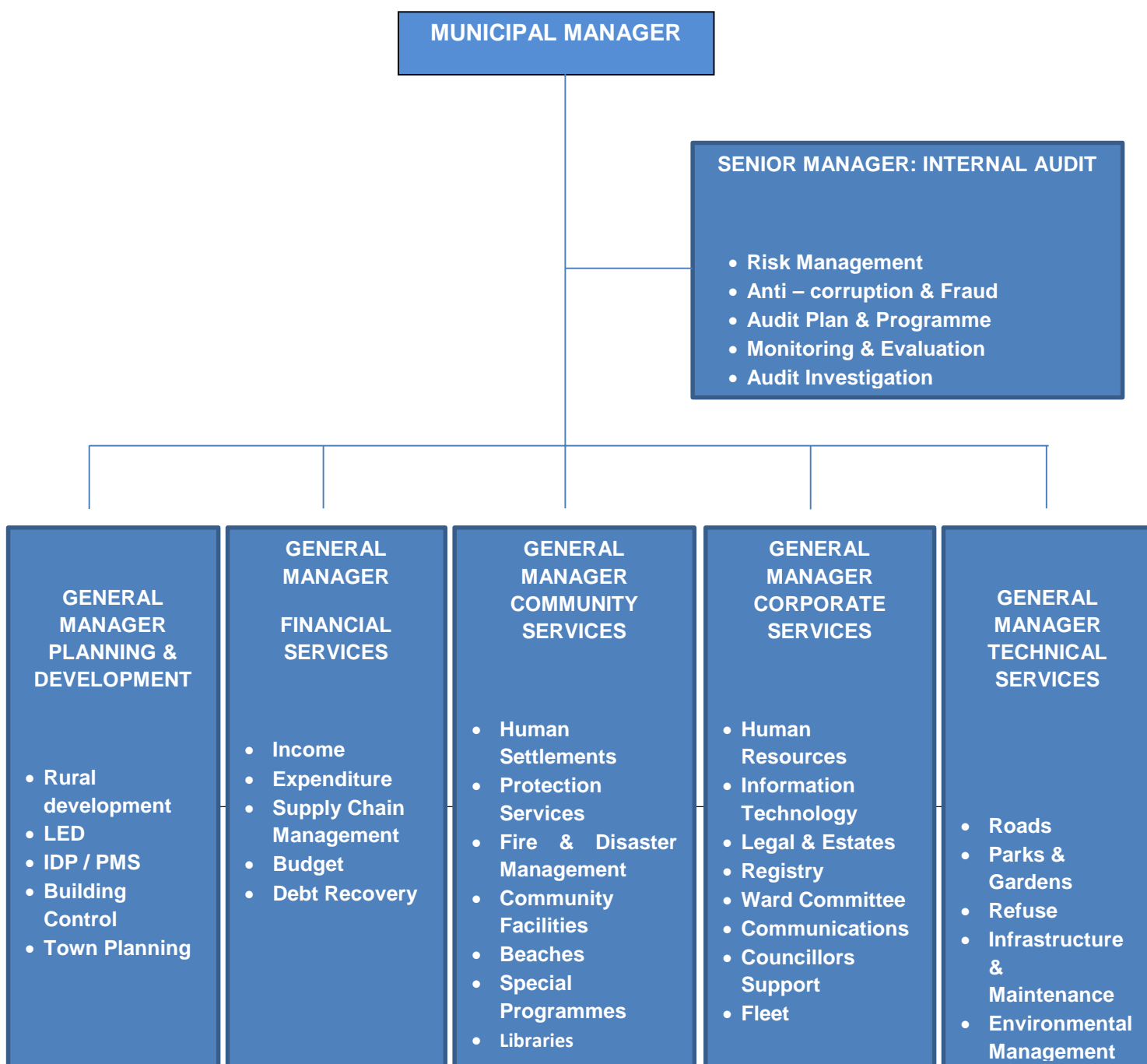
Clr GH Myende (ANC)

Clr S Sookhraj (DA)

Clr QT Gumede (NFP)

APPENDIX C –Third Tier Administrative Structure

The organizational structure was approved by Council as follows:



Appendix D – Functions Of Municipality / Entity

The powers and functions of local government (both District and Local Municipalities) are reflected in the list that follows. This is based on the provisions of the Municipal Structures Act 117 of 1998 (as amended) and the Municipal Demarcation Board. It must be noted that the allocation of powers and functions does not include the adjustments by the MEC following the recommendations of the Municipal Demarcations Board.			
1	Air pollution	x	
2	Building Regulations	x	
3	Child Care Facilities	x	
4	Electricity Reticulation		x
5	Fire Fighting Services	Shared	
6	Local Tourism	Shared	
7	Municipal Airports	Shared	
8	Municipal Health Services		x
9	Municipal Public Transport		
10	Pontoons, Ferries, Jetties, Piers and Harbours	x	
11	Storm Water Management Systems in Built - up Areas	x	
12	Trading Regulations	x	
13	Potable Water		x
14	Sanitation		x
15	Billboards and the Display of Advertisements in Public Places	x	
16	Cemeteries, Funeral Parlours and Crematoria	Shared	
17	Cleansing	x	

18	Control of Public Nuisances	x	
19	Control of Undertakings that Sell Liquor to the Public	x	
20	Facilities for the Accommodation, Care and Burial of Animals	x	
21	Fencing and Fences	x	
22	Licensing of Dogs	x	
23	Licensing and Control of Undertakings that sell food to the public	x	
24	Local Amenities	x	
25	Local Sport Facilities	x	
26	Markets	Shared	
27	Municipal Abattoirs	Shared	
28	Municipal Parks and Recreation	x	
29	Municipal Roads	Shared	
30	Noise Pollution	x	
31	Pounds	x	
32	Public Places	x	
33	Refuse Removal, Refuse Dumps and Solid Waste	Shared	
34	Street Trading	x	
35	Street Lighting	x	

Appendix E – Ward Reporting

Section 152 of the Constitution places the participation of communities at the centre of service delivery and other matters of Local Government, the Municipal Structures Act, and (Act 117 of 1998). Municipal Systems Act, (Act 32 of 2000) provides the legislative framework for the establishment of Ward Committees within the municipality and its area of jurisdiction. Ward Committees were introduced in municipalities as community structures to play a critical role in linking and informing the municipality about the needs, potentials and challenges of the communities.

Establishment of Ward Committees

Notice was given in terms of Chapter 4 of the Local Government Municipal Systems Act 32 of 2000 and Part 4 of Chapter 4 of the Municipal Structures Act. Act 117 of 1998 for the established of Ward Committees in all Wards that fall within the jurisdiction of Umdoni. A Ward Committee was established for each Ward in the Municipality. Umdoni is sub-divided into ten Wards comprising of Rural and Urban components.

To enable Ward Committees to perform their functions and exercise their powers effectively, a fully equipped office was allocated for the Ward Secretariat to perform his/her duties. The provision of these facilities is to ensure that the Ward Committee's duties are performed in an efficient and effective manner. A Ward Committee Official is available at the office to offer support and assist administratively were necessary.

Composition of Ward Committees

A Ward Committee consists of the Councillor representing that Ward in the Council, who must also be the Chairperson of the Committee; and not more than 10 other persons.

When electing members the following is taken into account as follows:

1. Women must be equitably represented in a Ward Committee
2. Diversity of interests in the Ward to be represented
3. Gender equity may be pursued by ensuring an even spread of men and women on a Ward Committee.

Frequency of Ward Committee Meetings

In accordance with the Ward Committee Policy, Ward Committees must meet at least once every quarter. Extra-ordinary meetings may be convened as and when the Committee deems it necessary. An annual schedule of meetings is circulated to all Ward Committees in preparation for forthcoming meetings.

It must be noted however that there has been infrequency of meetings being held in line with the requirement as mentioned above.

Appendix F – Ward Information

Ward	Councillor	Area
1	Clr MM Maphumulo	Amahlongwa
2	Clr BM Mthethwa	Nkulu, Olwasini, Umgwemphisi
3	Clr S Bhoola	Ghandingar, Lower Umzinto
4	Clr MO Zama	Scottburgh South, Farmland, Gugulesizwe
5	Clr SSI Khwela	Freeland Park, Scottburgh Central, Amandawe
6	Clr TH Ngcobo	Umzinto Central, Hazelwood
7	Clr GH Nyuswa	Ifafa Beach, Mtwalume, Sezela, GDP Area, Oswanini Area, Long Beach and Entabeni Area
8	Clr BJ Mtolo	Nkombo Area, Mhlangamkhulu, Golokodo Area, Beneva, Plangweni Area, Esperanza, Mvozana, Bhudubhudu, Vusizwe, Zamani
9	Clr LN Myende	Magwaza Area, Ifafa Glebe, Zwelisha Area, Mdasha, Maqongqo, Mafithini, Amangamzai
10	Clr KK Armugam	Park Rynie, Pennington

Appendix G – Recommendations Of The Municipal Audit Committee Year 0

Refer to attached minutes of Audit Committee dated 13 March 2016

Appendix H – Long Term Contracts and Public Private Partnerships

Long Term Agreements

The following long-term agreements were entered into during the year under review (30 June 2015 to 1 July 2016) as listed hereunder:

Agreements Entered Into With:	Description	Duration
Nil.		

Short-term Agreements

The following short-term agreements were entered into during the year under review:

Agreements Entered Into With:	Description	Duration
Digital Voice Processing A6 – No 1	SLA for the Bosch Delegate Address System in the Council Chamber	7 July 2014 to 6 July 2016

Sharks Board A6 – No 2	Annual Meshing Fee Increase	1 July 2015 to 30 June 2016
Scottburgh Veterinary Clinic A6 – No 6	Provision of services relating to care, treatment & disposal of stray animals	4 November 2014 to 3 November 2017
Ugu South Coast Tourism (Pty) Ltd A6 – No 8	Service Level Agreement	1 July 2015 to 30 June 2016
Fintech / Technologies Photocopier Rental Agreements	Rental agreements for photocopiers (6) in various municipal offices.	1 November 2014 to 31 October 2017
Department of Transport SR.A6 – No 9	Scholar Patrol Agreement	23 June 2014 to 24 June 2017

Property Related Agreements

The following property related agreements were entered into during the year under review:

Agreements Entered Into With:	Description	Duration
Provincial Government of the Province of KZN / Department of Public Works (Donee)	Donation Agreement : Donation of a portion of Hospital Road and Ptn of Scottburgh Townlands 13821 by the Umdoni Municipality to the Provincial Government of the Province of KZN	NA

Leases

The following leases were entered into/ effective during the year under review:

Leases Entered Into With:	Description	Duration
Umusawakhopk Trading (Pty) Ltd Ref. S11 – No 28	Ice-Cream Parlour at Scottburgh Beach Pavilion	1 September 2013 to 31 July 2023
Water Playgrounds CC Ref. S11 – No 29	Water Slide & Mini Golf Play grounds at Scottburgh Beach Pavilion	1 September 2013 to 31 July 2023
Fun Hire CC Ref. S11 – No 30	Fun Hire & All Sorts Shop at Scottburgh Beach Pavilion	1 September 2013 to 31 July 2023
Pennington Conservancy Ref. P3 – No 20	Lease of Mpithi Beach Kiosk on Erf 639 Pennington	1 March 2014 to 28 February 2019
Ilala Senior Citizens' Club Ref. S11 – No 34	Lease of office accommodation and kitchen facilities forming part of the Town Hall, Scottburgh	19 March 2014 to 18 March 2019
Fun Hire CC	Premises on Scottburgh Beach Pavilion	1 September 2014 to 30 June 2023

Appendix I

Municipal Entity / Service Provider Performance Schedule

Umdoni Assessment of the performance of External Service Providers Template for 2015/2016 Financial Year

The monitoring of the service provider performance is ensured through the signing of the Service Level Agreement. It is currently being done by user department levels. The end user department is providing monthly reports to the SCM unit as well. Service providers who fail to perform are reported to SCM and the necessary action is taken including the termination of the contract or cancellation of an order.

Assessment Key	
Good (G)	The service has been provided at acceptable standards and within the time frames stipulated in the SLA/Contract
Satisfactory (S)	The service has been provided at acceptable standards and outside of the timeframes stipulated in the SLA/Contract
Poor (P)	The service has been provided below acceptable standards

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance			Measures taken to improve performance
					Target	Actual	Target	Actual	G	S	P	
03/2015	Kayamandi Development Services	15/07/2015	Review of Local Economic Development Strategy	R250,800.00	N/A	N/A	March 2016	Feb 2016	G			
22/2015	Tshani Consulting c.c	01/09/2015	Develop a Spatial Development Framework	R186,000.00	N/A	N/A	June 2016	May 2016	G			
23/2015	MHP Geospace	01/09/2015	Performance of Land Audit Exercise	R385,822.87	N/A	N/A	June 2016	May 2016	G			
01/2016	Noteful 1294 cc	30/05/2016	Construction of Umzinto Market Shelter for Street Traders	R624,325.00	N/A	N/A	June 2016	In Progress		S		The service provider was appointed in May 2016, and construction commenced in June 2016. Meeting on a weekly basis to monitor the progress.

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance			Measures taken to improve performance
					Target	Actual	Target	Actual	G	S	P	
12/2014	Nqola Emasodosondo Consulting T/a NEC PTY Ltd	19/08/2014	Supply of Ethanol Gel	R57.00 per 1 litre bottle	Minimum of 2000 7litre bottles per month	3500 X 7litre bottles per month	Minimum of 2000 7litre Bottles per month	3500 X 7litre bottles per month	G			
MN 252/2015	Kayalwa Multi Projects	15/12/2015	Installation and commissioning of 10 streetlights	R194 995.75	N/A	N/A	Installation and commissioning of 10 street lights	10 Street lights Installed	G			
MN 46/2016	Isiwengu (Pty) LTD	24/03/2016	Installation and commissioning of 50 streetlights.	R520 466.78	N/A	N/A	Installation and commissioning of 50 street lights	50 Street lights Installed	G			
27/2015	Jamjo Civils	17/09/2015	Construction of Fulfathi access road	R 1 677 200.57	N/A	N/A	Construction of 2km of Fulfat	Constructed 0,8KM of		S		Close monitoring of service provider.

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance			Measures taken to improve performance
					Target	Actual	Target	Actual	G	S	P	
							hi access road	Fulfat hi				
27/2015	Jamjo Civils	17/09/2015	Construction of Percy access road	R 1 243 600.28	N/A	N/A	Construction of 1,2 Kms of Percy access road	Constructed 0,24 Kms of Percy Access Rd		S		Close monitoring of service provider.
27/2015	Jamjo Civils	17/09/2015	Construction of Ndosi access road	R 819 533.43	N/A	N/A	Construction of 1,2Kms of Ndosi access road	Constructed 0,36 Km of Ndosi Access Rd		S		Close monitoring of service provider.
28/2015	Bright Idea	02/06/2016	Construction of Mashitomu access road	R 984 619.73	N/A	N/A	Construction of 1 Km of Mashilomu Rd	Constructed 1Km of Mashilomu road	G			
28/2015	Bright Idea	02/06/2016	Construction of Ngubo access road	R 989 724.04	N/A	N/A	Construction 1 Km of Ngubo Road	Constructed 1 Km of Ngubo Road	G			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance			Measures taken to improve performance
					Target	Actual	Target	Actual	G	S	P	
29/2015	Somkhanda Plant Hire	29/04/2016	Construction of Drift Stone access road	R 436 319.67	N/A	N/A	Construction of 0,5Km of Drift Stone Road	Constructed 0,5 Km of Drift Stone Road	G			
29/2015	Somkhanda Plant Hire	29/04/2016	Construction of Road to Mhlangamkhulu School	R 1 302 035.85	N/A	N/A	Construction of 1,2 Km of Road to Mhlangamkhulu School	Constructed 1,2Km of Road to Mhlangamkhulu School	G			
30/2015	Somkhanda Plant Hire	29/04/2016	Construction of Zwelisha access road	R 866 781.88	N/A	N/A	Construction of 1Km of Zwelisha Road	Constructed 1Km of Zwelisha Road	G			
30/2015	Somkhanda Plant Hire	29/04/2016	Construction of Mgobhozi access road	R 843 124.64	N/A	N/A	Construction of 1Km	Constructed 1Km of	G			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance			Measures taken to improve performance
					Target	Actual	Target	Actual	G	S	P	
							of Mgobhozi Road	Mgobhozi Road				
12/2015	Minathi Consulting	14/10/2015	Upgrading of Internal rural roads	R 1 540 000.00	N/A	N/A	Upgrading of Internal rural roads.	All design completed and supervision ongoing.	G			
12/2015	Sibgem Management and consulting engineers	25/04/2015	Rehabilitation of Urban Roads	R 7 340 508.00	N/A	N/A	Rehabilitation of Urban Roads	All urban roads construction complete	G			
12/2015	SZ consulting Engineers	14/10/2015	Rehabilitation of Urban Roads	R 534 987.48	N/A	N/A	Rehabilitation of Urban Roads	All design completed and supervision ongoing.	G			
	Mafahleni Engineers	29/05/2015	Rehabilitation of Park Rynie School Circle	R 4 000 000.00	N/A	N/A	Rehabilitation of Park Rynie School	Park Rynie School Circle	G			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance			Measures taken to improve performance
					Target	Actual	Target	Actual	G	S	P	
							l Circle					
17/2014	Igorha Construction	1/12/2014	Rehabilitation of Roads in Scottburgh South	R 7 935 802.20	N/A	N/A	Rehabilitation of Roads in Scottburgh South	All urban roads completed		S		
17/2014	SMEC	1/12/2014	Rehabilitation of Roads in Scottburgh South	R 256 235.22	N/A	N/A	Rehabilitation of Roads in Scottburgh South	All designs completed.	G			
12/14/15	Sibgem Management and consulting engineers	25/04/2016	Rehabilitation of Scottburgh CBD, Scott Street, paving, street lighting and Upgrade of Ablution.	R 12 982 456.14			Rehabilitation of Scottburgh CBD, Scott Street and Upgrade of Ablution.	Rehabilitation of Scott road completed and upgrades to paving and street lighting to comm	G			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance			Measures taken to improve performance
					Target	Actual	Target	Actual	G	S	P	
								ence in 2016/17 FY.				
06/2014	Tekeweni Civils	19/06/2014	Construction of Gqolweni Bridge	R 16 696 703.34	40% Completion, Deck complete.	40% Completion, Deck complete.	100% Completion.	100% Completion.		S		
06/2014	Royal Haskoning	19/09/2014	Construction of Gqolweni Bridge	R 1 836 637.33	Construction of Gqolweni Bridge	Bridge design and supervision conducted.	Construction of Gqolweni Bridge	Bridge design and supervision conducted.	G			
	Mafahleni Engineers	29/05/2015	Rehabilitation of Alexandra Riverbank Bridge	R 3 500 000.00	N/A	N/A	Rehabilitation of Alexandra Riverbank Bridge	Rehabilitation of Alexandra Riverbank Bridge Completed.		S		
	Mafahleni Engineers	29/05/2015	Rehabilitation of Umzinto Public Toilets	R 671 786.28	N/A	N/A	Rehabilitation of Umzinto Public	Rehabilitation of Umzinto Public Toilets -		S		

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance			Measures taken to improve performance
					Target	Actual	Target	Actual	G	S	P	
							Toilets	Completed				
12/2015	Ukwakha Consulting Engineers	14/10/2015	Rehabilitation of Roseville Riverbank and Umzinto Testing	R 840 000.00	N/A	N/A	Rehabilitation of Roseville Riverbank and Umzinto Testing	Rehabilitation of Roseville Riverbank and Umzinto Testing – NOT COMPLETED		S		Project rolled over to the new FY.
11/2015	Jamjo Civils	16/09/2015	Construction of Shange Roads	R 1 131 408.96	N/A	N/A	Construction of Shange Roads	Construction of Shange Roads - Complete		S		
11/2015	Ngcolosi Consulting Engineers	19/09/2015	Construction of Shange Road	R 135 883.44	N/A	N/A	Construction of Shange Roads	Design and supervision conducted.		S		
S.L.A	KZN Sharks	1/7/15	Meshing of Shark Nets	R1, 320,170.	Mesh 4	4 Shark Nets	Mesh 4	4 Shark Nets	G			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance			Measures taken to improve performance
					Target	Actual	Target	Actual	G	S	P	
	Board				Shark Nets	Meshed	Shark Nets	Meshed	G			
07/2015	Provision of Lifeguard Services	1/7/15	Protection of Bathers	R858,836	Protect 12 Beaches	12 Beaches Protected	Protect 12 Beaches	Protected 12 Beaches	G			
25/2015	Vangigen	1/12/ 14	Cleaning of Beaches and Ablutions	R539, 191.	Clean 6 Main Beaches	Cleaned 6 Main Beaches	Clean 6 Main Beaches	Cleaned 6 Main Beaches	G			
6/2015	Prizali Contracting	1/7/15	Cleaning of Beaches and Ablutions	1,065,766.	Clean 4 Main Beaches	4 Main Beaches Cleaned	Clean 4 Main Beaches	4 Main Beaches Cleaned		S		
32/2014	Sancrowiz	1/7/15	Service to Pool Pumps and Wells	1,025,000.	Service to 4 Pool Pumps and Wells	Service 4 Pool Pumps and Wells	Service to 4 Pool Pumps and Wells	Service 4 Pool Pumps and Wells		S		

Appendix J – Disclosures Of Financial Interests

Councillors: Declaration Of Interest: 2015/2016 Financial Year In Terms of Section 7 of Schedule 1 to the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000)

	Councillor	I.D. Number	Financial interest/ Membership of Close Corporation/Name of Institution/ Shares / % Interest	Employment & Pension Fund Details & Monthly Remuneration
1	Armugam A	4510145113084	Nil indicated.	<u>Employer:</u> Umdoni Municipality
2	Baptie EV	5701155045089	<u>Membership of Close Corporation:</u> Total Pool Care CC : 100% Interest	<u>Employer:</u> Umdoni Municipality
3	Bhoola S	6301290748082	Nil indicated.	<u>EMPLOYER:</u> Umdoni Municipality
4	Gambushe D P	8207290445082	Nil indicated.	Nil indicated.
5	Gumede QT	8804165829085	Nil indicated.	Pension Fund: SASSA – R1300 (monthly pension)
6	Kwela SSI	7212295442085	<u>Membership of Close Corporation:</u> <ol style="list-style-type: none"> 1. Nongungungwini Contracting & Trading - 50% Interest 2. Nondabula Security Services – 100% Interest 3. Ndodi's Contracting & Trading Enterprise CC – 50% Interest 4. Mayaya Mining & Precast CC – 100% interest 	<u>Employer:</u> Umdoni Municipality

			5. CIA & Thule – 50% Interest 6. Nondubula Aspirations Trading CC – 50% 7. Ekwalekeni Construct. & Trading – 50% Interest <u>Directorship:</u> 1. Mpambinyoni Construction Supplies (Pty) Ltd – 17% Shares 2. Kwacele Dev. Company – 100% Shares <u>Interests in any Trusts:</u> 1. KwaCele Business Trust (no allocation) 2. Nondabula Aspirations Business Trust - 100% Shares	
7	Maphumulo MNG	7605135906088	Nil disclosed.	<u>Employer:</u> Umdoni Municipality – <u>Councillors' Pension Fund:</u>
8	Mdluli SD	7804055513087	Not indicated.	<u>Employer:</u> Umdoni Municipality – R18 278,67 per month <u>Councillors' Pension Fund:</u> R3826,74/month
9	Mthethwa BM	6804295575087	Nil.	<u>Employer:</u>

				<p>KZN Health Department (GJ Crookes Hospital)</p> <p>R11 000 per month</p> <p><u>GEPF Pension Fund:</u></p>
10	Mtolo BJ	5607055163080	Nil indicated.	<p><u>Employer:</u></p> <p>Umdoni Municipality</p>
12	Myende GH	6603170459080	Foster Care – R700,00	<p><u>Employer:</u></p> <p>Umdoni Municipality</p> <p><u>Pension Fund:</u></p> <p>Municipal Councillors Pension Fund</p>
13	Myende LN	6005080559084	Nil indicated.	<p><u>Employer:</u></p> <p>Umdoni Municipality</p> <p><u>Pension Fund:</u></p> <p>Municipal Councillors Pension</p>
14	Naidoo P	5412205134085	<p>1. <u>Shares & Securities:</u> Kumba ; Exarro , ArccurMital</p> <p>(1344 shares)</p> <p>MTN (770 shares)</p> <p>2. <u>Partnership :</u></p>	<p><u>Pension Fund:</u></p>

			Sunrainyan Investments 25% interest	Local Government Councillors' Pension Fund (R11 182,00pm)
15	Ndlela JM	6102085746087	Nil.	<u>Employer:</u> Umdoni Municipality <u>Pension Fund:</u> Natal Joint Municipal Pension Fund
16	Ngcobo TH	6110015781082	<u>Membership of Close Corporation:</u> Dumag 339CC – 100% interest	<u>Employer:</u> Umdoni Municipality
17	Nyuswa GH	7408290626082	Nil indicated.	<u>Employer:</u> Umdoni Municipality <u>Pension Fund:</u> Municipal Councillors Pension Fund
18	Sookhraj S	6604280133086	Nil indicated.	<u>Employer:</u> Umdoni Municipality (Councillor) <u>Monthly Remuneration:</u> Not indicated. <u>Municipal Pension Fund:</u> Not indicated.
19	Zama MO	4301065490086	Nil.	<u>Employer:</u>

				Umdoni Municipality (Councillor) <u>Monthly Remuneration:</u> R25 000
20	Zondi TH	6906290327081	<p>Shares & Securities:</p> <p>Xakwayini (Pty) Ltd : 1 Share – 100% interest.</p> <p>Other Financial interests in any business undertaking:</p> <p>Isambulele - Co-op LPM : 7 Shares – 14% interest.</p>	<p><u>Employer:</u></p> <p>Umdoni Municipality</p>

Register of Declaration / Disclosure Form From Section 57 Official July 2015 to 30 June 2016

Name	Department	Financial Disclosure Form Received Yes / No	Anything Declared By Member Of Staff	Matter Disclosed
Mr X S Luthuli	Municipal Manager (Section 57 Official)	Yes	Yes	<p><u>Personal Membership/Directorship:</u></p> <ol style="list-style-type: none"> Mhlalelwa Business Enterprises CC Akupheli General Trading CC

				<p>3. Uxolo Business Enterprises CC</p> <p>NB: All three above companies/CCs are dormant and not in operation.</p>
Ms T Mhlongo	General Manager - Financial Services (Section 57 Official)	Yes	No	Nil
Mrs L B Shange	General Manager - Community Services (Section 57 Official)	Yes	Yes	<p><u>Personal Membership/</u></p> <p><u>Directorship:-</u></p> <p>Sodi Mangena Consulting CC &</p> <p>Biashara Ya Jamii Consulting CC</p>
Mrs C Vezi	General Manager - Planning & Development (Section 57 Official)	Yes	No	Nil
Mrs N Ncame	General Manager - Corporate Services (Section 57 Official)	Yes	Yes	<p><u>Close Family Membership/Directorship:</u></p> <p>Official's spouse has membership/directorship in Gaba Holdings (Pty) Ltd.</p> <p>Amount earned during period 1 July 2015 to 30 June 2016 = +- R700 000</p>

Mr S V Mngadi	General Manager - Technical Services (Section 57 Official)	Yes	No	Nil

Appendix M: Capital Expenditure – New & Upgrade/Renewal Programmes

UMDONI MUNICIPALITY		
THE J.E.W.E.L OF THE SOUTH COAST		
CAPITAL VARIANCE REPORT FOR THE PERIOD ENDED 30 JUNE 2016		
VOTE NO.	VOTE DESCRIPTION	30 JUNE 16 YTD EXP
DEPARTMENT: COUNCIL GENERAL		
VOTE : 110 MUNICIPAL ADMINISTRATION		
3 110 2313	Shredder	1 650
3 110 2439	Credenza	1 415
3 110 2234	New Office Block	3 002 034
		3 005 099
TOTAL: COUNCIL GENERAL		3 005 099
DEPARTMENT: CORPORATE SERVICES		
VOTE 360 INFORMATION TECHNOLOGY		
3 360 1641	Server	227 853
3 360 1970	Air conditioner	19 185
3 360 2143	Chair	1 753

3 360 2145	Desktop Computers	56 204
3 360 2189	Projector	15 490
3 360 2417	Ups	40 820
3 360 3445	Security Upgrade Main Office	171 980
TOTAL: I.T		533 284
TOTAL: CORPORATE SERVICES		533 284
DEPARTMENT: TECHNICAL SERVICES		
VOTE 510 : MIG PROJECTS		
3 500 1696	Umzinto Sports field Dsr	-
3 510 2067	Malangeni Drift Stone Road	362 175
3 510 2078	Malangeni - Zwelisha Road	1 077 250
3 510 2400	Gqolweni Road Bridge	11 155 085
3 510 2455	Fulfarterd Road	642 477
3 510 2456	Ndosi Road Ward 05	345 733
3 510 2457	Percy Road Ward 05	232 733
3 510 2458	Mashitomu Road- Ward 07	1 935 061
3 510 2459	Ngubo Road- Ward 07	116 391
3 510 2460	Road To Mhlangamkhulu School -	1 238 608
3 510 2461	Mgobhozi Road - Ward 09	1 138 017
TOTAL : MIG PROJECTS		18 243 531
VOTE 520: ROADS AND STORMWATER		
3 520 1887	Street Lighting	715 463
3 520 2035	Horseshoe Road	1 699 106
3 520 2429	Shange And Mtitisi Rds	996 485
3 520 2446	Urban Roads (Scott South)	6 021 312

3 520 2462	Scottburgh CBD Rehab (Grant Funded)	6 000 000
3 520 2463	Scottburgh CBD Rehab	3 998 526
3 520 2464	Malibu Road	1 962 237
3 520 2465	Jacaranda Road	845 675
3 520 2466	St Patricks Road	1 030 874
3 520 2467	Bushbuck Way Road - Bazley	444 316
3 520 2469	Xaba Street - Shayamoya	919 307
3 520 2470	Mast Road - Mtwalume	808 515
3 520 2471	Headlands Road	649 984
3 520 2473	Street Furniture (Road Names &	398 375
3 520 3030	Stormwater Upgrade	-
3 520 9142	Staff Cell Phones	-
TOTAL : ROADS		26 490 176
VOTE 140: DISASTER REHABILITATION		
3 140 2500	School Circle	1 516 885
3 140 2501	Disaster Projects (14/15)	2 017 337
3 140 2502	15/16 Disaster Projects	-
3 140 2503	Umzinto Lily Road	-
3 140 2504	Alexandra Main Rd Umzinto	198 723
3 140 2505	Alexandra Riverbank	2 495 422
3 140 2506	Umzinto Public Toilets	640 351
3 140 2507	Mbetheni Bank	-
3 140 2508	Alex Crescent Entrance 2	35 587
TOTAL : DISASTER REHAB		6 904 305
TOTAL : TECHNICAL SERVICES		51 638 012
DEPARTMENT: FINANCIAL SERVICES		

VOTE 200: ADMINISTRATION		
3 200 2143 1	Chair	1 560
3 200 2145 1	Desktop Computers	25 500
TOTAL : ADMINISTRATION		27 060
TOTAL : FINANCIAL SERVICES		27 060
DEPARTMENT: COMMUNITY SERVICES		
VOTE 150: LIBRARIES		
SCOTTBURGH		
3 150 2146	Industrial Vacuum Cleaner	921
UMZINTO		
3 150 2275	Security Gates	26 750
3 150 2331	Scanner	737
PENNINGTON		
3 150 1787	Office Chair	956
3 150 2419	Blinds For Activity	11 985
SHAYAMOYA		
3 150 2335 1	Stationery Cupboards - Lock Up	2 399
SPLIT VOTES		
3 150 1799	Aluminium Doors	46 550
3 150 1970	Air conditioner	36 625
3 150 2141	Counter Chairs	2 384
3 150 2179	Carpets	47 156
3 150 2214	Fencing	118 189

3 150 1862	Shelving	53 821
3 150 1930	Printer	3 134
3 150 2145	Desktop Computers	8 910
TOTAL : LIBRARIES		360 517
VOTE 320: COMMUNITY FACILITIES		
SCOTTBURGH TOWN Hall		
3 320 2450	Entrance To Car park - Scott Ha	147 273
3 320 2107	Folding Tables	36 000
UMZINTO TOWN HALL		
3 320 2214	Fencing	59 000
UMZINTO DINNING HALL		
3 320 2217	Security Gates - Umzinto	21 700
SHAYAMOYA HALL		
3 320 2099	Plastic Chairs	9 000
CEMETRIES		
3 320 1757	Brush Cutters	9 214
SPLIT VOTE		
3 320 2212	Industrial Mops	2 750
3 320 2452	Water Tank	13 500
3 320 9079	10 X Wall Mounted Fans	33 750
TOTAL : COMMUNITY FACILITIES		332 187
VOTE 430: PROTECTION SERVICES		

3 430 1930	Printer	3 134
3 430 2175	Laptop	9 950
3 430 2330	Renovations - Additional	50 044
3 430 2438	Carport - Waiting Area	58 880
TOTAL : TRAFFIC /PROTECTION SERVICES		122 008
VOTE 420: MOTOR VEHICLE LICENSING		
3 420 1872	2 X Office Desk	3 730
3 420 2237	Safe	-
3 420 2413	Biometric Scanner	21 428
3 420 3029	4 X Visitor Chairs	2 427
TOTAL : MOTOR VEHICLE LICENSING		27 585
VOTE 440: TEST CENTRE		
3 440 1736	Burglar Gates	5 800
3 440 1799	Aluminium Doors	8 500
3 440 1863	Kitchen Cupboards	6 500
3 440 2141	Counter Chairs	5 000
3 440 2145	Desktop Computers	8 500
3 440 2175	Laptop	9 950
3 440 2176	Microwave	1 500
3 440 2315	Fridge	3 000
3 440 2330	Renovations - Additional	52 000
3 440 2335	Stationery Cupboards - Lock Up	2 749
3 440 2437	Park Homes	149 898
3 440 2453	Queue Barriers	6 800
3 440 2454	Flood Lights	17 069
TOTAL: TEST CENTRE		277 266

VOTE 550: FIRE & DISASTER		
3 550 2124	Fire Hose line	64 663
3 550 2289	Skid Unit Pumps X 2	39 445
3 550 2441	Water Pump For Tanker	196 163
TOTAL : FIRE & DISASTER		300 271
VOTE: 840 SPECIAL PROGRAMMES		
3 840 3430	Motor Vehicle	205 716
TOTAL SPECIAL PROGRAMMES		205 716
VOTE 600: BEACHES		
3 600 1736	Burglar Gates	60 142
3 600 1888	Upgrade Ablutions	224 025
3 600 1930	Printer	3 134
3 600 2366	Security Gates - Beaches	19 110
TOTAL : BEACHES		306 411
VOTE 610: HOUSING		
3 610 1774	Portable Ablution	150 211
3 610 1970	Air conditioner	5 920
TOTAL : HOUSING		156 131
VOTE 830: ADMINISTRATION		
3 830 1799	Aluminium Doors	15 000
3 830 1970	Air conditioner	10 985
3 830 2208	Entrance Gate	24 585
3 830 2225	Blinds	18 950
3 830 2410	Tiling - Boardroom	24 400

TOTAL : ADMINISTRATION		93 920
TOTAL : COMMUNITY SERVICES		2 182 011
DEPARTMENT : STRATEGIC PLANNING AND DEVELOPMENT		
VOTE 710: ADMINISTRATION		
3 710 1930	Printer	3 134
3 710 2151	Board Room Table	9 950
3 710 2225	Blinds	28 876
3 710 2447	Informal Traders Stalls	520 957
TOTAL : ADMINISTRATION		562 916
VOTE 300: BUILDING CONTROL		
3 300 2120	Filing Cabinets	20 551
3 300 2145	Desktop Computers	8 500
TOTAL : BUILDING CONTROL		29 051
VOTE 370: TOWN PLANNING		
3 370 1980	LCD Monitor	6 785
3 370 2134	Digital Camera	3 090
TOTAL : TOWN PLANNING		9 875
TOTAL :STRATEGIC DEVELOPMENT AND PLANNING		601 842
TOTAL: CAPITAL BUDGET		57 987 309
FUNDING SOURCE:		

National Grant - MIG		18 243 531
National Grant -Disaster		6 904 305
Provincial Grants		6 360 517
Ex Revenue		17 639 007
Reserves		8 839 949
TOTAL: FUNDING SOURCE		57 987 309

APPENDIX N - CAPITAL PROGRAMME BY PROJECT

Project Name	Project Value
Umzinto Sports Field	R4,730,000.00
Construction of Gqolweni Road in Amandawe	R10,000,000.00
Upgrade of the D153 in Umzinto	R16,600,000.00
Rural Roads Phase 1	R27,500,000.00

APPENDIX O – CAPITAL PROJECT BY WARD

VOTE NO.	PROJECT	TOTAL EXPENDITURE	WARD
PROJECT MANAGEMENT UNIT			
3 500 2263	UMZINTO SPORTSFIELD - PHASE 2	122 492	6
3 510 2255	GQOLWENI ROAD	756 996	1
3 520 2314	UPGRADE OF D153 UMZINTO	2 281 147	6

3 520 2423	Rural Roads -Moyeni Road	6 774 671	1, 2
3 520 2424	Rural Roads -Blue Valley Road	6 700 258	7
3 520 2429	SHANGE AND MTITISI RDS	1 517 457	4
3 520 2430	NKOMBE ROAD	2 743 451	10
3 520 3447	Zwelisha Road	1 627 492	9
3 520 2316	Park Rynie Industrial Park	272 523	10
3 520 2420	Urban Road - Ghandinagar	5 375 254	3
DISASTER REHABILITATION			
3 140 2308	DISASTER REHAB	7 066 935	6,8,9

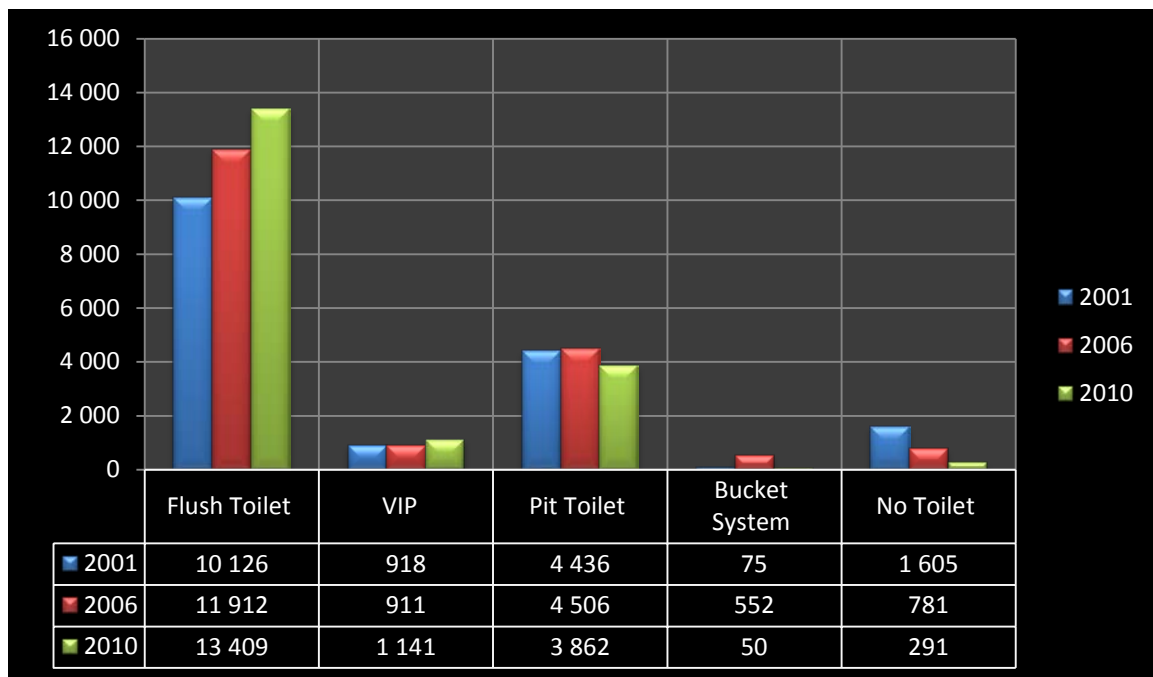
APPENDIX P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

N/A

APPENDIX Q – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

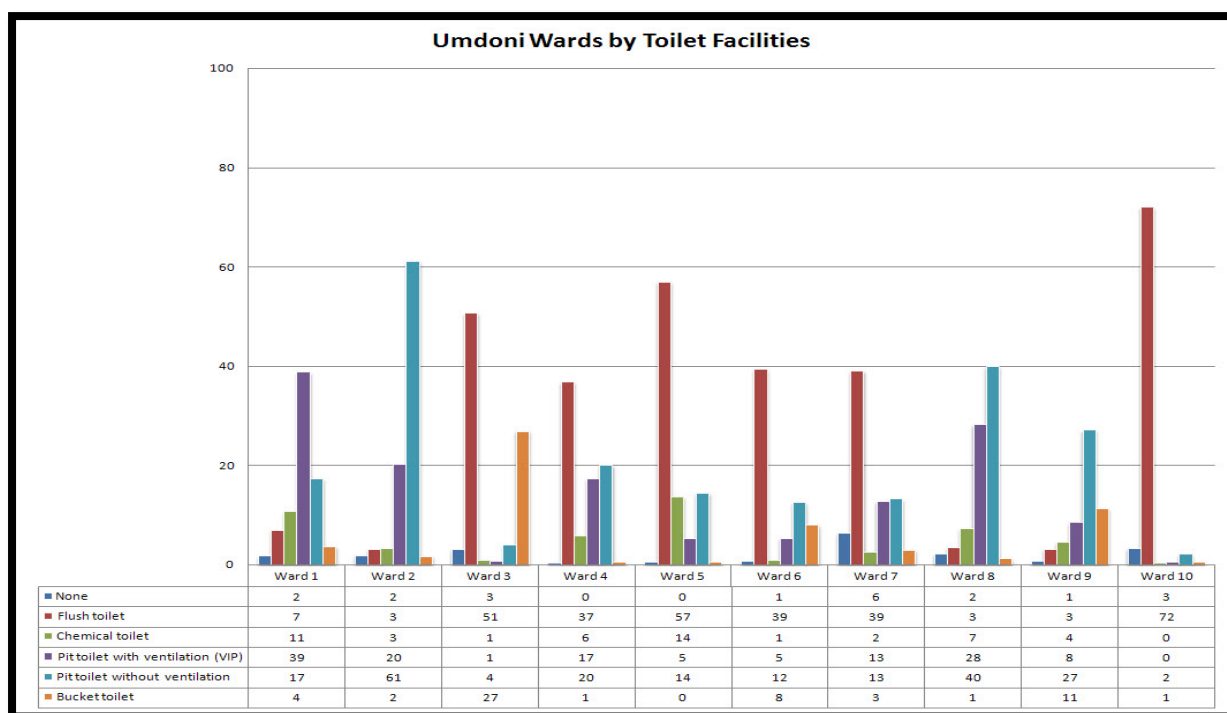
The current status quo in Service Delivery Backlog for resources or services, where other spheres of government are responsible is as follows:

Sanitation



Source Stats SA Census 2001, 2011

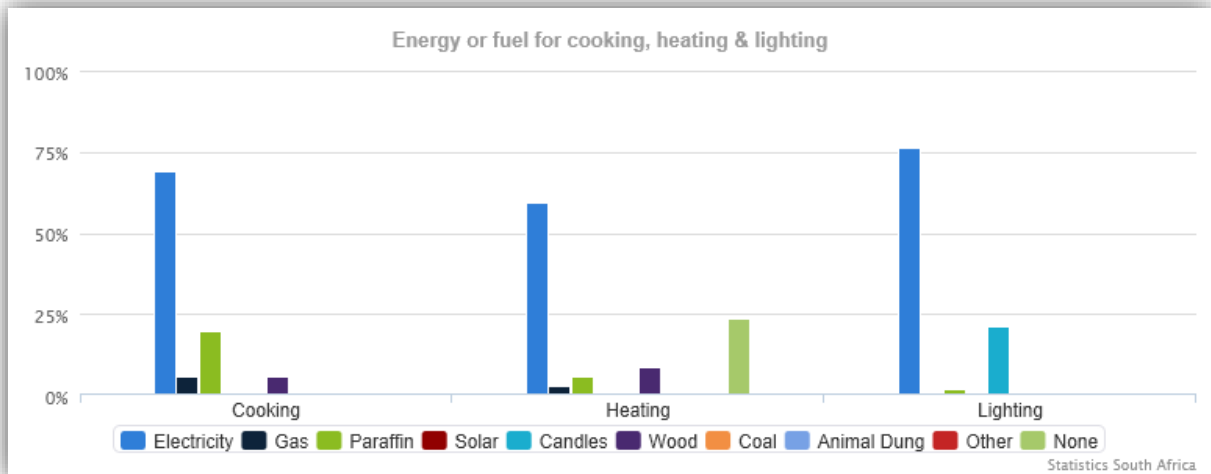
There has been a major improvement in the delivery of Basic Services such as Sanitation in the Umdoni Municipal Area even though some areas lack adequate sanitation however; the data above shows figures that delivery of this service to the people has improved. In 2001 1,605 people had no toilets however by 2010 only 291 had no access to toilets. People who still use the Bucket System have decreased from, 552 to 50 in 2010. The number of people utilising Flush Toilets has increased as well.



The basic services are a challenge as they involve a number of stakeholders, with Umdoni Municipality being the recipient for some and the implementing agent for others. Ugu District municipality is the service provider for the water and sanitation projects.

Wards 3, 4, 5, 6 and 7 are well served with water borne sewerage disposal or by septic tanks. The more rural nature of wards 1, 2, 8 and 9 is highlighted by the predominant use of pit latrines (with or without vents) for the purpose of sewage disposal.

Electricity



APPENDIX R – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

Cash Transfers to Organisations - 2015/2016	
TC Robertson	144,000
Grant-in-Aid	158 133
Ugu South Coast Toursim	220 000
Total	522 133

APPENDIX S – NATIONAL AND PROVINCIAL OUTCOMES FOR LOCAL GOVERNMENT

National and Provincial Outcomes for Local Government		
Outcome / Output	Progress to date	Number or percentage Achieved
Basic Service Delivery	Refer to Chapter 3 – Service Delivery Performance Report	57%
Local Economic Development	Refer to Chapter 3 – Service Delivery Performance Report	56%
Good Governance & Public Participation	Refer to Chapter 3 – Service Delivery Performance Report	76%
Institutional Transformation	Refer to Chapter 3 – Service Delivery Performance Report	87%
Financial Management & Viability	Refer to Chapter 3 – Service Delivery Performance Report	94%

APPENDIX T – REPORT OF THE AUDITOR GENERAL ON THE FINANCIAL STATEMENTS

Refer to AG Management Report attached.

APPENDIX U – AUDIT ACTION PLAN

Refer to Audit Committee minutes attached herewith.

APPENDIX U – AUDIT COMMITTEE REPORT

Refer to Audit Committee Minutes Attached Herewith

VOLUME II: AUDITOR GENERAL:ANNUAL FINANCIAL STATEMENTS 2015/2016
